



DEPARTMENT OF PLANNING & SUSTAINABILITY

**DEKALB COUNTY BUSINESS REGISTRATION
2020 MULTIPLE YEAR RENEWAL APPLICATION**

330 W. PONCE DE LEON AVE. | DECATUR GA 30031 | (404) 371-2461 | FAX (404) 371-2946

BUSINESS INFORMATION						
BUSINESS ACCOUNT #:	<input type="checkbox"/> FOR PROFIT <input type="checkbox"/> NON-PROFIT		<input type="checkbox"/> CHECK HERE IF NO LONGER OPERATING DATE CLOSED: _____			
Legal/ Entity Name:			Trade Name:			
Phone:			Email:			
Physical (Location) Address						
<i>Street</i>	<i>City</i>	<i>State</i> GA	<i>Zip</i>			
BUSINESS OCCUPATION TAX						
1. GEORGIA GROSS RECEIPTS (2020 Estimate)						
2. EXEMPTION						
3. TAXABLE GROSS RECEIPTS <i>(Subtract line 2 from line 1, if negative enter \$0.00)</i>						
4. GROSS RECEIPT TAX <i>(Multiply line 3 by Rate, if more than \$50,000.00 Enter \$50,000.00)</i>						
CHECK ONLY ONE						
5. <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER <i>(At least one)</i>						
6. ADMINISTRATIVE FEE \$75.00 (Nonrefundable/ Nontransferable)						
7. FLAT TAX FEE \$50.00						
8A	2019 ACTUAL GROSS RECEIPT	(A) Gross Receipts	(B) Exemption	A - B = (C) Taxable Gross <i>(If Negative enter "\$0.00")</i>	(D) Gross Receipt Tax Rate	C x D = (E) Gross Receipt Tax Due <i>(Max \$50,000.00)</i>
			\$20,000.00			
	2019 ACTUAL EMPLOYEE/ PRACTITIONER	CHECK ONLY ONE		(F) Number	(G) Rate	F x G = (H) Employee/ Practitioner Tax Due
		<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER				
	2019 ADMINISTRATIVE FEE \$75.00					
2019 FLAT TAX FEE \$50.00						



2019 SUBTOTAL TAX DUE						
2019 LATE PAYMENT PENALTY (10% of 2019 Subtotal Tax Due)						
2019 LATE PAYMENT INTEREST (1% per Month of 2019 Subtotal Tax Due)				# Months after April 15, 2019		
2019 TOTAL TAX DUE						
8B	2018 GROSS RECEIPT	(I) Gross Receipts	(J) Exemption	I - J = (K) Taxable Gross (If Negative enter "\$0.00")	(L) Gross Receipt Tax Rate	H x I = (M) Gross Receipt Tax Due (Max \$50,000.00)
	TAX RETURN		\$20,000.00			
	ESTIMATED	DO NOT COMPLETE ESTIMATE IF LAST PAYMENT WAS IN 2017 OR PRIOR				
			\$20,000.00			
2018 GROSS RECEIPTS TAX DUE (Actual Gross receipt Tax Due minus Estimated Gross receipt Tax Due)						
8B	2018 ACTUAL EMPLOYEE/ PRACTITIONER	(N) CHECK ONLY ONE		(O) Number	(P) Rate	O x P = (Q) Employee/ Practitioner Tax Due
	ACTUAL	<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER				
	ESTIMATED	DO NOT COMPLETE ESTIMATE IF LAST PAYMENT WAS IN 2017 OR PRIOR				
		<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER				
2018 EMPLOYEE/ PRACTITIONER TAX DUE (Actual Employ/ Pract Tax Due minus Estimated Employ/ Pract. Tax Due)						
2018 ADMINISTRATIVE FEE \$75.00 (Enter "0" if payment was made in 2018)						
2018 FLAT TAX FEE \$50.00 (Enter "0" if payment was made in 2018)						
2018 SUBTOTAL TAX DUE						
2018 LATE PAYMENT PENALTY (10% of 2018 Subtotal Tax Due)						
2018 LATE PAYMENT INTEREST (1% per Month of 2018 Subtotal Tax Due)				# Months after April 15, 2018		
2018 TOTAL TAX DUE						



COMPLETE LINE 8C ONLY IF LAST PAYMENT WAS IN 2017 OR PRIOR							
	2017 GROSS RECEIPT	(R) Gross Receipts	(S) Exemption	R - S = (T) Taxable Gross (If Negative enter "\$0.00")	(U) Gross Receipt Tax Rate	T x U = (V) Gross Receipt Tax Due (Max \$50,000.00)	
8C	ACTUAL		\$20,000.00				
	ESTIMATED	DO NOT COMPLETE ESTIMATE IF LAST PAYMENT WAS PRIOR TO 2017					
			\$20,000.00				
	2017 GROSS RECEIPTS TAX DUE <i>(Actual Gross receipt Tax Due minus Estimated Gross receipt Tax Due)</i>						
	2017 ACTUAL EMPLOYEE/ PRACTITIONER	(W) CHECK ONLY ONE		(X) Number	(Y) Rate	X x Y = (Z) Employee/ Practitioner Tax Due	
	ACTUAL	<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER					
	ESTIMATED	DO NOT COMPLETE ESTIMATE IF LAST PAYMENT WAS PRIOR TO 2017					
		<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER					
	2017 EMPLOYEE/ PRACTITIONER TAX DUE <i>(Actual Employ/ Pract Tax Due minus Estimated Employ/ Pract. Tax Due)</i>						
	2017 ADMINISTRATIVE FEE \$75.00 <i>(Enter "0" if payment was made in 2017)</i>						
	2017 FLAT TAX FEE \$50.00 <i>(Enter "0" if payment was made in 2017)</i>						
	2017 SUBTOTAL TAX DUE						
	2017 LATE PAYMENT PENALTY <i>(10% of 2017 Subtotal Tax Due)</i>						
	2017 LATE PAYMENT INTEREST <i>(1% per Month of 2018 Subtotal Tax Due)</i>				# Months after April 15, 2017		
2017 TOTAL TAX DUE							
9. OTHER CREDITS/ ADJUSTMENTS							
10. 2020 SUB-TOTAL BUSINESS OCCUPATION TAX DUE <i>(Add lines 4, 5, 6, 7, 8 & 9)</i>							
11. 2020 LATE FILING PENALTY (Renewal postmark after February 1st)							
12. 2020 LATE PAYMENT <i>(10% PENALTY of subtotal Occupation Tax Due postmark after April 15th (line 10))</i>							

