



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Draft - Minutes

OPS-County Operations Committee

Thursday, June 30, 2022

2:00 PM

Special Called

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 2:00 PM

Attendees: Commissioners Davis Johnson, Bradshaw, Terry, Cochran Johnson

I. MINUTES

2022-1768 Commission District(s): All Districts
Minutes for the June 7, 2022, County Operations (OPS) Committee Meeting;

This agenda item was approved

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

II. AGENDA ITEM

Previously heard Items:

[2022-1543](#)

Commission District(s): All Commission Districts

A Resolution of the DeKalb County Governing Authority to Adopt a Vision and Transition Plan for all library landscapes in DeKalb County by 2023

MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval upon receipt of additional information to the Board of Commissioners, due back on 7/12/2022. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

-Information provided by Commissioner Terry

MDJ: I'd like to see an RFP for this resolution. I think this is a good recommendation and effort. Director Wissinger I'd like your opinion on what Commissioner Terry is proposing.

A Weissinger: We have been pleased with the updates and were happy to be a pilot of this program. We are willing to expand this to other libraries for continuity of all buildings. We have been able to do program incorporating at several libraries, the district 5 library we use the gazebos for story time. We would want to make sure libraries is consulted as we go forward, we have a few branches that already have other arrangements with community groups that work on our landscaping Question MDJ: where would the funding come from

COO Williams: This is something we can add to the mid-year or at a later date. I don't know if it is ARP eligible but if this is a policy initiative the money will be there through the general fund.

Question MDJ: we would need an RFP for this - rather than a resolution. We would need to detail exactly what we want, who would do that?

COO Williams: It would be between Facilities and Libraries

Question MDJ: regarding maintenance; I am assuming we would have those capacities through facilities once it has been constructed. I would think no more than a year if we need it.

COO Williams: Once you get it installed its either going to grow or not, for maintenance we would certainly have qualified staff either through us or an outside contractor. I would think after installation we would want a little more support since its more nontraditional landscaping.

K Buford: in regard to the maintenance, we have been covering it through our general maintenance funds. The COO is correct we will still probably need additional guidance from whoever that is familiar with the plantings. While they may be different we already have great department contractors that help us and I don't see it being burdensome to our department. I do see where it may be some give and take, for example as we start to add more vegetation we are taking away from greenspaces, so as mowing diminish the cost associated with it will also disappear. It may even be cheaper down the road to maintain these areas than currently.

-MDJ: I'd like to see pavilions at some of the locations

-SB: I'm supportive of this conceptually. Last time we heard this I requested to hear from Library and Facilities, and those boxes have been checked today. I have a question regarding the proposed budget - the number proposed was \$250,000. If this is going for a RFP, if the number's out there, all the bids will come back at that number. A competitive bid process, we may be able to get something better but the process has to play out.

-Commissioner Bradshaw requests additional information on a document previously provided by Commissioner Terry

-MDJ: I would not like to go through with the resolution, but I would like to go forward with an idea through a RFP. I don't know what it would cost; I don't feel that we should put a figure out there, because the vendor would provide the figures.

-Z Williams: in the past, we've dealt with these types of things - OPS would say 'in the midyear budget, at \$250,000 for an implementation plan of a community gardens and libraries concept as a line item. Then we would develop a procurement strategy to move forward accordingly. What the board has identified previously is determine to allocate funds we would go forward in a procurement process to implement that legislative priority.

-TT: yes I think that's what the resolution speaks to regarding the process. Right now it is about doing the planning process, a lot of community engagement. They would probably do the work for at least a year, and the result would be a plan with a budget and aspirational goals

-MDJ: based upon what the COO has stated regarding the \$250,000 line item, is that good?

SB: I'm good with that and prepared to take action

-LCJ: I agree with if we are moving forward, that it's done through a RFP. I support the item, and I think they are wonderful enhancements. I would like to see this fall under the responsibility of the County

-A Weissinger: it seems legwork will go into the creation of the RFP. I'm willing to help but this isn't my expertise. I wonder what the expectation is for my department

Z Williams: if the Board allocates I will coordinate the principles needed to design the RFP. This project will sufficiently be allocated.

-SB: motion to approve the substitute item, to allocate \$250,000 in the midyear budget for a transition plan for community gardens in libraries

-SB: motion to allocate \$250,000 in the midyear budget for a fruitful libraries transition plan

New Agenda Items:

2022-1662

Commission District(s): ALL
LB - Invitation No. 22-101479 for On-Call Plumbing Services (Annual Contract with 2 Options to Renew): for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). Consists of the repair, replacement, maintenance and installation of plumbing fixtures at residential, commercial, industrial properties and County parks located within unincorporated DeKalb County. Recommend award to the lowest, responsive and responsible bidders: J2 Connect, Inc. (fka J. Squared Plumbing) and B & W Mechanical Contractors, Inc. Total Amount Not To Exceed: \$700,000.00.

MOTION was made by Steve Bradshaw that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/12/2022. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

-information provided by Deputy Director Buford

2022-1675

Commission District(s): ALL
REN: Anti-freeze (Annual Contract-1st of 2 Options to Renew): Contract Nos. 1260946 and 1260951 for use by Public Works-Fleet Management. These contracts consist of purchasing anti-freeze for County vehicles and equipment. Awarded to The McPherson Companies, Inc. and Napa Auto Parts. Total Amount Not To Exceed: \$90,000.00.

MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/12/2022. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

-information provided by Director Gordon

-Question MDJ: so this is the first of 2 options?

-R Gordon: correct

[2022-1677](#) Commission District(s): All
CO - Change Order No. 1 to Contract No. 1272583 for Pest Control Services (Annual Contract with 2 Options to Renew) for use by the Department of Facilities Management (FM). This contract consists of providing pest control services at County-owned facilities. Awarded to: All Pro Pest Services, Inc. Amount Not To Exceed: \$8,726.32.
MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/12/2022. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

-information provided by Deputy Director Buford

-Question MDJ: that means that we would own these traps?

-K Buford: that's correct

[2022-1681](#) Commission District(s): ALL
REN: Purchase of Automobiles, Vans, Trucks & Accessories (Annual Contract-1st of 2 Options to Renew): Contract Nos.: 1262401, 1262403, 1262413 and 1262406 for use by Public Works-Fleet Management. These contracts consist of purchasing replacement vehicles to enable County personnel to complete daily tasks that require the use of automobiles. Awarded to Wade Ford, Inc., Hardy Chevrolet, Buick, GMC, Inc., Hardy Family Ford, Inc. & ZT Auto CDJR Union City, LLC. Total Amount Not To Exceed: \$9,431,257.59.
MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/12/2022. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

-Item has returned from audit and is supported

-information provided by Director Gordon

2022-1690

Commission District(s): ALL
CO - Change Order No. 1 to Contract No. 1270264, Maintenance, Repair and Inspection of Overhead Doors and Gates (Annual with 4 Options to Renew: for use by the Departments of Facilities Management, Fire Rescue (FR) Services and Watershed Management (DWM). Consists of providing maintenance, repair and inspection of County overhead doors and gates. Awarded to: D.H. Pace Company, Inc., DBA Overhead Door Company of Atlanta. Amount Not To Exceed: \$400,000.00.

MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/12/2022. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

-information provided by Deputy Director Buford

-Question MDJ: so this is adding to the contract of \$700,000, and that contract would expire December 2022?

-K Buford: that's correct

-Question MDJ: please summarize why additional funds are needed

-additional information provided by Deputy Director Buford

Meeting Ended At: 2:47 PM

MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item was adjourned meeting. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Not Present: 1 - Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC