

Chief Executive Officer

Michael Thurmond

DEPARTMENT OF PLANNING & SUSTAINABILITY

Director

Andrew A. Baker, AICP

Application for Certificate of Appropriateness

Date Received: 8-30-19 Application No.: _____

Address of Subject Property: 1401-1403 OXFORD RD NE, ATLANTA, GA

Applicant: JENNIFER WOLFE E-Mail: JW@ITSPERMITTABLE.COM

Applicant Mailing Address: 1085 N. MAIN STREET NW, CONYERS, GA 30012

Applicant Phone(s): 770-568-8867 Fax: _____

Applicant's relationship to the owner: Owner ☐ Architect: ☐ Contractor/Builder ☐ Other ☒ AGENT

Owner(s): RIAWINGI, LLC CO-OWNER ROMEO'S NY PIZZA E-Mail: _____

_____ E-Mail: _____

Owner(s) Mailing Address: 1401 OXFORD RD NE, ATLANTA, GA

Owner(s) Telephone Number: 404-373-6199

Approximate age or date of construction of the primary structure on the property and any secondary structures affected by this project: 60 + YEARS

Nature of work (check all that apply):

New construction ☐ Demolition ☐ Addition ☐ Moving a building ☐ Other building changes ☐
New accessory building ☐ Landscaping ☐ Fence/Wall ☐ Other environmental changes ☐
Sign installation or replacement ☒ Other ☐

Description of Work:

INSTALLATION OF SIGNAGE FOR NEW CHASE BANK AS PROPOSED ON ATTACHED DRAWINGS:

3 WALL SIGNS W/ LOGO. 2 AWNINGS OVER EXTERIOR WINDOWS, 2 TENANT PANELS ON EXISTING FREESTANDING SIGN,

1 CANOPY. AWNINGS AND CANOPY TO BE INSTALLED BY OTHERS.

This form must be completed in its entirety before the Planning Department accepts it. The form must be accompanied by supporting documents (plans, material, color samples, photos, etc.). Provide nine (9) collated sets of the application form and all supporting documentation. If plans/drawings are included, provide nine (9) collated sets on paper no larger than 11" x 17" and one (1) additional set at scale. All documents submitted in hard copy must also be submitted in digital form (pdf format). An application without both the paper and digital forms, or which lacks any of the required attachments, shall be considered incomplete and will not be accepted.



Signature of Applicant/Date

Revised 8/26/2019

DEPARTMENT OF PLANNING & SUSTAINABILITY

Authorization of a Second Party to Apply for a Certificate of Appropriateness

This form is required if the individual making the request is **not** the owner of the property.

I/ We, _____
being owner(s) of the property at _____,
hereby delegate authority to _____
to file an application for a certificate of appropriateness in my/our behalf.

Signature of Owner(s)

Date

Please review the following information

Approval of this Certificate of Appropriateness does not release the recipient from compliance with all other pertinent county, state, and federal regulations.

Before making any changes to your approved plans, contact the preservation planner (404/371- 2155). Some changes may fall within the scope of the existing approval, but others will require review by the preservation commission. If work is performed which is not in accordance with your certificate, a Stop Work Order may be issued.

If your project requires that the county issue a Certificate of Occupancy at the end of construction, an inspection may be made to verify that the work has been completed in accord with the Certificate of Appropriateness. If the work as completed is not the same as that approved in the Certificate of Appropriateness you will not receive a Certificate of Occupancy. You may also be subject to other penalties including fines and/or required demolition of the non-conforming work.

If you do not commence construction within twelve months of the date of approval, your Certificate of Appropriateness will become void and you will need to apply for a new certificate if you still intend to do the work.