13. 2020 INTEREST <i>(1% per month of Occupation Tax Due subtotal postmark after April 15th (line 10))</i>	
14. PRIOR YEAR BALANCE TAX DUE (Add 8A, 8B & 8C) (2017, 2018, & 2019)	
15. TOTAL BUSINESS OCCUPATION TAX DUE (Add lines 10, 11, 12, 13 & 14)	

ACCEPTANCE AND ACKNOWLEDGEMENT

I certify that the ACTUAL figures are true and correct, and the 2020 ESTIMATE for this year is a good faith estimate or last year's actual.

Print Owner's/ Authorized Agent Full Name

Signature

Date

Business Name _____

License #/Occupation Tax # _____

- Business Occupation Tax Certificate
- Alcohol License

AFFIDAVIT VERIFYING STATUS FOR COUNTY PUBLIC BENEFIT APPLICATION
O.C.G.A. § 50-36-1(e)(2)

By executing this affidavit under oath, as an applicant for a Business License / Occupational Tax Certificate as referenced in O.C.G.A. § 50-36-1, from DeKalb County the undersigned applicant verifies one of the following with respect to my application for public benefit:

Do not check more than ONE option.

- 1) I am a United States citizen, 18 years of age or older.
- 2) I am a legal permanent resident of the United States 18 years of age or older.
- 3) I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can best be classified as: (i.e. driver’s license, I-551, I-766, Passport, etc.)

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, of the Official Code of the State of Georgia.

Executed on this the _____ day of _____, 20_____.

Signature of Applicant

Printed Name of Applicant

Applicant Phone Number

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20_____.

NOTARY PUBLIC
My Commission Expires: _____

BUSINESS NAME _____ LICENSE #/OCCUPATION TAX # _____
NUMBER OF EMPLOYEES (COMPANY-WIDE) _____

PRIVATE EMPLOYER AFFIDAVIT PURSUANT TO O.C.G.A. § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

SECTION 1. Please check only one:

(A) On January 1st of the below-signed year, the individual, firm, or corporation employed **more than ten (10)** employees¹

*** If you select Section 1(A), please fill out Section 2 and then execute below.

(B) On January 1st of the below-signed year, the individual, firm, or corporation employed **ten (10) or fewer** employees.

*** If you select Section 1(B), please **skip** Section 2 and execute Section 3 below.

SECTION 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Name of Private Employer

Federal Work Authorization User Identification Number

Date of Authorization

SECTION 3.

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____(city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20____.

NOTARY PUBLIC
My Commission Expires: _____

¹Sec. 15-27 Employee means an individual whose work is performed under the direction and supervision of the employer and whose employer withholds FICA, federal income tax, or state income tax from such individual's compensation or whose employer issues to such individual for purposes of documenting compensation a form I.R.S. W-2 but not a form I.R.S. 1099.

BUSINESS LICENSE RENEWAL AFFIDAVIT – 2020

The undersigned, _____, being duly sworn, says the following:
(Licensee)

1. Have there been changes of ownership of the establishment? Yes No If yes, please explain

2. There have been no changes in any information and data contained in and furnished with my original DeKalb County Business Registration application.
3. In the past year, have you been convicted of or pleaded nolo contendere to a violation of any federal, state, or county law concerning crime of moral turpitude, misdemeanor, or violation of this Code directly relates to the business for which the certificate is sought? If yes, please explain the violation and provide the date of adjudication and the court of adjudication:

4. I am familiar with all laws, rules and regulations of the State of Georgia and all ordinances of DeKalb County covering the operation of the business establishment I will operate under this renewal.

I swear that all the information contained in the original application is true and I understand that such application is made a part of this renewal application and the renewal is based upon the information contained in the original application. DeKalb County sec. 15-45(a). A license issued pursuant to the provisions of this division shall be denied, suspended or revoked by the director if the licensee furnishes fraudulent or untruthful information in the original, renewal or transfer application for a license or omits information required in the original, renewal or transfer application for a license and for failure to pay all fees, taxes or other charges imposed under the provisions of this chapter.

Sworn to and subscribed to before me

Licensee's Signature

this _____ day of _____, 20____.


