



Department of Planning & Sustainability
Business License Division
178 Sams Street, Decatur, GA 30030
(404) 371-2461

ENERGY EXCISE TAX REPORTING FORM

Business Mailing Address:

Two blank lines for mailing address

Business Name: \_\_\_\_\_

Business Number: \_\_\_\_\_

Excise Number: \_\_\_\_\_

Year Reported: \_\_\_\_\_

Month Reported: \_\_\_\_\_

Business Physical Address:

Two blank lines for physical address

ALL SECTIONS OF THIS FORM MUST BE FULLY COMPLETED AND THE FORM FILED EVEN THOUGH NO TAX MAY BE DUE.

- 1. Taxable sales of energy sold to manufacturers \$ \_\_\_\_\_
2. Excise Tax Due: 3% of Line 1 \$ \_\_\_\_\_
3. Penalty: 10% of Line 2 if past due \$ \_\_\_\_\_
4. Interest: 1% per month or portion of a month of Line 2 if past due \$ \_\_\_\_\_
5. Total Amount Due \$ \_\_\_\_\_
6. Less Ontime Payment Discount (Only on timely returns): Subtract 3% of Line 2 \$ \_\_\_\_\_
7. Unpaid Fees \$ \_\_\_\_\_
8. Total Paid \$ \_\_\_\_\_

This return and payment of the taxes collected during the month shown above are due by the 20th day of the next month to avoid a late payment penalty and interest charges.

I hereby certify that the statements made herein and on any supporting documents are true, correct, and complete to the best on my knowledge.

Print Name of Preparer Signature of Preparer Date

PLEASE MAKE A COPY FOR YOUR FILE AND RETURN THE ORIGINAL WITH YOUR PAYMENTS.

Note: Incomplete forms will be returned to you to be fully completed.

Email Form to: Excisetax@dekalbcountyga.gov (allow up to 5 days for fees to post to account for Online payment)

Make payment Online at: https://dekalbga-ws01.cloud.infor.com/IPSPProdDP/Views/AgencyLogin.aspx or Scan Below

Make check payable to: DeKalb County Business License

Mail Check and Form To: Department of Planning & Sustainability
Division of Business Licensing
PO Box 100020
Decatur, GA 30031-7020

