



DeKalb County Government

178 Sams Street
Decatur, GA 30030

Meeting Minutes - **DRAFT**

FAB-Finance, Audit & Budget Committee

Commissioner Ted Terry (Chairperson)

Commissioner Michelle Long Spears

Commissioner Chakira Johnson

Thursday, April 3, 2025

3:30 PM

Meeting Started At:3:31PM

Attendance: Commissioners T. Terry, C. Johnson, N. Massiah, Dr. L. Bolton, M. Davis Johnson, R. Patrick

Present 2 - Chairperson Ted Terry, and Commissioner Chakira Johnson

Excused 1 - Commissioner Michelle Long Spears

I. MINUTES

2025-0508 Commission District(s): ALL
Minutes for the March 25, 2025 Finance, Audit, and Budget Committee

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be approved. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

II. APPOINTMENTS

Board of Commissioners

[2025-0340](#)

Commission District(s): All Commission Districts
Appointment to the Oversight Committee of the Office of the
Independent Internal Audit

MOTION was made that this agenda item be recommended for approval upon receipt of additional information to the Board of Commissioners, due back on 4/22/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

***Approval pending additional information; No questions*

III. DISCUSSION

Committee Goals Discussion - Work Plan

Discussion postponed

IV. AGENDA ITEMS

Previously Heard

Disrict 5

[2025-0240](#)

Commission District(s): District 5
A Resolution of The Board of Commissioners of DeKalb County
Establishing and Identifying the Roles and Responsibilities of an
Independent CIP Auditor to Monitor Implementation of the
County's Capital Improvement Program and Amending the Fiscal
Year 2025 Budget to Fund an Independent CIP Auditor and
Necessary Staff

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 5/13/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

Questions:

- 1) CJ: *Can email be resent regarding funds? (MDJ responded)*
- 2) CJ: *Will having auditor in the title reflect what we want for this position? (T. Rhinehart responded)*
- 3) NM: *As it relates to position, how does it work w/ Watershed CIP group? (T. Rhinehart responded)*
- 4) NM: *How often are CIP group meeting? (COO Z. Williams responded)*
- 5) MDJ: *Comment*
- 6) RP: *Comment regarding Central Staff being knowledgeable about this position*
- 7) TT: *Comments; Monitoring services we can work off of scope provided? (T. Rhinehart responded)*
Regarding the process that committee needs to go through – is Amin and Purchasing ready to receive once committee has done their part? (COO Z. Williams responded)
- 8) TT: *Do we put confines on budget amount? This amount was put in the budget, right? (COO Z. Williams responded)*
- 9) NM: *Watershed CIP Advisory – Need to understand difference between the two because per Central Staff manual there seems to be duplicates. Can information conflict? (T. Rhinehart responded)*
- 10) LB: *Clarifying recommendation – is the purpose of consultant only to advise? (T. Rhinehart responded)*
- 11) TT: *What we are looking for is a firm that is independent of the county?*
- 12) TT: *Comment – Has asked Director Campbell to review this information regarding auditor and provide feedback at the 4/22 FAB*
- 13) MDJ: *Comment*

*New Items***Chief Executive Office**2025-0524

Commission District(s): All

To Amend the Fiscal Year 2025 Annual Budget to Reappropriate Unspent Balances from the FY2024 Annual Budget.

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/22/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

Questions:

- 1) RP: *Request for 11x17 paper for documents so that commissioner can read information; (Central Staff responded)*
- 2) TT: *Comment*
- 3) NM: *Regarding October deadline – How should expenditure issues for November or December (ie Christmas party) be addressed (Directors T. Sigler and D. McNabb responded)*

2025-0526

Commission District(s): All

To Amend the Fiscal Year 2025 Annual Budget and Appropriate Capital Funding for Various Items.