DEPARTMENT OF PLANNING & SUSTAINABILITY

How to Obtain a Certificate of Appropriateness

1. Contact the DeKalb County Department of Planning and Sustainability for an application form. You may pick this up at the DeKalb County Department of Planning and Sustainability, 330 West Ponce de Leon Avenue, Third Floor, in Decatur, or you may make your request by mail, telephone (404) 371-2247, or fax (404) 371-2813, or visit the website at <https://www.dekalbcountyga.gov/planning-and-sustainability/forms>
2. Complete and submit the application. Please provide as much supporting material as possible, (plans, material, color samples, photos, etc.). Provide eight (8) collated sets of the application form and all supporting documentation. If plans/drawings are included, provide eight (8) collated sets on paper no larger than 11" x 17" and one (1) additional set at scale. All documents submitted in hard copy must also be submitted in digital form (pdf format) either on a flash drive or by email. If all documents are not provided the application will not be complete and will not be accepted.
3. A sign will be provided when the application is accepted. The applicant must post the sign on the subject property in a visible location, no more than ten feet from the street at least ten days before the meeting.
4. The Preservation Planner will visit the property as part of their review. The commission members may view the property from the right-of-way.
5. Applications will be reviewed by the DeKalb County Historic Preservation Commission at its monthly meeting. In most months, the Historic Preservation Commission meets on the third Monday at 7 p.m. at the Maloof Auditorium, 1300 Commerce Drive in Decatur. In unusual circumstances meeting dates and location may be changed.
6. The Historic Preservation Commission may approve, approve with modifications or deny an application. The applicant or any affected person as defined by county code may appeal the decision to the DeKalb County Board of Commissioners. Please contact the Department of Planning and Sustainability if you wish to file an appeal. The Historic Preservation Commission is required to make a decision on an application within 45 days of the date of filing, although this time can be extended if the applicant agrees to a deferral.
5. Although not required, applicants are encouraged to attend the Historic Preservation Commission meetings. Applicants may make a presentation, but presentations are not required. The commissioners may have questions for the applicant.
7. Approval of a Certificate of Appropriateness does not release the recipient from compliance with all other county, state and federal regulations.

DEPARTMENT OF PLANNING & SUSTAINABILITY

Sign Posting Requirements for a Certificate of Appropriateness

The DeKalb County Code requires that citizens who may be affected by the approval of a Certificate of Appropriateness must be notified of the hearing where that decision will take place. The notification is accomplished by requiring the applicant to post one or more signs on the property for which a certificate of appropriateness is being considered. The sign gives the date, time, and location of the meeting and the telephone number of the county historic preservation planner. The sign must be posted no later than ten days before the date of the preservation commission meeting and must remain in place until after the meeting.

When an applicant submits an application for a Certificate of Appropriateness, the applicant must request a sign from the Planning Department. If the property is bounded by more than one public street, a sign must be posted facing each street. It is the applicant's responsibility to obtain and post the sign appropriately.

The sign must be posted prominently in the center of the front yard, facing the street, and within ten feet of the street or sidewalk, although the sign may not be posted between the street and the sidewalk. It is best to attach the sign to a four-foot tall stake but attaching it to an existing support is usually acceptable. The sign may not be posted inside a house except in the case of a purpose-built commercial structure where front yard posting is impossible or impractical.

The signs are made of relatively thin cardstock. They should either be waterproofed or additional support should be added. The sign may be laminated, covered with clear plastic, or secured to heavier backing, such as heavy cardboard or plywood. If the sign is destroyed or becomes illegible during the ten-day posting period, the applicant must contact the historic preservation planner for a replacement sign, which must be posted as soon as possible.

If the sign is not posted, is not posted for the full ten-day period, or is posted inappropriately, the DeKalb County Historic Preservation Commission may deny the application or may defer consideration of the application until the following month.

DEPARTMENT OF PLANNING & SUSTAINABILITY

Design Checklist for a Certificate of Appropriateness

This checklist was created to help applicants prepare a complete application. Omissions and inaccurate information can lead to deferrals and/or denials of applications. Please review the checklist with the project's architect, designer, or builder. All items will not be applicable to all projects. New construction will involve all categories. One copy of drawings at scale (plus nine reduced sets) should be submitted. Please address questions regarding applicability to your project to the DeKalb County Preservation Planner at 404-371-2155, e-mail dccullis@dekalbcountyga.gov. Applicants are also referred to the DeKalb County website, <http://www.dekalbcountyga.gov/planning-and-sustainability/planning-sustainability>.

