



DeKalb County Planning & Sustainability Department

Lorraine Cochran-Johnson
Chief Executive Officer

178 Sams Street
Decatur, GA 30030

Juliana A. Njoku
Director

Important note: All drawings shall have the seal and signature of the design professional, along with the date the drawings were prepared.

ADDITION TO SINGLE FAMILY RESIDENTIAL –REVIEW CHECKLIST

This checklist shall be submitted with your documents/drawings. Answers shall be provided to all items as “no” or “yes”; and if “no”, you must explain why the item in question is not applicable.

Project Name:

Date:

Address:

Parcel #:

INFORMATION TO BE SHOWN ON THE DRAWINGS	IS ITEM ADDRESSED?		IF NO, EXPLAIN
1. Provide address of property	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
2. Show graphic scale and north arrow	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
3. Delineate all wetlands and state water waters located on or within 200 ft of the project site	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
4. Delineate 25-foot undisturbed state buffers of state waters measured from the top of banks	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
5. Delineate 75-foot (50 ft on top of state 25') undisturbed state buffers of state waters measured from the top of banks	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
6. Minimum sheet size is to be 11" x 17"	NO <input type="checkbox"/>	YES <input type="checkbox"/>	



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7. Variance from the County is required for encroachment into the 75-foot stream buffer. (a variance will be required from the state EPD for encroachment into the 25-foot state buffer, as well)	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
8. Show limit of disturbance	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
9. Show erosion and sedimentation control measures (ex: silt-fence or sediment barriers, permanent vegetation, etc.)	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
10. Show double row silt-fence between land disturbance area and state waters, wetlands, and/or floodplain area.	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
11. Show/provide contact information, address, email and name of builder, owner and developer	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
12. Show/provide contact information, address, email and name of the 24-hr local erosion and sediment control contact	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
13. Provide/show all existing structures (house, driveway, patio, deck, walls, etc..) and CLEARLY labelled them as existing. If any structure is to be removed, please indicate that on your drawing(s).	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
14. Provide square footage of all existing structures	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
15. Provide/show proposed additions and CLEARLY labelled them as proposed	NO <input type="checkbox"/>	YES <input type="checkbox"/>	



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16. Show square footage of proposed additions	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
17. Show required maximum lot coverage and proposed lot coverage	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
18. Show/provide the total square footage of existing impervious surfaces and proposed/final impervious surfaces. Please, note that if the difference between existing and proposed/final impervious surfaces is 2,000 sft or more but less than 5,000 sft, then a Runoff Reduction Volume is required to be provided for that difference (refer to the water quality checklist). If the difference is 5,000 sft or more, then compliance with <u>sec.14-40 of the county codes</u> is required.	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
19. Show location of all existing features such as: <ul style="list-style-type: none"> Flood plain limit (AE, A, X, etc.) with Base Flood Elevation AFCF (area adjacent to future condition floodplain: 3' above BFE or 1' above Future Condition Floodplain, whichever is greater) Future Conditions floodplain (if different from BFE) Transitional zoning buffers Easement 	NO <input type="checkbox"/>	YES <input type="checkbox"/>	