



**DeKalb County Audit Oversight Committee  
Summary of August 20, 2021 Meeting**

Pursuant to O.C.G.A. § 50-14-1(e)(2)(A), the following is a summary of the subjects acted on and those members present at the August 20, 2021 meeting of the DeKalb County Audit Oversight Committee (AOC):

1. The Meeting was called to order at 12:06 p.m. by Chairperson Adrienne McMillon. Members present were Chairperson Adrienne McMillon, Vice Chairperson Harold Smith Jr., Lisa Earls, Claire Cousins and Tanja Witherspoon.
2. The Committee adopted its agenda for this meeting by all members present at the time of the vote.
3. Public comments were made by DeKalb County residents Mary Hinkle and Patricia Killingworth.
4. There was no invoice to approve for the period of July 2021.
5. The minutes of the June 23, 2021 meeting was approved and accepted as presented by all members present at the time of the vote.
6. Chairperson Adrienne McMillon stated Senator Emanuel Jones, Chairperson for the DeKalb County Senate Delegation selected candidate Tanja Christine Boyd-Witherspoon to fill the delegation's vacancy on the AOC until December 2025.
7. Interim CAE, Yolanda Lockett spoke with Mauldin and Jenkins on the Annual Financial Audit who informed her that they are still working with Finance to finalize the financial reports.
8. CAE Update: Yolanda Lockett, Interim Chief Audit Executive, reported on the following:
  - The Interim CAE stated that actuals for August are on track regarding budgeted expenditures with some positive budget variances mainly because of staff vacancies and remote working.
  - The Interim CAE stated that is attending soft skills training over the next months including Diversity and Inclusion Training and Follow-up Trust and Communication Skills Training in September 2021.
  - The Interim CAE stated the OIIA is currently implementing internal training program for CIA exam preparation.
  - The Interim CAE stated most staff will be attending the IIA Atlanta Conference.
  - The Interim CAE stated all three senior auditors were added to assist in contract reviews have been fully trained. Also, through August 11, 2021 the Contract Reviews identified a total reduction in contracts of \$2,590,425.
  - The Interim CAE reported that the OIIA has continued to conduct assignments on the current Work Plan in the following areas:
    - A. Alcohol License Process
    - B. Code Enforcement Follow-up
    - C. Terminations and Transfers of Employees
    - D. Treasury Operations

**E. Cybersecurity (Limited- Confidential Audit on hold)**

**F. Oracle IT General Controls**

**G. Hansen IT General Controls**

**H. Payroll Process**

**I. Travel Expense (Limited Audit)**

**J. Annual Internal Assessment**

**9. Chairperson Adrienne McMillon stated that the OIIA has begun their search for replacement of the Chief Audit Executive.**

**10. Next Business Meeting is scheduled October 22, 2021 at 12:00 p.m. (Zoom Meeting)**

**11. The meeting was adjourned at 1:10 p.m.**