Notary Public

My commission expires:
(SEAL)

DEKALB COUNTY BUSINESS REGISTRATION RENEWAL APPLICATION

2020 FILING REQUIREMENTS

330 W. PONCE DE LEON AVE. | DECATUR GA 30031 | (404) 371-2461 | FAX (404) 371-2946

DeKalb County Business and Occupational Tax	Consists of four parts: (1) Base administrative fee \$75.00; (2) Minimum gross receipts tax \$50.00; (3) Business tax on gross receipts over \$20,000; and (4) Employee fee per worker including the owner/operator, and anyone working in the business. <i>(See instructions on how to complete form)</i>		
Due Dates	FILING* February 1, 2020		PAYMENTS April 15, 2020
Penalty Due Date	Postmarked or received after: Feb. 1, 2020 - \$100.00 Mar. 1, 2020 - \$300.00 Apr. 1, 2020 - \$600.00		Postmarked or received after: Apr. 15, 2020 10% of Tax Due
Interest Due Date (1% per month)			Postmarked or received after April 15, 2020
Required Documents*	<ul style="list-style-type: none"> ▪ Evidence of State Registration (if applicable) ▪ Evidence of Qualification (if applicable) ▪ 2018 Federal Tax Return (only forms and schedule to prove gross receipts) or affidavit from Accounting Firm ▪ No Change Affidavit (Enclosed) ▪ Affidavit Verifying Status For County Public Benefit (SAVE) (if applicable) ▪ E-Verify Affidavit ▪ 2020 Business Occupational Tax Renewal Application ▪ Copy of Licensee's secure & verifiable document (Driver's License) 		
How to Make a Payment	Pay Online: Make a one-time payment using your debit or credit card at our website. <u>We do not accept Discover or American Express cards.</u> Scan below for direct access. 	Mail to: Department of Planning & Sustainability - Division of Business Licensing P.O. Box 100020 Decatur, GA 30031-7020 Cashier's Check or Money Order for the exact amount due payable to DeKalb County Business License.	In-Person: 330 W. Ponce de Leon Ave. 2 nd Floor Decatur, GA 30030 No Cash. All other payment methods except Discover and American Express.

Delay Processing - Failure to fully complete and submit all required documentation will delay the processing of your renewal application. Any incomplete application(s) and/or forms will be mailed back to the business operator for completion.

REMINDER: Please note: Business occupation tax certificates shall not be transferable. Transfer of ownership of the business shall be considered as the termination of the business and the establishment of a new business. Filing a new registration application and payment of applicable fees and taxes shall be required of the new owner of the business. Failure to file a new registration application and to pay any applicable fees shall be grounds for revocation. Any attempt to transfer a business occupation tax certificate itself shall be punished as provided in [section 1-10](#) of this Code.

DEKALB COUNTY BUSINESS LICENSE (WITHOUT ALCOHOL) RENEWAL APPLICATION

2020 FILING INSTRUCTIONS

330 W. PONCE DE LEON AVE. | DECATUR | GA | 30031 | PH (404) 371-2461 | FAX (404) 371-2946

LINE 1 GEORGIA GROSS RECEIPTS	ENTER 2020 Estimated Gross Receipt as defined by DeKalb County Ordinance Section 15-27(9).
LINE 2 EXEMPTION	\$20,000.00 Allowance
LINE 3 TAXABLE GROSS RECEIPTS	Subtract LINE 2 from LINE 1, If Negative ENTER "0".
LINE 4 GROSS RECEIPT TAX	STEP 1 Use the DeKalb County Business Occupation Tax Table to get the Gross Receipt Tax Rate that corresponds to the first three (3) digits of your NACIS CODE , which describes the primary business activity.
	STEP 2 ENTER Gross Receipt Tax Rate identified in STEP 1 .
	STEP 3 Multiply LINE 3 by Gross Receipt Tax Rate entered in STEP 2 . (if the total is more than \$50,000.00 ENTER (\$50,000.00))
LINE 5 EMPLOYEE/ PROFESSIONALS ELECTION	STEP 1 Select ONLY one.
	STEP 2 ENTER number of Employee(s) or Practitioner(s) (<i>At least one (1), including owner or operator</i>)
	STEP 3 Enter Employee Rate which corresponds with the first three (3) digits of your NACIS CODE from the DeKalb County Business Occupation Tax Table or; Enter Practitioner Rate of \$400.00
	STEP 4 Multiply the number of Employee(s) or Practitioner(s) identified on LINE 5, STEP 2 , by Employee Rate or Practitioner Rate LINE 5, STEP 3
LINE 6 ADMINISTRATIVE FEE	\$75.00 (<i>Nonrefundable or Nontransferable</i>)
LINE 7 FLAT TAX FEE	\$50.00 FEE
LINE 8 PRIOR YEAR BALANCE	STEP 1 ENTER 2019 GROSS RECEIPTS ACTUAL & ESTIMATED in (Column A)

