



**DeKalb County Audit Oversight Committee
Summary of June 23, 2021 Meeting**

Pursuant to O.C.G.A. § 50-14-1(e)(2)(A), the following is a summary of the subjects acted on and those members present at the June 23, 2021 meeting of the DeKalb County Audit Oversight Committee (AOC):

1. The Meeting was called to order at 12:04 p.m. by Chairperson Adrienne McMillon. Members present were Chairperson Adrienne McMillon, Vice Chairperson Harold Smith Jr., Lisa Earls, and Clair Cousins.
2. The Committee adopted its agenda for this meeting by all members present at the time of the vote.
3. There were no public comments.
4. Members of the Committee approved the payment of invoice for legal services provided in April 2021 and May 2021.
5. The minutes of the April 23, 2021, meeting was approved with a correction¹ by all members present at the time of the vote.
6. Chairperson Adrienne McMillon and AOC Members discussed the interview process of potential candidates for the DeKalb County Senate Delegation to the AOC.
7. CAE Update: John Greene, Chief Audit Executive, reported on the following:
 - The CAE stated that actuals for April and May are on track regarding budgeted expenditures.
 - The CAE stated that Yolanda Lockett is currently managing the IT team to replace Jin Veeranarong who resigned in May.
 - The CAE stated that Deborah Reeves was hired to replace Ralph Igwedibie who transitioned to Planning and Sustainability in April.
 - The CAE discussed the five-year report that will be issued in July highlighting what the office has accomplished since it started on September 26, 2016.
 - The CAE reported that the OIIA has continued to conduct assignments on the current Work Plan in the following areas:
 - A. Alcohol License Process
 - B. Accounts Payable Audit
 - C. Code Enforcement
 - D. Vehicle Fuel Administration
 - E. Water Billing Process
 - F. Terminations and Transfer of Employees

¹ insert the following sentence into April 23 minutes under VIII, after "Senate Delegation to the AOC." "The Committee authorized the chairperson and vice chairperson to conduct interviews for the open Committee seat on behalf of the Committee."

G. Treasury

H. Cybersecurity (Limited- Confidential Audit on hold)

I. Oracle IT General Controls

J. Hansen IT General Controls

K. Payroll Process

L. Annual Internal Assessment

- **The CAE announced his intention of not seeking another five-year term.**

- 8. The Committee went into executive session to discuss an interim CAE. The Committee came out of executive session and named Yolanda Lockett to be Interim CAE subject to verification by the personnel office. All Committee members present voted yes to name Ms. Lockett as interim.**
- 9. Next Business Meeting is scheduled August 27, 2021 at 12:00 p.m. (Zoom Meeting)**
- 10. The meeting was adjourned at 1:36 p.m.**