

Chief Executive Officer
Michael Thurmond

DEPARTMENT OF PLANNING & SUSTAINABILITY

Director
Andrew A. Baker, AICP

OWNER-OCCUPANT AFFIDAVIT

THIS FORM MAY ONLY BE USED BY THE OWNER OF REAL RESIDENTIAL PROPERTY

NOTICE: This form must be completed and submitted to the Planning & Sustainability Development Services before a permit(s) is issued. This certifies **all** work done by owner on one Residential project. All information requested on this form is mandatory in addition to a completed and signed permit for each permit type indicated below.

Building Permit(s) #:
Date:
Property Owner:
Address:
Telephone:
This is to certify that I am responsible for the following permit types:
<input type="checkbox"/> Electrical
<input type="checkbox"/> Plumbing*
<input type="checkbox"/> Mechanical *
<input type="checkbox"/> Low Voltage
<input type="checkbox"/> Building
<input type="checkbox"/> Demolition
<input type="checkbox"/> Other Describe:
<p>I certify that I have and will comply with all codes and ordinances adopted by DeKalb County that pertain to the construction of this structure. I further agree to indemnify DeKalb County and its operator from any liability for damages and loss of property if the work performed has not been installed in accordance with these codes and ordinances. I hereby affirm that I am conducting this work on property that I own and upon completion this building or structure will be used or occupied solely by myself, my family, my firm or my corporation and its employees and shall not be for the use of the general public and I have no current intent to offer the property for sale or lease.</p> <p>Further, I hereby affirm that I have not sold or transferred a building or structure that I have constructed while acting a contractor within the prior 24-months. I further understand that any falsification of the above statements may constitute fraud and result in cancellation of this permit and other possible penalties. Please note if you are not able to safely construct your project you will be required to hire a licensed contractor to complete the project.</p> <p>Applicant further affirms that he/she is aware that any knowingly false statement made in the permit application may subject said applicant to prosecution for violation of Georgia Criminal Code, Section 16-10-20 (False Swearing) and a possible fine of not more than \$1,000.00 or imprisonment for not less than one (1) or more than five (5) years, or both.</p>

***Gas Pressure Test MUST be done by a Licensed Individual**

Signature of Owner-Occupant acting as contractor

Printed Name

Sworn on the below date:

Signature of Notary / My Commission Expires

OFFICE USE ONLY: APPROVED DENIED AUTHORIZING INITIAL: _____