	STEP 2	Subtract Exemption (\$20,000.00) from Gross Receipts Actual & Estimated in (Column A) If Negative ENTER "0".
	STEP 3	ENTER Gross Receipt Tax Rate identified in LINE 4 STEP 1 in (Column D)
	STEP 4	Multiply the result of LINE 8, STEP 2 (Column C) by LINE 8, STEP 3 (Column D) . If more than \$50,000.00 ENTER (\$50,000.00)
	STEP 5	Subtract Estimated Gross Receipt Tax from Actual Gross Receipt Tax
	STEP 6	Select ONLY one (Column F) and Enter (E) for Employee or (P) for Practitioner
LINE 8 PRIOR YEAR BALANCE	STEP 7	ENTER Actual and Estimated number of Employee(s) or Practitioner(s) in (Column G) Enter Employee Rate which corresponds with the first three (3) digits of your NACIS CODE from the DeKalb County Business Occupation Tax Table or; Enter Practitioner Rate of \$400.00 in (Column H)
	STEP 8	
	STEP 9	Multiply the number of Employee(s) or Practitioner(s) identified on LINE 8 STEP 7 (Column G) , by Employee Rate or Practitioner Rate LINE 8 STEP 8 (Column H)
	STEP 10	Subtract Estimated Employee(s) or Practitioner Tax Due from Actual Employee(s) or Practitioner Tax Due (Column I)
	STEP 11	ENTER the SUM of LINE 8A & LINE 8B
LINE 9 OTHER CREDITS/ ADJUSTMENTS	ENTER ANY CREDITS FOR OVERPAYMENT MADE IN PREVIOUS YEARS	
LINE 10 SUBTOTAL BUSINESS OCCUPATION TAX DUE	ENTER sum of LINES 4, 5, 6, 7, 8 & 9	
LINE 11 LATE FILING PENALTY	ENTER penalty amount base on renewal application postmarked or received after Due Dates;	

	Due Dates	Penalty Amount
	February 1, 2020	\$100.00
	March 1, 2020	\$300.00
	April 1, 2020	\$600.00
LINE 12 LATE PAYMENT PENALTY	Multiply LINE 10 by 10% , renewal application payment postmarked or received after April 15, 2020.	
LINE 13 INTEREST	Multiply LINE 10 by 1% PER MONTH , renewal application payment postmarked or received after April 15, 2020	
LINE 14 TOTAL BUSINESS OCCUPATION TAX DUE	ENTER sum of LINES 10, 11, 12, & 13	

Thank you for completing your 2020 Business License Renewal Forms! The following options are available for you to submit your forms and pay your fees:

Option 1 – Submit Forms via Email and Pay Online

Complete and submit the renewal application along with the required documentation to bllicense@dekalbcountyga.gov. Once received, allow one (1) week for review and processing. Upon completion, the department will generate fees and post to your account for online payment. **(You must register online to make payments online)**. Afterward, the Business License Department will mail your renewal license once your payment is confirmed.

Option 2 – Submit Forms and Payment via Mail

Complete and submit the renewal application along with the required documentation and payment to DeKalb County Business License P.O. Box 100020 Decatur, GA. 30031-7020. Once received, allow two (2) weeks for review and processing. After the Business License Department has reviewed and processed your application, we will mail your renewal license. We will send an invoice to you if, **Payment remitted is incorrect or if there are any variances amongst the 2018 Actual Gross Receipts reported and the 2018 Tax Return.**

Option 3 – Submit Forms and Payment in Person

Complete and bring your renewal application along with the required documentation and payment to 330 W. Ponce de Leon Ave. 2nd floor Decatur, GA 30030. Intake will review the application for completeness. **The customer will be advised by the Business License Department, if you owe additional fees, as a result of variances between the 2018 Actual Gross Receipts reported and the 2018 Tax Return.** Please allow one (1) week for the final review after submission. After the Business License Department has reviewed and processed your application, we will mail your renewal license.



