



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Draft- Minutes

### OPS-County Operations Committee

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Tuesday, February 21, 2023

1:00 PM

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Attendees: Commissioners Davis Johnson, Long Spears, Johnson, Patrick, Bradshaw, Terry

**Present** 3 - Commissioner Mereda Davis Johnson, Michelle Long Spears, and Larry Johnson

Meeting Started At: 1:02 PM

#### I. MINUTES

**2023-0098** Commission District(s): All Districts  
Minutes for the February 7, 2023, County Operations (OPS)  
Committee Meeting;  
**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be approved. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Long Spears, and Johnson**

#### II. DISCUSSION

FY23 Budget Review

PDK Airport

*Information provided by Director Evans*

*Question MDJ: Are you in support of this budget?*

*ME: yes*

*Question MLS: Did you mention you needed a grant writer on your staff?*

*ME: only temporally or in conjunction with the commission or another department*

*MLS: I'd hate to lose out on the funding opportunities out there*

*Question TT: Are the RFPs for air quality and noise assessment in this budget?*

*ME: yes that is correct, we are looking to accomplish that this year*

*Question TT: regarding the masterplan, could we put more energy in community engagement particularly along Buford hwy corridor.*

*Can we over the next few months add additional townhalls*

*ME: yes we can bake that in, the million set aside for the master plan is already used. Additional comments provided regarding previous community engagement meetings*

*Question TT: I think the biggest thing is going to be language support and additional translators. Lastly, what is the plan for good neighbor day?*

*ME: there is no airshow this year, we are going to move to every other year, due to construction.*

*MDJ: I'm opened to coming back to OPS to discuss New Day logics to help us and the public be informed*

*Question RP: is there a date certain for the masterplan?*

*ME: there is not, It is coming this year, whenever you are ready*

*MDJ: Let's have that at a future presentation*

*Question MDJ: All your requests are in the proposed budget?*

*ME: Yes*

## Elections

*Information provided by Director Keisha Smith*

*Director Smith Request: to maintain FY22 MY budget of 11.5 million. Our base budget 7.6 million, our request was originally for an additional 4 Million for real-estate rental, retrofitting security systems 550,000, purchase of voting Hubs 2.5 million, and other purchases. We are currently recommended at 9.5 million*

*Question LJ: Does this budget include city elections*

*Smith: Depending on the situation, there is a formula we use that we would bill to those entity.*

*Question MLS: How many positions are you looking at?*

*Smith: we asked for an additional 10 last year, those ranges from technicians to management positions, warehouse positions, PR, etc. We have already filled a few, our end goal is to have a staff of 26 FTEs*

*Question MLS: you currently translate for Spanish and Korean, are you looking to expand those services?*

*Smith: based on federal requirements we are not required to expand, this is something requested from commissioners years ago. We can look at census data to determine the next languages to target that service too if requested. We do have some funded budgeted but we have not selected a language.*

*Question MLS: what was the request from the board?*

*Smith: maintain the Spanish and Korean and come back with information/data on adding additional languages*

*Question TT: Regarding the Hubs, are you seeing other elections offices using these hubs?*

*Smith: Cobb county already uses the hubs and I believe Fulton also. Additional information provided*

*Question TT: apart of the 3.6 million is for the company to contract that equipment?*

*Smith: Correct, they would build them to our specifications; production takes about 6 months*

*Question MDJ: are you fine with your current prosed budget?*

*Smith: it is about 2 million less than the initial request but we have a meeting with the administration scheduled to discuss it further*

## Facilities Management

*Information provided Director Clyde Stovall and David Asbell  
no additional budget request made*

*Question LJ: On page 23, Are you trying to move into the global task force building?*

*COO Williams: We are exploring that building, the one that is currently for sale.*

*Question TT: Regarding the new positions, is that just salaries or is that include benefits?*

