

## Land Development Contacts

|  | New Application      | Plans Resubmittal* (i.e. after comments addressed) | Revision* (i.e. revising approved plan after permit issuance) | Review* Status Update  | Online Application Submittal* (i.e. moving application from paper to online) | Fee Payment (Existing & New Application) | Tree Reviews & Ordinance | Land Dev. Codes/ Regulations | Floodplain           | Open Record Request; Bond Processing |
|--|----------------------|--|---|------------------------|--|--|--------------------------|------------------------------|----------------------|--------------------------------------|
| <b>Land Development Staff</b>  |                      |  |   |                        |  |  |                          |                              |                      |                                      |
| <b>Tynise Cameron</b><br>Engineer Review Officer Sr.<br><a href="mailto:tcameron@dekalbcountyga.gov">tcameron@dekalbcountyga.gov</a><br>470-561-3575 |                      | ✓<br>Secondary Contact                             | ✓<br>Secondary Contact  | ✓<br>Primary Contact   | ✓<br>Secondary Contact   |  |                          | ✓<br>Primary Contact         |                      |                                      |
| <b>Gamiliel Herry</b><br>Engineer Review Officer Sr.<br><a href="mailto:gherry@dekalbcountyga.gov">gherry@dekalbcountyga.gov</a><br>470-561-3573     |                      | ✓<br>Secondary Contact                             | ✓<br>Secondary Contact  | ✓<br>Primary Contact   | ✓<br>Secondary Contact   |  |                          | ✓<br>Secondary Contact       |                      |                                      |
| <b>Cassandra Lee</b><br>Permit Technician<br><a href="mailto:cmlee@dekalbcountyga.gov">cmlee@dekalbcountyga.gov</a><br>470-561-3562                  | ✓<br>Primary Contact | ✓<br>Primary Contact                               | ✓<br>Primary Contact  | ✓<br>Secondary Contact | ✓<br>Primary Contact   | ✓<br>Primary Contact                     |                          |                              |                      | ✓<br>Secondary Contact               |
| <b>Gregory Curtis</b><br>Arborist<br><a href="mailto:gpcurtis@dekalbcountyga.gov">gpcurtis@dekalbcountyga.gov</a><br>470-561-3574                    |                      |  |   |                        |  |  | ✓<br>Primary Contact     |                              |                      |                                      |
| <b>Russell Tinning</b><br>Arborist<br><a href="mailto:rwtinning@dekalbcountyga.gov">rwtinning@dekalbcountyga.gov</a><br>404-493-1740                 |                      |  |   |                        |  |  | ✓<br>Primary Contact     |                              |                      |                                      |
| <b>Office Assistant</b>  |                      |  |   | ✓                      |  |  |                          |                              |                      | ✓                                    |
| <b>Donovan Cushnie</b><br>Floodplain Coordinator<br>404-687-2414   |                      |  |   |                        |  |  |                          | ✓<br>Primary Contact         | ✓<br>Primary Contact | ✓<br>Secondary Contact               |

|   |                       |                       |                       |                       |                       |                       |                       |                       |                           |                       |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------------|-----------------------|
| <a href="mailto:dcushnie@dekalbcountyga.gov">dcushnie@dekalbcountyga.gov</a>  |                       |                       |                       |                       |                       |                       |                       |                       |                           |                       |
| <b>Franck Houenou</b><br>Land Development Manager<br><a href="mailto:vfohouenou@dekalbcountyga.gov">vfohouenou@dekalbcountyga.gov</a> | ✓<br>Mgt<br>Oversight | ✓<br>Mgt<br>Oversight | ✓<br>Mgt<br>Oversight | ✓<br>Mgt<br>Oversight | ✓<br>Mgt<br>Oversight | ✓<br>Mgt<br>Oversight | ✓<br>Mgt<br>Oversight | ✓<br>Mgt<br>Oversight | ✓<br>Secondary<br>Contact | ✓<br>Mgt<br>Oversight |

\* Contact assigned reviewer

**Submit Plans Electronically:** In case where we are not to report to work, a projectDox account will be created and applicants/customers will resubmit their plans for reviews electronically. The following instructions to be provided to the customers:

- The comments from each one of those departments must be uploaded
- Comments from each department shall be provided as separate attachments. Do not combine all comments as one document/attachments.

**Eplans:** All new applications will be processed as eplans when we are no longer able to report to work.

- The application form will be sent to the customer through email
- Customer will submit application online
- Application will be processed and fees generated
- Project will be moved to ProjectDox and customer will be notify to upload the plans
- Eplans upload guidelines shall be sent to the customer with the ProjectDox login information