DEKALB COUNTY BUSINESS OCCUPATION TAX TABLE

First Three (3) Digit of NACIS CODE	Gross Receipt Tax Rate	Employee Fee	Description of Primary Business Activity	Tax Class
111	0.0009	\$10.00	Crop Production	4
112	0.0007	\$8.00	Animal Production	3
113	0.0009	\$10.00	Forestry and Logging	4
114	0.0009	\$10.00	Fishing, Hunting and Trapping	4
115	0.0013	\$14.00	Crop Production Support Activities	6
153	0.0009	\$10.00	Forestry Support Activities	4
211	0.0011	\$12.00	Oil and Gas Extraction	5
212	0.0009	\$10.00	Metal Ore Mining	4
213	0.0009	\$10.00	Mining Support Activities	4
221	0.0005	\$6.00	Electric, Gas, and Sanitary Services	2
233	0.0007	\$8.00	Construction-Building, Developing and General Contractors	3
234	0.0007	\$8.00	Heavy Construction Other Than Building-Contractors	3
235	0.0007	\$8.00	Construction-Special Trade Contractors	3
311	0.0005	\$6.00	Manufacturing - Food	2
312	0.0009	\$10.00	Manufacturing-Beverage and Tobacco Product	4
313	0.0009	\$10.00	Manufacturing-Textile Mills	4
314	0.0009	\$10.00	Manufacturing-Textile Product Mills	4
315	0.0009	\$10.00	Manufacturing-Apparel	4
316	0.0007	\$8.00	Manufacturing-Leather and Leather Products	3
321	0.0007	\$8.00	Manufacturing-Lumber and Wood Products, Excepts Furniture	3
322	0.0007	\$8.00	Manufacturing-Paper and Allied Products	3
323	0.0011	\$12.00	Manufacturing-Printing, Publishing and Allied Industries	5
324	0.0007	\$8.00	Manufacturing-Petroleum and Coal Products	3
325	0.0013	\$14.00	Manufacturing-Chemicals and Allied Products	6
326	0.0005	\$6.00	Manufacturing-Plastics and Rubber Products	2
327	0.0007	\$8.00	Manufacturing-Stone, Clay, Glass and Concrete Products	3
331	0.0009	\$10.00	Manufacturing-Primary Metal Industries	4
332	0.0011	\$12.00	Manufacturing-Fabricated Metal Products, Except Machinery & Transport	5
333	0.0009	\$10.00	Manufacturing-Machinery, Except Electrical	4
334	0.0009	\$10.00	Manufacturing-Computer and Electronic Product	4
335	0.0007	\$8.00	Manufacturing-Electrical Equipment, Appliance and Component	3
336	0.0013	\$14.00	Manufacturing-Transportation Equipment	6
337	0.0009	\$10.00	Manufacturing-Furniture and Fixtures	4
339	0.0009	\$10.00	Manufacturing-Miscellaneous Manufacturing Industries	4
421	0.0003	\$4.00	Wholesale Trade-Durable Goods	1
422	0.0005	\$6.00	Wholesale-Trade-Nondurable Goods	2
441	0.0003	\$4.00	Retail Trade-Motor Vehicle Parts Dealers	1
442	0.0007	\$8.00	Retail Trade-Home Furniture, Furnishings, and Equipment Stores	3
443	0.0007	\$8.00	Retail Trade-Electronics and Appliance Stores	3
444	0.0007	\$8.00	Retail Trade-Building Materials, Hardware, Garden Supply Dealers	3
445	0.0007	\$8.00	Retail Trade-Food Stores	3
446	0.0007	\$8.00	Retail Trade-Health and Personal Care Stores	3
447	0.0005	\$6.00	Retail Trade-Gasoline Service Stations	2
448	0.0007	\$8.00	Retail Trade-Apparel and Accessory Stores	3
451	0.0007	\$8.00	Retail Trade-Sporting Goods, Hobby, Book and Music Stores	3
452	0.0007	\$8.00	Retail Trade-General Merchandise Stores	3
453	0.0007	\$8.00	Retail Trade-Miscellaneous Stores	3
454	0.0007	\$8.00	Retail Trade-Nonstore Retailers, Not Elsewhere Classified	3
481	0.0005	\$6.00	Air Transportation	2
482	0.0003	\$4.00	Railroad Transportation	1
483	0.0005	\$6.00	Water Transportation	2
484	0.0009	\$10.00	Truck Transportation	4
485	0.0003	\$4.00	Transit and Ground Passenger Transportation	1
486	0.0005	\$6.00	Pipeline Transportation, Except Natural Gas	2
487	0.0003	\$4.00	Scenic and Sightseeing Transportation	1
488	0.0013	\$14.00	Transportation Support Activities	6
492	0.0013	\$14.00	Couriers and Messengers	6
493	0.0009	\$10.00	Warehousing and Storage	4
511	0.0011	\$12.00	Publishing Industries	5



DEKALB COUNTY BUSINESS OCCUPATION TAX TABLE

First Three (3) Digit of NACIS CODE	Gross Receipt Tax Rate	Employee Fee	Description of Primary Business Activity	Tax Class
512	0.0009	\$10.00	Motion Pictures and Sound Recording Industries	4
513	0.0003	\$4.00	Broadcasting and Telecommunications	1
514	0.0013	\$14.00	Information and Data Processing Services	6
522	0.0013	\$14.00	Credit Intermediation and Related Activities	6
523	0.0013	\$14.00	Investment and Commodity	6
524	0.0013	\$14.00	Insurance Carriers (Underwrites)	6
525	0.0013	\$14.00	Funds, Trusts and Other Financial Vehicles	6
531	0.0013	\$14.00	Real Estate	6
532	0.0009	\$10.00	Rental and Leasing Services	4
533	0.0013	\$14.00	Lessors of Other Non-financial Intangible Asset	6
541	0.0013	\$14.00	Professional, Scientific and Technical Services	6
551	0.0013	\$14.00	Management of Companies and Enterprises	6
561	0.0013	\$14.00	Administrative and Support Services	6
562	0.0009	\$10.00	Waste Management and Remediation Services	4
611	0.0013	\$14.00	Educational Services	6
621	0.0013	\$14.00	Health Practitioners	6
622	0.0013	\$14.00	Hospitals	6
623	0.0013	\$14.00	Nursing and Residential Care Facilities	6
624	0.0013	\$14.00	Social Services	6
711	0.0013	\$14.00	Perform Arts, Spectator Sports and Related Industries	6
712	0.0011	\$12.00	Museums, Historical Sites	5
713	0.0013	\$14.00	Amusement, Dance, Theater, and Sports	6
721	0.0007	\$8.00	Hotels, Motels, Campgrounds	3
722	0.0007	\$8.00	Retail Trade-Eating and Drinking Places	3
811	0.0009	\$10.00	Repair and Maintenance	4
812	0.0013	\$14.00	Drycleaning and Laundry Services	6
813	0.0009	\$10.00	Civic and Social Organizations	4
814	0.0013	\$14.00	Private Households	6



