

WORKFORCE DEKALB BOARD MEETING AGENDA

July 24, 2019

- Call to Order at 11:48AM – Vice Chair-Hope Boldon
- Welcome 11:50 AM – Theresa Austin-Gibbons- Director WSD
- Roll Call & Quorum Certification 11:55 AM – Vice Chair-Hope Boldon
  - o A quorum was not reached
  - o Group members in attendance:

Attendance	Member	Attendance	
	Chair-Sadie Dennard		<b>WSD STAFF</b>
√	Co-Chair-Hope Boldon	√	Director-Theresa Austin-Gibbons
√	Aldridge, Diometra	√	Deputy Director- Robert Davis
	Alli, Naushad	√	Executive Asst.-Denise Davis
	Ashmore, Timothy	√	Manager-Michelle Jones
√	DeBarr, Dorian	√	Supervisor-Jermaine Hampton
	Durham, Shioney		
√	Conally, Mark	√	Senior Finance-Tawanna Smith-Fenty
√	Cody, Shawn		
	McMillin, Brianna		Supervisor- Janice Burley-Black
	McBride, Meghan	√	One Stop-Robert Gordon
√	McClure, Steve	√	Media-Donnie Cantly
	McLeroy, TJ		
	Myrick-Taylor, Dia		<b>GUESTS</b>
√	Rogers, Jeff		Rashida Carter
	Stewart, Hank		Atala James
√	Still, Alan		Erica Slaton
√	Taylor, Jeffrey		
	Taylor, Katerina		
	Townsend, Denise		
√	Watkins, Delmas		
√	Yohannes, Helen		

- **Business 11:40 AM – Vice Chair-Hope Boldon**
  - o Introduction of New Board Members
  - o Approval of the May 22, 2019 Meeting Agenda
    - a. Not Approved-(**postponed –quorum requirement not met**)

- Action Items 12:00 PM

### o Policy Updates

- **Update By-Laws (postponed –quorum requirement not met)**
  - Article IX- Voting; Article X -Code of Conduct/Conflict of Interest
- **Update Child Care Policy 3.4.3 (postponed –quorum requirement not met)**

*SUPPORTIVE SERVICES- Childcare is a service provided Childcare: Childcare is a service provided to ensure proper care of children while the parent or guardian is participating in an employment and training program. The childcare cost may be reimbursed at the rate determined by the Career Consultant, however, should not exceed established cumulative supportive amount for an individual. . These limits apply on a per child basis. The childcare provider must be licensed or registered or documentation of adequacy of alternative childcare must be maintained in the participant's file.*

- **SETA Board Membership – (postponed –quorum requirement not met)**
- **Lower Living Standard Income Level 2019 (LLSIL) –handout(postponed –quorum requirement not met)**

### o Committee Reports

- **One Stop**
  - There was a discussion on the traffic decrease due to the scheduling of fewer orientations.
- **Finance Updates (postponed –quorum requirement not met)**
  - [Award 602190] Workforce DeKalb SNAP Works 2.0 award is the replacement award by Department of Labor, to cover cost of services rendered on the expired award (601962 SNAP 2.0).
  - [Award 601939] WorkSource DeKalb was award the ACCG Civics Affairs Foundation grant to cover the cost of a 2019 internship. The grant funds will be used to cover the cost of a collegiate intern who will develop Social Media Guidelines directed toward youth. The product will be used in our Youth Programs to increase awareness of social media “do’s and don’ts”.
  - [Award 602033] The 2019 general fund allocation of \$300,000 has been granted to cover the cost of the CEO Summer Youth employment program. Currently, there are 200 youth enrolled in the CEO program, with an additional 200 planned in the WorkSource (WIOA) youth employment program.
- **Youth Updates**
  - DeKalb Works sponsored a successful summer program with approximately 330 youth completing summer internships. The End of Year Celebration is scheduled of Thursday, July 25<sup>th</sup>. Francessa Amiker with channel 11 news, will be the keynote speaker.

### o Program Updates

- **STRIDE**
  - WorkSource DeKalb will partner with DeKalb County District Attorney’s Office for the new youthful offender diversion program, STRIDE. The organizers agree it is

important to direct the youth in our community to county resources they can access even when they are not justice-involved.

○ **Chairperson's Report- Nomination for WSDB (postponed –quorum requirement not met)**

- Chairperson and Vice Chairperson have to be voted on (postponed –quorum requirement not met)

○ **Director's Report**

- Update Conflict of Interest form
  - TCSG has an updated conflict of Interest which must be signed by all board members.
- SETA Conference
  - (September 8-10, 2019 in Savannah, GA) An invitation was extended to board members for the upcoming SETA Conference. Three (3) members will be attending the conference.
- NAWB Executive Bootcamp
  - Mrs. Theresa Austin-Gibbons will be working with group who will be presenting to the National Association of Workforce Boards in D.C. October 20<sup>th</sup>. Group will present on leveraging 501c3 funds.
- OJT Update
  - A CAP has been submitted to US DOL for approval
- New Board Members
  - According to WSD By-Laws, not less than 20 percent of the members of each local board shall be representatives of the WorkSource within the local area, who—(i) shall include representatives of labor. The following Local Union Representatives, have been recommended to serve for July 2019-July 2021: Shawn Cody, Business Agent with Iron Workers Local 387, Jeff Rogers-Administrative Director with Mechanical Trades Institute and Alan Still, Training Director with Georgia Sheet Metal JATC. Additionally, Brianna McMillin with Blackhall Studios has been selected to replace Ryan Millsap.
- **Public Comments : N/A**
- **Next Scheduled Meeting:**  
Wednesday, September 25, 2019. Elections will be held at this meeting.
- **Adjournment and Announcements 1:40 PM**

