



**DeKalb County Audit Oversight Committee**

**MEETING MINUTES**

**Friday, August 26, 2022, at 12:00 PM – 2:00 PM  
Zoom Meeting**

**Committee Members**

Adrienne T. McMillon - Chairperson

Harold Smith, Jr. – Vice Chairperson

Lisa Earls

Gloria Gray

Tanja Christine Boyd-Witherspoon - Not in attendance

**Legal Counsel**

Mary Carole Cooney

**I. Call Meeting to Order**

The meeting was called to order by Chairperson Adrienne McMillon at 12:05 pm.

**II. Welcome and Introduction of Committee Members**

The AOC Committee introduced themselves with the exception of Tanja Christine Boyd-Witherspoon who was not in attendance.

**III. Adoption of the Agenda**

A motion to adopt the agenda was made by Lisa Earls and seconded by Harold Smith and approved unanimously by the Committee.

**IV. Public Comment Guidelines**

Presented by Legal Counsel Mary Carole Cooney

**V. Public Comments**

Comments received from resident Stephen Binney and Mary Hinkel

**VI. Review/Approval for Payment Legal Invoices-** Invoices # 729 & 730 were presented for legal

services provided in June and July 2022. Lisa Earls moved to approve, Gloria Gray seconded, and the committee voted unanimously in favor.

**VII. Approval of June 17, 2022, Meeting Minutes**

Lisa Earls moved to approve the meeting minutes from 06/17/22, and Harold Smith seconded. The committee voted unanimously in favor.

## **VIII. CAE Update- Lavois Campbell, Interim CAE**

### **1. OIIA-AOC Financial Report** *(Review of Budget/Actual Expenses)*

This report reviewed the budget numbers up to July 31, 2022. The year-to-date budget as of July 31, 2022, was \$1,214,835. Actual expenditures were \$574,332 or 24% for a variance of \$640,503 or 26% below budget.

### **2. Non-Audit Activity** *(Status of Non-Audit Projects)*

The OIIA has reviewed 31 contracts (Initial Solicitations, Contract Change Order, and Contract Renewals) with an initial value of \$357,204,722.87 in 2022.

### **3. Status of Audit Findings**

### **4. Audit Activity Update** *(Status of Audit Projects in Process)*

### **5. Questions**

## **IX. Other Business**

### **-- Update on recruiting of the next Chief Audit Executive**

Chairperson Adrienne McMillon announced that the Committee is in the process of interviewing candidates for the Chief Audit Executive position. A round of interviews took place this week and another round is scheduled for next week. Candidates are expected to be presented to the BOC in the next month or so.

### **-- Update on solicitation for External Auditing Services**

Our current Auditor Mauldin & Jenkins' term expires at the end of the year. The Audit Services Request for proposals ended on August 24<sup>th</sup>, 2022. Two proposals were received. A five-member evaluation team has been established to review the two proposals.

## **X. Next AOC Meeting Date-Tentatively scheduled for October 28, 2022**

## **XI. Business Meeting Adjournment**

The meeting adjourned at 1:13 pm.

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