



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Minutes

### OPS-County Operations Committee

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Tuesday, August 3, 2021

1:00 PM

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*This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available*

*(1) via live stream on DCTV's webpage,*

*(2) on DCTVChannel23.TV*

Meeting Started At: 1:00 pm

Attendees: Commissioners Terry, Patrick, Bradshaw, Davis Johnson, Cochran-Johnson, Rader

**Present**      3 - Commissioner Ted Terry, Commissioner Steve Bradshaw, and  
Commissioner Robert Patrick

#### I. MINUTES

**2021-2891**      Commission District(s): All Districts  
Minutes for the July 20, 2021 County Operations (OPS) Committee Meeting;

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be approved. The motion carried by the following vote:**

**Yes:** 3 - Commissioner Terry, Commissioner Bradshaw, and  
Commissioner Patrick

#### II. DISCUSSION

Mid Year Budget

DeKalb Growers Program

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be withdrawn. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-TT: I would like to withdraw my budget request for the Growers program. I will be bringing to the committee an ARP funding source for the program. This would be ARP fund in the first 12-18 months, rather than general fund budget. Long-term, this funding source will be re-evaluated. Legal is currently reviewing the proposal. Once we have information we will be moving forward*

*-TT: I would like to invite Commissioners and Staff to Even Tied Brewery, who has made a special beer for us, and sales from that purchase will go toward the project at the library*

I.T.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be deferred to the FAB-Finance, Audit & Budget Committee, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-information provided by Director Matelski regarding IT's revised midyear budget allocations*

*-Question JR: this is a large addition to the midyear budget. It is good to know that these are necessary expenses*

### III. AGENDA ITEM

*Previously Heard Agenda Items:*

2021-2750

Commission District(s): ALL

LB - Invitation No. 21-101402 Purchase of Automobiles, Vans, Trucks and Accessories (Annual Contract with 2 Options to Renew): for Public Works-Fleet Management. Consists of purchasing replacement vehicles to enable County personnel to complete daily tasks that require the use of automobiles. Recommend award to the lowest, responsive and responsible bidders: Wade Ford, Inc., Hardy Chevrolet, Buick, GMC, Inc., Hardy Family Ford and Union City CDJRF. Total Amount Not To Exceed: \$7,975,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-information provided by Director Robert Gordon*

*-Question SB: did we get a report of the auditor?*

*L Campbell: a report was sent*

*-Question TT: the Ford Lightning is coming out soon. Will we be getting electric pickup trucks*

*R Gordon: It is a possibility; right now I am not able to order those from Ford. We will see once they actually hit the market; this will be in our 2022 budget due to more funding for pickups*

*-Question TT: regarding cost differential, could you share your analysis of total cost of ownership?*

*R Gordon: maintenance costs are non-existent for electric vehicles; total cost of ownership will be significantly less for electric vehicles. This is the way to go for light-duty vehicles*

*-Commissioner Terry requests Director Gordon provide a comparative analysis of electric vehicle purchasing at the Green policy ad-hoc committee*

*-Question RP: Is it typical we have a large purchase at one time?*

*R Gordon: yes there is; additional information provided by Director Gordon*

2021-2759

Commission District(s): ALL

REN - On Call Roof Maintenance, Repair and Replacement Services (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract Nos.: 1175305 and 1175307 for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). These contracts consist of maintaining, repairing and installing various types of roofs. Awarded to: National Building Contractors, Inc. (NBC) and Hawk Construction Co., LLC. Total Amount Not To Exceed: \$ 3,871,100.00

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-substitute information provided; additional information provided by CPO Horner and Deputy Director Buford*

*-Question SB: did we get a report of the auditor?*

*L Campbell: a report was sent and has been audited. There was one minor area in the wording that was changed*

[2021-2777](#)

Commission District(s): All  
CO - Change Order No. 3 to Contract No. 1108168 for Information Technology Consultants Services (Multiyear Contract): for use by the Department of Innovation and Technology (IT). Consists of providing consultants to work on developing new application systems; installing and maintaining systems; and other IT projects. Awarded to Ciber Global, LLC. Amount Not To Exceed \$3,500,000.00.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*information from Direct Matelski*

[2021-2799](#)

Commission District(s): ALL  
CO - Change Order No. 2 to Contract No. 1021418 for Sourcewell Cooperative Agreement No. 060618-EFM for the Leasing of Undercover Vehicles: for use by Public Works - Fleet Management to be used by Police Services. This contract consists of piggybacking off the competitively let Sourcewell Cooperative Agreement No. 060618-EFM to acquire or renew leases for eighteen (eighteen) vehicles used for special operations by Police Services. Awarded to Enterprise Fleet Management. Total Amount No To Exceed: \$176,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-substitute agenda item information provided*

*-Question RP: what is the determining factor regarding purchasing vs. leasing vehicles?*

*R Gordon: we purchase all of our vehicles, with exception of these undercover vehicles.*

[2021-2781](#) Commission District(s): ALL  
LB - Invitation No. 21-101398, Duct Cleaning and Sanitizing Services at County Facilities (Annual Contract with 2 Options to Renew): for use by the Department of Facilities Management (FM). Consists of providing air conditioning (A/C) duct cleaning and sanitizing services at County-owned facilities. Recommend award to the lowest, responsive and responsible bidder: 5 Seasons Mechanical LLC. Amount Not To Exceed: \$377,759.89.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-MDJ: there is a savings to having this bid out, compared to the previous process that was in place  
K Buford: that is correct and we do anticipate a savings with this approach*