I have reviewed the "Design Manual for the Druid Hills Local Historic District"	Y	N
I have reviewed the DeKalb County Tree Ordinance	Y	N
I have reviewed applicable zoning codes regarding lot coverage, garage sizes, stream buffers	Y	N

1. General

- Label all drawings with the address of the site, owners' name, and contact phone number.
- Number all drawings.
- Include a graphic scale on reductions.
- Date all revisions.
- Indicate all unverified numbers with +/- signs
- Include photos of the existing condition of the property.

2. Site Plan (existing and proposed) to include

- Topographical plan with significant trees sized and located;
- Setback compared to adjacent houses (ask surveyor to show corners of adjacent houses);
- Distance between houses;
- Façade width to finished face of material;
- Grading and elevations across site;
- Dirt removal or regrading if more than 18";
- Tree protection plan;
- Tree removal and replacement plan

3. Driveways and Walkways

- Location and relationship to house;
- Width;
- Material;
- Curb cut and apron width

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4. Fences & Retaining Walls

- a. Placement on lot;
- b. Height of fence or wall. If retaining wall, height on both sides;
- c. Material;
- d. Railing if necessary

5. Elevations and Floor Plans <<Indicate all unverified numbers with +/- signs>>

- a. Plans for all floors (drawn to scale, 1/4"=1' preferred);
- b. House orientation on site plan;
- c. Scalable elevations for front, rear, left, right;
- d. Height, grade to ridge;
- e. Streetscape comparison showing heights of two flanking houses on each side;
- f. Height from grade to first floor level at all four corners;
- g. Height from grade or finished floor line to eaves at all four corners;
- h. Ceiling heights of each floor, indicating if rough or finished;
- i. Height of space between the ceiling and finished floor above;
- j. Two people of 5'-6" and 6' height shown;
- k. Landscaping plan

6. Additions

- a. Placement shown on elevations and floor plan;
- b. Visibility from rights-of-way and paths;
- c. Photos of all facades;
- d. Design proportioned to main house;
- e. Landscaping plan;
- f. Materials and their combinations

7. Roof Plan

- a. Shape and pitch of roof;
- b. Roofing material;
- c. Overhang;
- d. Louvers and vents;
- e. Chimney height and material

8. Dormers

- a. Construction details provided;
- b. Shape and size of dormer (show dimensions on drawings);
- c. Overhang;
- d. Size of window(s), with nominal size of sash (show dimensions on drawings)

9. Skylights

- a. Profile;
 - b. Visibility from right-of-way;
 - c. Material (plastic lens or glass);
 - d. Shown in plan and elevation to scale
-

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10. Façade

- a. Consistency in style;
- b. Materials and their combinations
 - brick size and color
 - stone type and color
 - fiber-cement (e.g. Hardieplank) or wood siding
 - shake or shingle
 - other
- c. Height of foundation at corners;
- d. Ceiling heights comparable to area of influence: basement, first floor, second floor;
- e. Detailing: soldier course, brackets, fascia board; water table;
- f. Height from grade to roof ridge;
- g. Dimensions, proportions and placement of windows, doors

11. Entrance

- a. Height and width of door;
- b. Design of door (e.g. 6-panel, craftsman);
- c. Material of door;
- d. Overhang;
- e. Portico height;
- f. Size and height of columns or posts;
- g. Railing

12. Windows

- a. Consistent with original as well as the area of influence;
- b. Size and proportion similar to original;
- c. Pane orientation and size similar to original;
- d. Type (e.g. double hung, casement);
- e. Fenestration on walls visible from right-of-way;
- f. Simulated divided light (SDL) or true divided light (TDL): location of muntins between the glass, behind the glass or permanently affixed on exterior;
- g. Material of window and any cladding;
- h. Width of muntins compared to original (show dimensions on drawings);
- i. Shutters or canopies
- j. Dimensions of windows and doors.

