**DeKalb County Planning and Sustainability Department**
**Land Development Action Plan during COVID-19 crisis**
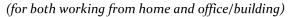*(for both working from home and office/building)*

DC DeKalb County
GEORGIA

# Land Development Contacts

| | New Application | Plans Resubmittal* (i.e. after comments addressed) | Revision* (i.e. revising approved plan after permit issuance) | Review* Status Update | Online Application Submittal* (i.e. moving application from paper to online) | Fee Payment (Existing & New Application) | Tree Reviews & Ordinance | Land Dev. Codes/ Regulations | Floodplain | Open Record Request; Bond Processing |
|---|---|---|---|---|---|---|---|---|---|---|
| **Land Development Staff** | | | | | | | | | | |
| **Tynise Cameron** Engineer Review Officer Sr. tcameron@dekalbcountyga.gov | | ✓ Secondary Contact | ✓ Secondary Contact | ✓ Primary Contact | ✓ Secondary Contact | | | ✓ Primary Contact | | |
| **Gamiliel Herry** Engineer Review Officer Sr. gherry@dekalbcountyga.gov | | ✓ Secondary Contact | ✓ Secondary Contact | ✓ Primary Contact | ✓ Secondary Contact | | | ✓ Secondary Contact | | |
| **Cassondra Lee** Permit Technician cmlee@dekalbcountyga.gov | ✓ Primary Contact | ✓ Primary Contact | ✓ Primary Contact | ✓ Secondary Contact | ✓ Primary Contact | ✓ Primary Contact | | | | ✓ Secondary Contact |
| **Gregory Curtis** Arborist gpcurtis@dekalbcountyga.gov | | | | | | | ✓ Primary Contact | | | |
| **Russell Tonning** Arborist rwtonning@dekalbcountyga.gov | | | | | | | ✓ Primary Contact | | | |
| **Office Assistant** | | | | ✓ | | | | | | ✓ |
| **Donovan Cushnie** Floodplain Coordinator 404-687-2414 dcushnie@dekalbcountyga.gov | | | | | | | | ✓ Primary Contact | ✓ Primary Contact | ✓ Secondary Contact |
| **Franck Houenou** Land Development Manager vfohouenou@dekalbcountyga.gov | ✓ Mgt Oversight | ✓ Mgt Oversight | ✓ Mgt Oversight | ✓ Mgt Oversight | ✓ Mgt Oversight | ✓ Mgt Oversight | ✓ Mgt Oversight | ✓ Mgt Oversight | ✓ Secondary Contact | ✓ Mgt Oversight |

* Contact assigned reviewer

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**Submit Plans Electronically**: In case where we are not to report to work, a projectDox account will be created and applicants/customers will resubmit their plans for reviews electronically. The following instructions to be provided to the customers:

- The comments from each one of those departments must be uploaded
- Comments from each department shall be provided as separate attachments. Do not combine all comments as one document/attachments.

**Eplans**: All new applications will be processed as eplans when we are no longer able to report to work.

- The application form will be sent to the customer through email
- Customer will submit application online
- Application will be processed and fees generated
- Project will be moved to ProjectDox and customer will be notify to upload the plans
- Eplans upload guidelines shall be sent to the customer with the ProjectDox login information