

Chief Executive Officer  
Michael Thurmond

**DEPARTMENT OF PLANNING & SUSTAINABILITY**

Director  
Andrew A. Baker, AICP

**Special Administrative Permit (SAP)**

**WIRELESS TELECOMMUNICATION FACILITY**

Address of Subject Property: \_\_\_\_\_

(If no address): District: \_\_\_\_\_ Land Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Parcel: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Daytime Telephone No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of Facility:

\_\_\_ Attached wireless telecommunication (ATW) facility

\_\_\_ New support structure up to one-hundred fifty (199) feet

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

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**SECTION BELOW TO BE COMPLETED BY OFFICE**

Zoning Classification: \_\_\_\_\_

***The proposed wireless telecommunication facility is allowed as per Section 4.2.57 \_\_\_\_\_.***

- Special administrative permit application form signed by applicant.
- Copy of lease or letter of authorization from property owner evidencing applicant's authority to pursue zoning application. Such submissions need not disclose financial lease terms.
- Site plans detailing proposed improvements which comply with DeKalb County's existing site plan requirements. Drawings must depict improvements related to the requirements listed in this Ordinance, including property boundaries, setbacks, landscaping, topography, elevation sketch, and dimensions of improvements.

In the case of a new Support Structure:

- Statement documenting why collocation cannot meet the applicant's requirements. Such statement may include justifications, including why collocation is either not reasonably available or technologically feasible as necessary to document the reasons why collocation is not a viable option; and
- The applicant shall provide a list of all the existing structures considered as alternatives to the proposed location. The applicant shall provide a written explanation why the alternatives considered were either unavailable, or technologically or reasonably infeasible.
- Applications for new Support Structures with proposed Telecommunications Facilities shall be considered together as one application requiring only a single application fee.

