

Long Range Planning - Who to Call for Services

March 2020

Long Range Planning Staff	Comprehensive Plans	Land Use Amendments	Transportation Planning	Small Area Planning	Regional Coordination	Intergovernmental Coordination	Data Research & Mapping	Intra-departmental Coordination
Cedric Hudson Planning Manager chudson@dekalbcountyga.gov 404-371-2789 (404)906-8162	Primary Contact	Management Oversight	Management Oversight	Management Oversight	DCA & ARC Point of Contact	Service Delivery Strategy	Management Oversight	Economic Development
Sylvia Smith Transportation Manager sasmith@dekalbcountyga.gov 404-371-2299 678-758-7784 (cc)	Transportation Plan	N/A	Primary Contact	I-20 TOD Plan Transit plan Clifton Corridor Plan Safe Routes to School	GDOT, MARTA, ARC Point of Contact	N/A	N/A	Public Works Transportation
Brian Brewer Senior Planner bnbrewer@dekalbcountyga.gov 404-371-9883	Land Use Analysis	Primary Contact	N/A	Glenwood/Columbia ----- Starting a Plan	ARC Housing Coordination	Service Delivery Strategy	Data Team & Mapping	Parks and Recreation Housing Education
Larry Washington Senior Planner lwashington@dekalbcountyga.gov 404-371-2178	Community Work Program & Public Participation	Primary Contact	N/A	Memorial Drive Plan & Overlay ----- Implementing a Plan	ARC Land Use Coordination	N/A	N/A	Public Safety Code Enforcement
Katherine Wells GIS Specialist kpwells@dekalbcountyga.gov 404-371-2734	Land Use Mapping & Demographics	N/A	N/A	N/A	ARC Data Coordination	N/A	Primary Contact	GIS Community Development
Jaeson Bell Administrative Specialist jbelle@dekalbcountyga.gov 404-371-9771	N/A	N/A	N/A	Neighborhood Registry	ARC Data Coordination	N/A	Data Team Support	IT Website Updates

DeKalb County Socially Distant Service Delivery Strategy

The DeKalb County Planning and Sustainability Department is implementing its Emergency Preparedness Plan (EPP) for all Divisions. In order to protect county workers from the spread of COVID-19, DeKalb County will restrict access to all government buildings and facilities to the public starting Monday, March 16. For information about COVID-19, visit www.dekalbcountyga.gov/coronavirus.

Below are different functions of the Long Range Planning Division. For each function, there is information on how the department will execute services to the public.

General Inquiries

Email is the preferred method for communication for all planning inquiries and submittals. Provide your name, phone number, and a very brief description of what you are calling about. Contact us through the department email: plansustain@dekalbcountyga.gov. You may also call us at (404)371-2155.

Special Inquiries

If you have specific planning and zoning questions, refer to the “Who to Call for Services”. It contains contact information for specific planning and zoning staff to address your questions. You may also contact us through the department email: plansustain@dekalbcountyga.gov, or you may also call us at (404)371-2155.

Pre-application Meetings

Planning staff will contact you to schedule a meeting if necessary. Those meetings will be virtual conferencing using Zoom Meeting <https://zoom.us/jt?zcid=3172>. We encourage that you download the app on your smart phone, laptop, tablet or computer so that we may be successful in this process.

Land Use Application Submittals

Contact staff to determine your land use and zoning for what you want to do at: plansustain@dekalbcountyga.gov. If it has been determined you need a land use amendment, go to “Forms and Checklists” on the Planning and Sustainability main webpage, to download and submit a Land Use Amendment application. Staff will process applications as they come in, but they will be put on hold until the application fees have been paid in full.

Planning and Sustainability Website

Many of the tools you may need to work with the department is located on the DeKalb County Planning and Sustainability website <https://www.dekalbcountyga.gov/planning-and-sustainability/planning>. Key planning and zoning sections of the site include:

- Contacts for Service
- Application Forms and Meeting Schedules
- Comprehensive Plans
- Transportation Plans and Projects
- Small Areas Plans
- Land Use Amendment Process
- All things Memorial Drive (plans and overlays)
- Land Use and Zoning Verification
- Zoning Code
- GIS Mapping (to verify land use and zoning)
- Data Research and Mapping
- Service Delivery Strategy (SDS)
- Zoning, Historic Preservation and Board of Appeals Calendars