LAST PAYMENT APRIL 17, 2017

DEPARTMENT OF PLANNING & SUSTAINABILITY

**DEKALB COUNTY BUSINESS REGISTRATION
2020 MULTIPLE YEAR RENEWAL APPLICATION**

330 W. PONCE DE LEON AVE. | DECATUR GA 30031 | (404) 371-2461 | FAX (404) 371-2946

BUSINESS INFORMATION						
BUSINESS ACCOUNT #: 12354XX	<input checked="" type="checkbox"/> FOR PROFIT <input type="checkbox"/> NON-PROFIT		<input type="checkbox"/> CHECK HERE IF NO LONGER OPERATING DATE CLOSED: _____			
Legal/ Entity Name: TEST COMPANY LLC			Trade Name:			
Phone: 404-371-XXX			Email: TESTCOMPANT@GMAIL.COM			
Physical (Location) Address Street 330 W PONCE DE LEON AVE		City DECATUR		State GA		Zip 30031
BUSINESS OCCUPATION TAX						
1. GEORGIA GROSS RECEIPTS (2020 Estimate)			\$ 41,250.00			
2. EXEMPTION			\$20,000.00			
3. TAXABLE GROSS RECEIPTS <i>(Subtract line 2 from line 1, if negative enter \$0.00)</i>			\$ 21,250.00			
4. GROSS RECEIPT TAX <i>(Multiply line 3 by Rate, if more than \$50,000.00 Enter \$50,000.00)</i>			NAICS:		\$ 27.63	
			Rate: 0.00130			
CHECK ONLY ONE			Number: 1		\$ 14.00	
5. <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER <i>(At least one)</i>			Rate: \$ 14.00			
6. ADMINISTRATIVE FEE \$75.00 (Nonrefundable/ Nontransferable)					\$ 75.00	
7. FLAT TAX FEE \$50.00					\$ 50.00	
8A	2019 ACTUAL GROSS RECEIPT	(A) Gross Receipts	(B) Exemption	A - B = (C) Taxable Gross <i>(If Negative enter "\$0.00")</i>	(D) Gross Receipt Tax Rate	C x D = (E) Gross Receipt Tax Due <i>(Max \$50,000.00)</i>
		\$ 60,136.00	\$20,000.00	\$ 40,136.00	0.00130	\$ 52.18
	2019 ACTUAL EMPLOYEE/ PRACTITIONER	CHECK ONLY ONE		(F) Number	(G) Rate	F x G = (H) Employee/ Practitioner Tax Due
		<input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER		1	\$ 14.00	\$ 14.00
	2019 ADMINISTRATIVE FEE \$75.00					\$ 75.00
2019 FLAT TAX FEE \$50.00					\$ 50.00	



LAST PAYMENT APRIL 17, 2017

2019 SUBTOTAL TAX DUE					\$ 191.18	
2019 LATE PAYMENT PENALTY (10% of 2019 Subtotal Tax Due)					\$ 19.12	
2019 LATE PAYMENT INTEREST (1% per Month of 2019 Subtotal Tax Due)	# Months after April 15, 2019	10			\$ 19.12	
2019 TOTAL TAX DUE					\$ 229.41	
8B	2018 GROSS RECEIPT	(I) Gross Receipts	(J) Exemption	I - J = (K) Taxable Gross (If Negative enter "\$0.00")	(L) Gross Receipt Tax Rate	H x I = (M) Gross Receipt Tax Due (Max \$50,000.00)
	TAX RETURN	\$ 40,807.00	\$20,000.00	\$ 20,807.00	0.00130	\$ 27.05
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS 2017 OR PRIOR				
			\$20,000.00			
2018 GROSS RECEIPTS TAX DUE (Actual Gross receipt Tax Due minus Estimated Gross receipt Tax Due)					\$ 27.05	
8B	2018 ACTUAL EMPLOYEE/ PRACTITIONER	(N) CHECK ONLY ONE		(O) Number	(P) Rate	O x P = (Q) Employee/ Practitioner Tax Due
	ACTUAL	<input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER		1	\$ 14.00	\$ 14.00
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS 2017 OR PRIOR				
		<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER				
2018 EMPLOYEE/ PRACTITIONER TAX DUE (Actual Employ/ Pract Tax Due minus Estimated Employ/ Pract. Tax Due)					\$ 14.00	
2018 ADMINISTRATIVE FEE \$75.00 (Enter "0" if payment was made in 2018)					\$ 75.00	
2018 FLAT TAX FEE \$50.00 (Enter "0" if payment was made in 2018)					\$ 50.00	
2018 SUBTOTAL TAX DUE					\$ 166.05	
2018 LATE PAYMENT PENALTY (10% of 2018 Subtotal Tax Due)					\$ 16.60	
2018 LATE PAYMENT INTEREST (1% per Month of 2018 Subtotal Tax Due)	# Months after April 15, 2018	22			\$ 36.53	
2018 TOTAL TAX DUE					\$ 219.18	



