

Chief Executive Officer
Lorraine Cochran-Johnson

DEPARTMENT OF PLANNING & SUSTAINABILITY

Director
Juliana Njoku

Special Administrative Permit (SAP)

Temporary Outdoor Uses

Address of Subject Property: _____

(If no address): District: _____ Land Lot: _____ Block: _____ Parcel: _____

Applicant Name: _____

Daytime Telephone No.: _____ E-mail: _____

Permit Duration Requested per guidelines of the Ordinance:

(From) ____/____/____ (To) ____/____/____ Hours: _____
(From) ____/____/____ (To) ____/____/____ Hours: _____
(From) ____/____/____ (To) ____/____/____ Hours: _____

Type of Sales or Event:

Temporary Outdoor Seasonal Activity (incl. sales of holiday-related merchandise, farm produce) Must meet the standards of 4.3.1, 4.3.2, and 4.3.3.

Temporary Outdoor Retail Sales Display (outdoor display of goods and merchandise associated with existing business) Must meet the standards of 4.3.1, 4.3.2, and 4.3.4.

Temporary Outdoor Event (social, religious, recreational, entertainment, or similar event to which the public is invited) Must meet the standards of 4.3.1, 4.3.2, and 4.3.5.

Charitable/Non-profit Event Must meet the standards of 4.3.1 and 4.3.2.

Temporary Produce Stand Must meet the standards of 4.3.1 and 4.3.2.

I, agree to abide by the requirements of Article 4.3 of the DeKalb County Code.

Applicant Signature

Date

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SECTION BELOW TO BE COMPLETED BY OFFICE (approval per Ordinance)

Zoning Classification (include conditions if any): _____

Staff Signature: _____ Date: _____

DEPARTMENT OF PLANNING & SUSTAINABILITY

AUTHORIZATION

The property owner should complete this form or a similar (company's letterhead) signed and notarized form if the individual who will the application with the County is not the property owner.

Date: _____

TO WHOM IT MAY CONCERN:

(I), (WE), _____
Name of Owner(s)

being (owner) (owners) of the subject property described below or attached hereby delegate authority to

Name of Applicant or Representative
to file an application on (my), (our) behalf.

Notary Public Owner

Notary Public Owner

Notary Public Owner

Notary Public Owner