



Submitting additional roll cart request and roll cart upgrade request by USPS mail for existing service

Making prorated sanitation assessment fee OR prepaid roll cart upgrade fee by USPS mail for existing service

Application(s)/Supporting documentation

Complete a garbage or recycling paper application

Include any required documentation (for additional roll cart requests)

- o Additional roll carts can only be requested by homeowners
- o Requires an increase in annual sanitation service fees
- o Provide proof of identity - government-issued ID
- o Provide proof of home ownership - closing statement

Payments

Checks or money orders only (no cash)

Include service name and address

Mail to the Sanitation Division’s administration building

Mail application, documentation and payments to:

DeKalb County Sanitation Division

3720 Leroy Scott Drive

Decatur, GA 30032

Attention: Roll cart request

Sample check payment

	DATE <u>5/9/22</u>
PAY TO THE ORDER OF <u>DeKalb County Sanitation Division</u>	\$ 15.00
<u>Fifteen</u>	_____ DOLLARS
MEMO <u>Write your service address here</u> <u>Write "Roll cart request" here</u>	Place your <i>Signature</i> here _____