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/22/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

Questions:

1) TT: Judges that were downgraded – Is that because end of the year? Cost Savings of \$265K with Superior Court item – leave alone for now or capturing saving in budget amendment in the future? (Director T. Sigler responded)

2) TT: 8 vehicles instead of 12 – Is that enough? Removed adult probation officer positions – Is that based on adjustments? (Director T. Sigler responded)

3) TT: Zoning and sign update -lowered because of contract? Holding on health benefits cost savings? Staying under Risk Management budget? Regarding AI software, invite Chief Hicks to discuss (Director T. Sigler responded)

4) RP: Comment -Was a part of AI discussion and part of discussion talked about savings would be not hiring additional staff

5) LB: On schedule A – for 0200 line item both adopted and proposed #s are the same. Where would it be reflected? (Director T. Sigler responded)

2025-0527

Commission District(s): All Districts

A resolution authorizing the sale and issuance by the County of its Tax Anticipation Note - 2025B due September 1, 2025, in the aggregate principal amount not to exceed \$98,700,000 (20258 TAN) for the purposes of paying current capital expenses to be incurred by the County's Watershed Department in until issuance and sale of water and sewerage revenue bonds in 2025. The County plans to repay the 2025B TAN with a portion of the proceeds of water and sewerage revenue bonds expected to be issued by the County prior to September 2025. PFM Financial Advisors LLC, the County's Municipal Advisor, will assist the County in preparing the Request for Bids and conducting a competitive process.

MOTION was made that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/22/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

Questions:

- 1) RP: *Would it not be beneficial to have more time to pay off, rather than everything on Sept.1? (Director D. McNabb esponded)*
- 2) TT: *Is there flexibility with due date? (Director D. McNabb responded)*
- 3) TT: *Why didn't we do TAN in 2019/2020? (Director D. McNabb responded)*
- 4) TT: *Will interest be around 4.39% again? (Director D. McNabb responded)*
- 5) TT: *Please remind what financial advisors do (Director D. McNabb responded)*
- 6) CJ: *Regarding retainer – 4 hours a month, if we go over is hourly rate already negotiated? (Director D. McNabb responded)*
- 7) TT: *Does FAB committee have access to reach out to financial advisors? (Director D. McNabb responded)*
- 8) TT: *Are they in posture to say what to think about /consider to be proactive? (Director D. McNabb responded)*
- 9) TT: *What was water/sewer bond timeline? (Director D. McNabb responded)*
- 10) CJ: *Addressed correction needed in text (Director D. McNabb responded)*
- 11) LB: *Comment regarding additional support from advisors (Director D. McNabb responded)*

2025-0529

Commission District(s): All Districts

A resolution authorizing the preparation and distribution of a request for proposals (Request for Proposals) for the solicitation of competitive bids from financial institutions for the purchase of the County's Tax

Anticipation Note - 2025A, due December 16, 2025, in the aggregate principal amount not to exceed

\$114,480,000 (2025A TAN) for the purposes of obtaining a temporary loan to pay current expenses during the

2025 calendar year. PFM Financial Advisors LLC, the County's Municipal Advisor, will assist the County in

preparing the Request for Bids and conducting a competitive process.

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/22/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

District 3

2025-0523

Commission District(s): All Districts

A Resolution for Superior Court Appropriation Measures

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 5/13/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

Questions:

- 1) *CJ: Asking that savings continue to be allocated to judges? If we take action today, will adjustments be needed? (L. Hawkins-Ponzo responded)*
- 2) *NM: Shared document*
- 3) *RP: What action is needed from BOC? Comment regarding a letter presented previously; (Hawkins Ponzo & Atty Phillips responded)*
- 4) *MDJ: Should wait to see what comes out of house on April 5th before action; Please clarify: Have to move on item before June 30th – Why is it crucial today?*
- 5) *TT: Comment regarding the wording/language; Work on information to be ready to discuss in 4/22/25 FAB*

Purchasing and Contracting2025-0225

Commission District(s): All

CO - Change Order No. 1 to Contract 1193275 Development of Cost Allocation Plans for DeKalb County (Annual Contract with 4 Options to Renew): for use by the Office of Management & Budget (OMB). This contract consists of providing professional services for overhead and administrative cost studies for all County programs. This request seeks to ratify previously provided contract term increase. This request also seeks to increase contract funds and contract term through March 31, 2026. Awarded to MGT of America, Inc. dba MGT Consulting Group. Amount Not To Exceed: \$117,000.00.

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended holding in committee to the Board of Commissioners, due back on 4/22/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Excused: 1 - Commissioner Long Spears

***Deferred and holding in committee; No questions*

Meeting Ended At: 5:14PM

Barbara H. Sanders-Norwood CCC, CMC