



DeKalb County Government

Meeting Minutes - **DRAFT**

FAB-Finance, Audit & Budget Committee

Commissioner Ted Terry (Chairperson)

Commissioner Michelle Long Spears

Commissioner Chakira Johnson

Monday, September 29, 2025

12:30 PM

Porter Sanford III Performing Arts &
Community Center: Black Box

Special Called Meeting

Meeting Started At: 12:32PM

Present 2 - Chairperson Ted Terry, and Commissioner Chakira Johnson

Not Present 1 - Commissioner Michelle Long Spears

Attendance: Commissioners T. Terry and C. Johnson

I. DISCUSSION

FAB Committee Operational Assessment Discussion

Operational Assessment: Questions

- 1) *T. Terry: Will report be discussed committee to committee or full Board? (COO Z. Williams responded)*
- 2) *T. Terry: Advised he is good with RACI model presented (COO Z. Williams responded)*
- 3) *C. Johnson: Nothing to add - Clear on the RACI model (COO Z. Williams responded)*
- 4) *T. Terry: Would like to include discussion on LSBE program (COO Z. Williams responded)*
- 5) *C. Johnson: Agreed - Would like more information on LSBE program (COO Z. Williams responded)*

II. AGENDA ITEM

New Agenda Items

District Attorney

2025-1324

Commission District(s): all

Creation of Nine Positions in the District Attorney's Office as a Critical Budget Request

MOTION was made by Ted Terry, seconded by Chakira Johnson, that this agenda item be recommended for approval to the Board of Commissioners, due back on 10/28/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Not Present: 1 - Commissioner Long Spears

Commissioners approved Legal Office Coordinator and Systems Analyst Senior, and Department Information Technology Specialist positions only;

****Digital Forensics Specialist position not approved - pending further information.**

Questions:

- 1) *TT: Police requests help from DA? (DA responded)*
- 2) *TT: Data should be shared (DA responded)*
- 3) *TT: Equipment included in total cost? (DA responded)*
- 4) *CJ Salaries prorated or 1 time cost? (DA responded)*
- 5) *TT: Initial request - Legal Office Coordinators - For front office? Does this translate to higher clearance rate? Only 1 person in this position currently? Tell me more about Systems Analyst position -What is difference between IT Specialist and Systems Analyst (DA responded)*
- 6) *CJ: Will we see consideration of need for additional staff? (DA responded)*
- 7) *TT: Summarized position role/description*
- 8) *TT: Regarding person on leave - Can there be a temp person in meantime? (DA responded)*
- 9) *TT More uniform system - Walk us through uniformity in IT (COO responded) (DA responded)*
- 10) *TT: When hiring for the department IT Specialist position has to be CJIS certified? (DA responded)*
- 11) *CJ: Confirmed that okay to approve for 10/14 BOC? (DA responded)*
- 12) *TT: Why more digital forensics cases? (DA responded)*
- 13) *TT: Management Analyst Code - Is that just what was chosen? Provide more information regarding 4 individuals handling work (DA responded)*
- 14) *TT: DKPD doesn't have capacity, so is DA helping them with investigations? Should we continue with this arrangement? How do you determine what DKPD does versus what DA can do? Does GBI do any of this?*
- 15) *CJ: Would number of positions double in the department? (DA responded)*
- 16) *CJ: Service Delivery - Is this one of the services offered? All municipalities paying for services?(COO responded)*
- 17) *TT: Does Atlanta participate in that or do they have their own system? (COO responded)*
- 18) *TT: Can we look at and amend the SDS? Should Digital Forensics be included in SDS? (COO responded)*

2025-1325

Commission District(s): all

Approval of a No Cost Lease/Facilities Use Agreement between DeKalb County, Georgia and Women Moving On, Inc. d/b/a/ Women's Resource Center to End Domestic Violence

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/28/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Not Present: 1 - Commissioner Long Spears

2025-1326

Commission District(s): all

Renewal of No Cost Lease between DeKalb County, Georgia and Ga. Center for Child Advocacy and DeKalb County and International Women's House

MOTION was made by Chakira Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/28/2025. The motion carried by the following vote:

Yes: 2 - Chairperson Terry, and Commissioner Johnson

Not Present: 1 - Commissioner Long Spears

Questions for both 2025-1325 and 2025-1326

- 1) TT: How long have we had the space? Office space something that we handle? Is it Facilities? (DA responded)*
- 2) TT: Everything fixed? Covered by insurance? (DA responded)*
- 3) CJ: Women's Resource Center formerly @ courthouse? (DA responded)*
- 4) TT: Please advise if any facilities issues (DA responded)*

Meeting Concluded At: 1:41PM

Barbara H. Sanders-Norwood, CCC, CMC