[2021-2783](#) Commission District(s): ALL  
REN - Maintenance, Cleaning & Inspection of Fuel Tanks including Removal, Relocation & Installation (Annual Contract -1st of 2 Options to Renew): Contract No. 1221710 for use by Public Works - Fleet Management. This contract consists of maintaining, cleaning & inspecting multiple fuel tanks as needed to ensure clean fuel is dispensed to County fleet. Awarded to SP Petroleum Transporters. Amount Not To Exceed: \$160,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2855](#) Commission District(s): All Districts  
A Request to Consider Establishing County Website Update  
**This agenda item was no official recommendation**

-RP: *the County website has an attractive feel, but while looking through some of the information, I want to ensure some of the information is up to date, links are functional, and if any processes have been changed due to the pandemic it is available to our residents*

-Question TT: *Is IT in charge of our website?*

J Matelski: *Absolutely; each department is responsible for their own content, but that doesn't mean that my team doesn't follow up and review. Going forward, if the desire from the Board to change the look and feel of the website we can explore that. My team can take a greater role, work with the office of Communication to ensure continuity in information provided; I would be willing to work with Director Hudson and COO to review any broken links and other enhancements*

-RP: *I am leaning more towards the same website interface; I was just confirming the information there is accurate*

J Matelski: *2015 is when we went live with a complete revamp; the overall look and feel were configured then; we have received feedback from stakeholders but we haven't had a larger process to evaluate our look and feel*

-Commissioner Terry requests Director Matelski share the costs and information in which the website was updated in 2015

-J Matelski: *I can also work with the Communications office to provide the templates and processes in place; there will likely be two sets of information that we provide.*

-Question SB: *Commissioner Patrick, what are we accomplishing with this item?*

RP: *when I was reviewing utility billing, I got stuck in a couple of areas on the website; I would like to have staff review everything is functional, links are functional, and if any processes have been changed due to the pandemic it is available to our residents. We want to ensure the accuracy of the website*

-Question SB: *is there any costs associated with this?*

J Matelski: *I don't believe for this part of the ask there would be costs associated. If you and administration determine that new features and information is needed then we can evaluate at that time*

-Question LCJ: *I think it's time that we revamp and enhance the entire website; the functionality is not where it needs to be. Many departmental links do not work, and each department needs to take a critical look at its content and ensure information is accurate. Has the administration looked into this, and do we need to have a study?*

Z Williams: *I'd love the opportunity for IT, Communications, and I to talk this through. A certain amount of updating would be needed, but in terms of strategy we need to discuss. If there is a major overhaul this could be explored in the 2022 budget.*

-MDJ: *Commissioners have their own websites setup through the operating budget. If you talking about the administration updating the website, the commissioners are also on that website. The administration should discuss with the commissioners whether they have their own websites or if this will be integrated into the county website*

-J Matelski: *we need to review any legal ramifications to see if we need to do anything tighter in that regard. The COO and Communications office, with guidance from Law, would assist in that*

-LCJ: *my statements are focused around our central website*

-LCJ: *requests all departments review their website content to ensure accuracy*

-TT: *I support a website revamp, funded by the BOC. When we look at expanding 311, and TLAC, it would be helpful to have that information on the front page*

-TT: *requests Central Staff review the BOC subsite within the website to ensure accuracy*

*New Agenda Items:*

2021-2811

Commission District(s): All

CA - Cooperative Agreement for Palo Alto Cloud Security Firewalls: for use by the Department of Innovation and Technology (IT).

Consists of piggybacking off the competitively let GSA Contract No. GS-035F-0119Y for the purchase of Palo Alto Cloud Security firewalls as an extension of the maintenance and support for the County's Palo Alto network equipment. Awarded to Layer 3 Communications, LLC. Amount Not To Exceed: \$145,671.01.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-information provided by Director Matelski*

2021-2814

Commission District(s): ALL

CO - Change Order No. 3 to Contract Nos.: 1191813, 1191815, 1191816, 1191817 and 1191818 for General Contractor Services (Multiyear Contract): for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA) and Fire Rescue Services (FR). These contracts consist of providing general contracting work for construction projects throughout the County. Awarded to AUTACO Development, LLC, Engineering Design Technologies, Inc. (EDT), Greenheart Construction Inc., Kissberg/Parker-Fry JV, LLC, and SOCO Contracting Company, Inc. Total Amount Not To Exceed: \$2,000,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-no additional information requested*

[2021-2819](#)

Commission District(s): ALL

LB - Invitation No. 20-101277 Truck, Cab & Chassis with High Utility Body: for Public Works - Fleet Management to be used by the Department of Watershed Management (DWM). Consists of eight (8) trucks with high utility bodies to transport crews and equipment to work sites. Recommend award to Rush Centers of GA dba Rush Truck Center, Atlanta. Amount Not To Exceed: \$1,324,360.00.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2821](#)

Commission District(s): ALL

LB - Invitation No. 21-101406 Refuse Transfer Open Top 53' Trailer: for Public Works-Fleet Management to be used by Public Works - Sanitation. Consists of three (3) refuse transfer open top 53' trailers used to transport collected refuse from centralized locations to the DeKalb County Seminole Landfill. Recommend Award to Travis Body & Trailers, Inc. Amount Not To Exceed: \$275,790.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2845](#)

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 1083353 for Maintenance and Repair of Overhead Doors (Annual Contract with 2 Options to Renew): for use by the Department of Facilities Management (FM), Fire Rescue Services (FR) and Watershed Management (DWM). This contract consists of the purchase and installation, maintenance, repair and/or replacement of all overhead doors. Awarded to Overhead Door Company of Atlanta. Amount Not To Exceed: \$410,000.00

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/10/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

Meeting Ended At: 2:13 PM

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

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Barbara H. Sanders-Norwood CCC, CMC