



**DeKalb County Audit Oversight Committee  
Summary of August 22<sup>nd</sup>, 2019 Meeting**

Pursuant to O.C.G.A. § 50-14-1(e)(2)(A), the following is a summary of the subjects acted on and those members present at the August 22, 2019 meeting of the DeKalb County Audit Oversight Committee (AOC):

1. The Meeting was called to order at 12:06 p.m. by Chairperson Harold Smith. Members present were Chairperson Harold Smith, Vice Chairperson Harmel Codi, Claire Cousins and Lisa Earls. Adrienne McMillon was not present for the meeting.
2. The Committee adopted its agenda for this meeting by all members present at the time of the vote.
3. Public Comments were made by DeKalb County resident Stephen Binney.
4. Chairperson Harold Smith commented on his appreciation for the Audit Oversight Committee and his continued support of the Office of Independent Internal Audit. In addition, he stated OIIA continues to generate cost savings to DeKalb County and an audit report on Data Security Systems was issued on August 13, 2019.
5. Members of the Committee approved payment of invoices for July 1<sup>st</sup> and August 2<sup>nd</sup> for legal services provided in June and July 2019 by a unanimous vote.
6. The minutes of the June 20, 2019 meeting was approved and accepted as revised by all members present at the time of the vote.
7. Doug Moses of Mauldin & Jenkins gave a report on the 2018 CAFR.
8. CEO Michael Thurmond officially selected Lisa Earls as his authorized appointee to the Audit Oversight Committee effective August 1, 2019.
9. CAE Update: John Greene, Chief Audit Executive, reported on the following:
  - The CAE stated Yolanda Lockett was promoted as the Deputy Chief Audit Executive. Also, Jin Veeranarong was promoted to the IT Internal Audit Manager.
  - The CAE stated the BOC approved the budget for an additional two senior Internal Auditor positions.
  - The CAE stated the OIIA's procedure manual is in the process of being printed.
  - The CAE stated the OIIA has saved 2.3 million dollars in cost on contracts and generated total reductions around 13.00 million dollars.
  - The CAE stated that the audit of the Department of Voter Registration and Elections has been placed on hold due to Secretary of State restrictions on access of records.
  - The CAE reported that the OIIA has continued to conduct assignments on the current Work Plan in the following areas :

- a. Local Small Business Enterprise Program
- b. CDL Privilege Process
- c. Code Enforcement Process
- d. 2018 Travel Expense
- e. Personal Identifiable Information (PII)
- f. Off Cycle Payroll Process
- g. Lou Walker Rental Process
- h. Animal Service Process Enforcement
- i. Vehicle Fuel Administration
- j. Limited Cybersecurity Review
- k. Consent Decree
- l. Workforce Development Grant
- m. HR Employee Filing Process
- n. Audit of CH2M Hill
- o. SPLOST Vehicle Audit (Public Safety)

10. Chairperson Harold Smith stated that a leadership discussion will take place during the next AOC meeting for the 2020 nominees of Chairperson and Vice Chairperson Positions.

11. Next Business Meeting is scheduled October 25<sup>th</sup>, 2019 at 12:00 p.m.

12. The meeting was adjourned at 1:39 p.m.