LAST PAYMENT APRIL 17, 2017

COMPLETE LINE 8C ONLY IF LAST PAYMENT WAS IN 2017 OR PRIOR						
	2017 GROSS RECEIPT	(R) Gross Receipts	(S) Exemption	R - S = (T) Taxable Gross (If Negative enter "\$0.00")	(U) Gross Receipt Tax Rate	T x U = (V) Gross Receipt Tax Due (Max \$50,000.00)
	ACTUAL	\$ 65,000.00	\$20,000.00	\$ 45,000.00	0.00130	\$ 58.50
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS PRIOR TO 2017				\$ 84.50
		\$ 85,000.00	\$20,000.00	\$ 65,000.00	0.0013	
	2017 GROSS RECEIPTS TAX DUE <i>(Actual Gross receipt Tax Due minus Estimated Gross receipt Tax Due)</i>					-\$ 26.00
8C	2017 ACTUAL EMPLOYEE/ PRACTITIONER	(W) CHECK ONLY ONE		(X) Number	(Y) Rate	X x Y = (Z) Employee/ Practitioner Tax Due
	ACTUAL	<input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER		2	\$ 14.00	\$ 28.00
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS PRIOR TO 2017				\$ 14.00
		<input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER		1	\$ 14.00	
	2017 EMPLOYEE/ PRACTITIONER TAX DUE <i>(Actual Employ/ Pract Tax Due minus Estimated Employ/ Pract. Tax Due)</i>					\$ 14.00
	2017 ADMINISTRATIVE FEE \$75.00 <i>(Enter "0" if payment was made in 2017)</i>					\$ 0.00
2017 FLAT TAX FEE \$50.00 <i>(Enter "0" if payment was made in 2017)</i>					\$ 0.00	
2017 SUBTOTAL TAX DUE					-\$ 12.00	
2017 LATE PAYMENT PENALTY <i>(10% of 2017 Subtotal Tax Due)</i>						
2017 LATE PAYMENT INTEREST <i>(1% per Month of 2018 Subtotal Tax Due)</i>				# Months after April 15, 2017 34		
2017 TOTAL TAX DUE					-\$ 12.00	
9. OTHER CREDITS/ ADJUSTMENTS						-\$ 193.48
10. 2020 SUB-TOTAL BUSINESS OCCUPATION TAX DUE <i>(Add lines 4, 5, 6, 7, 8 & 9)</i>						\$ 166.63
11. 2020 LATE FILING PENALTY (Renewal postmark after February 1st)						\$ 100.00
12. 2020 LATE PAYMENT <i>(10% PENALTY of subtotal Occupation Tax Due postmark after April 15th (line 10))</i>						



LAST PAYMENT APRIL 17, 2017

13. 2020 INTEREST <i>(1% per month of Occupation Tax Due subtotal postmark after April 15th (line 10))</i>	
14. PRIOR YEAR BALANCE TAX DUE (Add 8A, 8B & 8C) (2017, 2018, & 2019)	\$ 436.60
15. TOTAL BUSINESS OCCUPATION TAX DUE (Add lines 10, 11, 12, 13 & 14)	\$ 509.74

ACCEPTANCE AND ACKNOWLEDGEMENT

I certify that the ACTUAL figures are true and correct, and the 2020 ESTIMATE for this year is a good faith estimate or last year's actual.

<u>TEXT OWNER</u>		<u>07/13/20</u>
Print Owner's/ Authorized Agent Full Name	Signature	Date



LAST PAYMENT APRIL 17, 2018

DEPARTMENT OF PLANNING & SUSTAINABILITY

**DEKALB COUNTY BUSINESS REGISTRATION
2020 MULTIPLE YEAR RENEWAL APPLICATION**

330 W. PONCE DE LEON AVE. | DECATUR GA 30031 | (404) 371-2461 | FAX (404) 371-2946

BUSINESS INFORMATION						
BUSINESS ACCOUNT #: 12354XX	<input checked="" type="checkbox"/> FOR PROFIT <input type="checkbox"/> NON-PROFIT		<input type="checkbox"/> CHECK HERE IF NO LONGER OPERATING DATE CLOSED: _____			
Legal/ Entity Name: TEST COMPANY LLC			Trade Name:			
Phone: 404-371-XXX			Email: TESTCOMPANT@GMAIL.COM			
Physical (Location) Address Street 330 W PONCE DE LEON AVE		City DECATUR		State GA		Zip 30031
BUSINESS OCCUPATION TAX						
1. GEORGIA GROSS RECEIPTS (2020 Estimate)			\$ 41,250.00			
2. EXEMPTION			\$20,000.00			
3. TAXABLE GROSS RECEIPTS <i>(Subtract line 2 from line 1, if negative enter \$0.00)</i>			\$ 21,250.00			
4. GROSS RECEIPT TAX <i>(Multiply line 3 by Rate, if more than \$50,000.00 Enter \$50,000.00)</i>			NAICS:		\$ 27.63	
			Rate: 0.00130			
5. <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER <i>(At least one)</i>			CHECK ONLY ONE Number: 1		\$ 14.00	
			Rate: \$ 14.00			
6. ADMINISTRATIVE FEE \$75.00 (Nonrefundable/ Nontransferable)					\$ 75.00	
7. FLAT TAX FEE \$50.00					\$ 50.00	
8A	2019 ACTUAL GROSS RECEIPT	(A) Gross Receipts	(B) Exemption	A - B = (C) Taxable Gross <i>(If Negative enter "\$0.00")</i>	(D) Gross Receipt Tax Rate	C x D = (E) Gross Receipt Tax Due <i>(Max \$50,000.00)</i>
		\$ 60,136.00	\$20,000.00	\$ 40,136.00	0.00130	\$ 52.18
	2019 ACTUAL EMPLOYEE/ PRACTITIONER	CHECK ONLY ONE		(F) Number	(G) Rate	F x G = (H) Employee/ Practitioner Tax Due
		<input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER		1	\$ 14.00	\$ 14.00
	2019 ADMINISTRATIVE FEE \$75.00					\$ 75.00
2019 FLAT TAX FEE \$50.00					\$ 50.00	



