



**DeKalb County Audit Oversight Committee  
Summary of August 7<sup>th</sup>, 2020 Meeting**

Pursuant to O.C.G.A. § 50-14-1(e)(2)(A), the following is a summary of the subjects acted on and those members present at the August 7, 2020 meeting of the DeKalb County Audit Oversight Committee (AOC):

1. The Meeting was called to order at 12:05 p.m. by Chairperson Harmel Codi. Members present were Chairperson Harmel Codi, Vice Chairperson Adrienne McMillon, Lisa Earls, Clair Cousins and Harold Smith.
2. The Committee adopted its agenda for this meeting by all members present at the time of the vote.
3. No public comments were made.
4. Chairperson Harmel Codi commented on her appreciation for the Audit Oversight Committee and commented on the Covid-19 Epidemic.
5. Members of the Committee approved payment of the invoice for June 4, 2020 for legal services provided in May 2020.
6. The minutes of the May 29, 2020 meeting was approved and accepted as presented by all members present by a unanimous vote.
7. CAE Update: John Greene, Chief Audit Executive, reported on the following:
  - The CAE stated that actuals for June are on track regarding budgeted expenditures.
  - The CAE stated that Alicia Hall was promoted from Internal Auditor to an Internal Auditor Senior and a new hire was made by hiring Lakesha Hall as an Internal Auditor Senior.
  - The CAE stated that OIIA staff has been working from home since 3/20/20 until present due to the pandemic.
  - Jin Veeranarong gave an update on the TeamMate+ Migration project.
  - The CAE reported that the OIIA has continued to conduct assignments on the current Work Plan in the following areas:
    - a. CDL Privilege Process
    - b. Accounts Payable System
    - c. Personal Identifiable Information (PII)
    - d. Animal Service Process Enforcement
    - e. Vehicle Fuel Administration
    - f. Workforce Development Grant
    - g. Utility Billing Systems Implementation
    - h. SPLOST Vehicle
    - i. Off-cycle payroll
    - j. Lou Walker Senior Center
    - k. Cybersecurity (limited)
    - l. Code Enforcement
    - m. P-Card
    - n. Alcohol License Process

**o. Treasury**

- 8. Next Business Meeting is scheduled October 23, 2020 at 12:00 p.m. (Via Zoom)**
  - 9. The meeting was adjourned at 12:48 p.m.**
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