*CS: that is just salary*

*Question TT: LED builds were install in Maloof on floors 2 through 6, and it saved over \$418,000 annually?*

*CS: that is what the estimate currently is. It has really paid off in our parking lots*

*Question TT: The annual is across all lots?*

*CS: It may be different, estimate does not include all completed renovations*

*Question TT: I'd propose to the committee is the next step is solar, and having solar panels on county buildings. Is there any plans for a solar RFP in 2023?*

*MDJ: I will get with you for us to come back to OPS and have to a more robust discussion on solar panels.*

### III. AGENDA ITEMS

#### *Previous Heard Items*

#### 2023-0060

Commission District(s): ALL

CO - Change Order No. 5 to Contract Nos.: 1191813, 1191817, 1191818 and Change Order No. 6 to Contract No. 1191816 and Change Order No. 7 to Contract No. 1191815 General Contractor Services (Multiyear): for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA), Fire Rescue Services, Watershed Management (DWM) and Library (DCPL). These contracts consist of providing general contractor services for minor construction projects throughout the County. Awarded to: Autaco Development, LLC, Kissberg/Parquet-Fry JV, LLC, SoCo Contracting Company, Inc., Engineering Design Technologies, Inc., and Greenheart Construction. Total Amount Not To Exceed: \$12,596,074.03.

**MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be recommended for approval to the Board of Commissioners. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Long Spears, and Johnson**

*Information provided by Commissioner Davis Johnson*

*OIIA returned in support of this item*

[2023-0093](#)

Commission District(s): ALL  
CO - Change Order No. 1 to Contract Nos.: 1262401, 1262403, 1262413 and 1262406 Purchase of Autos, Vans, Trucks & Accessories (Annual with 2 Options to Renew): for use by Public Works-Fleet Management. These contracts consist of purchasing replacement vehicles to enable County personnel to complete daily tasks that require the use of automobiles. Awarded to: Wade Ford, Inc., Hardy Chevrolet, Buick, GMC, Inc., Hardy Family Ford, Inc. and ZT Auto CDJR Union City, LLC. Total Amount Not To Exceed: \$5,400,000.00.

**MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/28/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Long Spears, and Johnson**

*Information provided by Commissioner Davis Johnson  
OIIA returned in support of this item*

[2023-0107](#)

Commission District(s): ALL  
RES - Rescind Award to Avaya, Inc. under Agenda Item No. 2022-2276 for Avaya Support and Licensing: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let Statewide Contract No. 99999-SPD-T20120501-0004. This request is to rescind the award made to Avaya, Inc. and re-award to the correct vendor who will be paid for services. Award to Carousel Industries, Inc. Amount Not To Exceed: \$1,123,391.88.

**MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/28/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Long Spears, and Johnson**

*Information provided by Director John Matelski*

*New Agenda Items*

[2023-0116](#) Commission District(s): ALL  
LB - Invitation No. 22-101542 Pest Control Services (Annual Contract with 2 Options to Renew): for use by the Department of Facilities Management (FM). Consists of providing pest control services at County-owned facilities. Recommend award to the lowest, responsive and responsible bidder: Power House Termite and Pest Control, Inc. Amount Not To Exceed: \$200,000.00.

**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 2/28/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Long Spears, and Johnson**

*Information provided by Facilities management*

[2023-0193](#) Commission District(s): All  
CO - Change Order No. 1 to Contract No. 1307812 Repair, Maintenance, and Installation of Fire Intrusion Alarm Systems (Emergency Contract): for use by the Department of Facilities Management (FM). This contract consists of providing maintenance, repair and installation of fire intrusion alarms. Awarded to All-Star Fire, LLC. Amount Not to Exceed: \$325,000.00.

**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 2/28/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Long Spears, and Johnson**

*Information provided by Facilities management and Michelle Butler*

Meeting Ended At: 2:17 PM

**MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Long Spears, and Johnson**

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Barbara H. Sanders-Norwood CCC, CMC