2019 SUBTOTAL TAX DUE					\$ 191.18	
2019 LATE PAYMENT PENALTY (10% of 2019 Subtotal Tax Due)					\$ 19.12	
2019 LATE PAYMENT INTEREST (1% per Month of 2019 Subtotal Tax Due)	# Months after April 15, 2019	10			\$ 19.12	
2019 TOTAL TAX DUE					\$ 229.41	
8B	2018 GROSS RECEIPT	(I) Gross Receipts	(J) Exemption	I - J = (K) Taxable Gross (If Negative enter "\$0.00")	(L) Gross Receipt Tax Rate	H x I = (M) Gross Receipt Tax Due (Max \$50,000.00)
	TAX RETURN	\$ 40,807.00	\$20,000.00	\$ 20,807.00	0.00130	\$ 27.05
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS 2017 OR PRIOR				\$ 104.00
		\$ 100,000.00	\$20,000.00	\$ 80,000.00	0.00130	
2018 GROSS RECEIPTS TAX DUE (Actual Gross receipt Tax Due minus Estimated Gross receipt Tax Due)					-\$ 76.95	
8B	2018 ACTUAL EMPLOYEE/ PRACTITIONER	(N) CHECK ONLY ONE		(O) Number	(P) Rate	O x P = (Q) Employee/ Practitioner Tax Due
	ACTUAL	<input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER		1	\$ 14.00	\$ 14.00
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS 2017 OR PRIOR				\$ 14.00
		<input checked="" type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER		1	\$ 14.00	
2018 EMPLOYEE/ PRACTITIONER TAX DUE (Actual Employ/ Pract Tax Due minus Estimated Employ/ Pract. Tax Due)					\$ 0.00	
2018 ADMINISTRATIVE FEE \$75.00 (Enter "0" if payment was made in 2018)					\$ 0.00	
2018 FLAT TAX FEE \$50.00 (Enter "0" if payment was made in 2018)					\$ 0.00	
2018 SUBTOTAL TAX DUE					-\$ 76.95	
2018 LATE PAYMENT PENALTY (10% of 2018 Subtotal Tax Due)					\$ 0.00	
2018 LATE PAYMENT INTEREST (1% per Month of 2018 Subtotal Tax Due)	# Months after April 15, 2018	22			\$ 0.00	
2018 TOTAL TAX DUE					-\$ 76.95	



LAST PAYMENT APRIL 17, 2018

COMPLETE LINE 8C ONLY IF LAST PAYMENT WAS IN 2017 OR PRIOR							
	2017 GROSS RECEIPT	(R) Gross Receipts	(S) Exemption	R - S = (T) Taxable Gross (If Negative enter "\$0.00")	(U) Gross Receipt Tax Rate	T x U = (V) Gross Receipt Tax Due (Max \$50,000.00)	
	ACTUAL		\$20,000.00				
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS PRIOR TO 2017					
			\$20,000.00				
	2017 GROSS RECEIPTS TAX DUE <i>(Actual Gross receipt Tax Due minus Estimated Gross receipt Tax Due)</i>						
8C	2017 ACTUAL EMPLOYEE/ PRACTITIONER	(W) CHECK ONLY ONE		(X) Number	(Y) Rate	X x Y = (Z) Employee/ Practitioner Tax Due	
	ACTUAL	<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER					
	ESTIMATED	DO NOT COMPLETE IF LAST PAYMENT IS PRIOR TO 2017					
		<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> PRACTITIONER					
	2017 EMPLOYEE/ PRACTITIONER TAX DUE <i>(Actual Employ/ Pract Tax Due minus Estimated Employ/ Pract. Tax Due)</i>						
	2017 ADMINISTRATIVE FEE \$75.00 <i>(Enter "0" if payment was made in 2017)</i>						
2017 FLAT TAX FEE \$50.00 <i>(Enter "0" if payment was made in 2017)</i>							
2017 SUBTOTAL TAX DUE							
2017 LATE PAYMENT PENALTY <i>(10% of 2017 Subtotal Tax Due)</i>							
2017 LATE PAYMENT INTEREST <i>(1% per Month of 2018 Subtotal Tax Due)</i>				# Months after April 15, 2017			
2017 TOTAL TAX DUE							
9. OTHER CREDITS/ ADJUSTMENTS						-\$ 193.48	
10. 2020 SUB-TOTAL BUSINESS OCCUPATION TAX DUE <i>(Add lines 4, 5, 6, 7, 8 & 9)</i>						\$ 166.63	
11. 2020 LATE FILING PENALTY (Renewal postmark after February 1st)						\$ 100.00	
12. 2020 LATE PAYMENT <i>(10% PENALTY of subtotal Occupation Tax Due postmark after April 15th (line 10))</i>							



LAST PAYMENT APRIL 17, 2018

13. 2020 INTEREST <i>(1% per month of Occupation Tax Due subtotal postmark after April 15th (line 10))</i>		
14. PRIOR YEAR BALANCE TAX DUE (Add 8A, 8B & 8C) (2017, 2018, & 2019)	\$ 152.46	
15. TOTAL BUSINESS OCCUPATION TAX DUE (Add lines 10, 11, 12, 13 & 14)	\$ 225.61	
ACCEPTANCE AND ACKNOWLEDGEMENT		
I certify that the ACTUAL figures are true and correct, and the 2020 ESTIMATE for this year is a good faith estimate or last year's actual.		
TEXT OWNER _____	07/13/20 _____	
Print Owner's/ Authorized Agent Full Name	Signature	Date