13. Materials

- a. Show all materials and label them on drawings;
 - b. Provide samples of brick or stone;
 - c. Provide samples if new or unusual materials
-

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14. Garages / Accessory Buildings

- a. Visibility from street;
- b. Placement on site;
- c. Scale, style appropriate for house;
- d. Show dimensions on drawings;
- e. Materials;
- f. Square footage appropriate for lot size;
- g. Garage door size and design
- h. Show height from grade to eaves and to top of roof

15. Demolitions

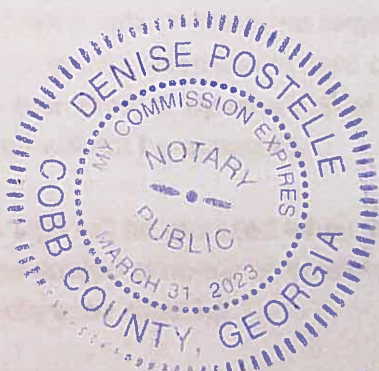
- a. Provide documentation from engineer concerning feasibility of rehabilitation;
- b. Provide photographs of structure to be demolished;
- c. Provide plan for proposed redevelopment

DEPARTMENT OF PLANNING & SUSTAINABILITY

Authorization of a Second Party to Apply for a Certificate of Appropriateness

This form is required if the individual making the request is not the owner of the property.

I/We, Emory Village, LLC
being owner(s) of the property at 1403 Oxford Road NE, Atlanta, GA 30307
hereby delegate authority to Bloodworth Sign Service/Jennifer Wolfe
to file an application for a certificate of appropriateness in my/our behalf.



Denise Postelle
August 30, 2019

Signature of Owner(s)

August 30, 2019
Date

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PARID: 8000687

Tax Dist: 04-UNINCORPORATED

RIAWINGI LLC

1401 OXFORD RD

Current Ownership

Owner	Co-Owner
RIAWINGI LLC	ROMEO'S NY PIZZA

Ownership on January 1st

Owner	Co-Owner
ROMEO'S NY PIZZA	

Notices of Assessment

Tax Year	Notice Type	Download
2019	PP Annual Notice	Click Here
2018	PP Annual Notice	Click Here

Property Tax Information

[Click Here](#) for Property Tax Information

EMORY UNIVERSITY

1401-1403 Oxford Road NE
Atlanta, GA 30307



REVISION NOTES:

11.05.18	ZAS	Revised E02, E03, and E07. Added New Code.
01.11.19	RS	Added Options 1, 2.
01.17.19	RS	Revised Options.
01.24.19	RS	Updated Elevations. Revised E02, E04.
01.31.19	RS	Updated Elevations. Revised E02, E04. Added E03.1, I01.1.
01.31.19	RJW	Updated Elevations with new color elevations.
02.12.19	MMS	Deleted Option 2.





Site Plan



Scope of Work

E01	MT-A-V	ACRYLIC FACE W/ LOGO AS VINYL 1ST & 2ND SURFACE	TBD
E05	AWN-WU-M_WALL	NON-ILLUMINATED METAL AWNING - NO DESCRIPTOR	TBD
E06	AWN-WU-M_WALL	NON-ILLUMINATED METAL AWNING - NO DESCRIPTOR	TBD
E02	STF-WBO-14-LED	WHITE W/ BLUE OCTAGON HALO-LIT STACKED CHANNEL LETTERS	24.9SF
E04	STF-WBO-14-LED	WHITE W/ BLUE OCTAGON HALO-LIT STACKED CHANNEL LETTERS	24.9SF
E07	STF-WBO-14-LED	WHITE W/ BLUE OCTAGON HALO-LIT STACKED CHANNEL LETTERS	24.9SF

Interior Signs Exterior Signs

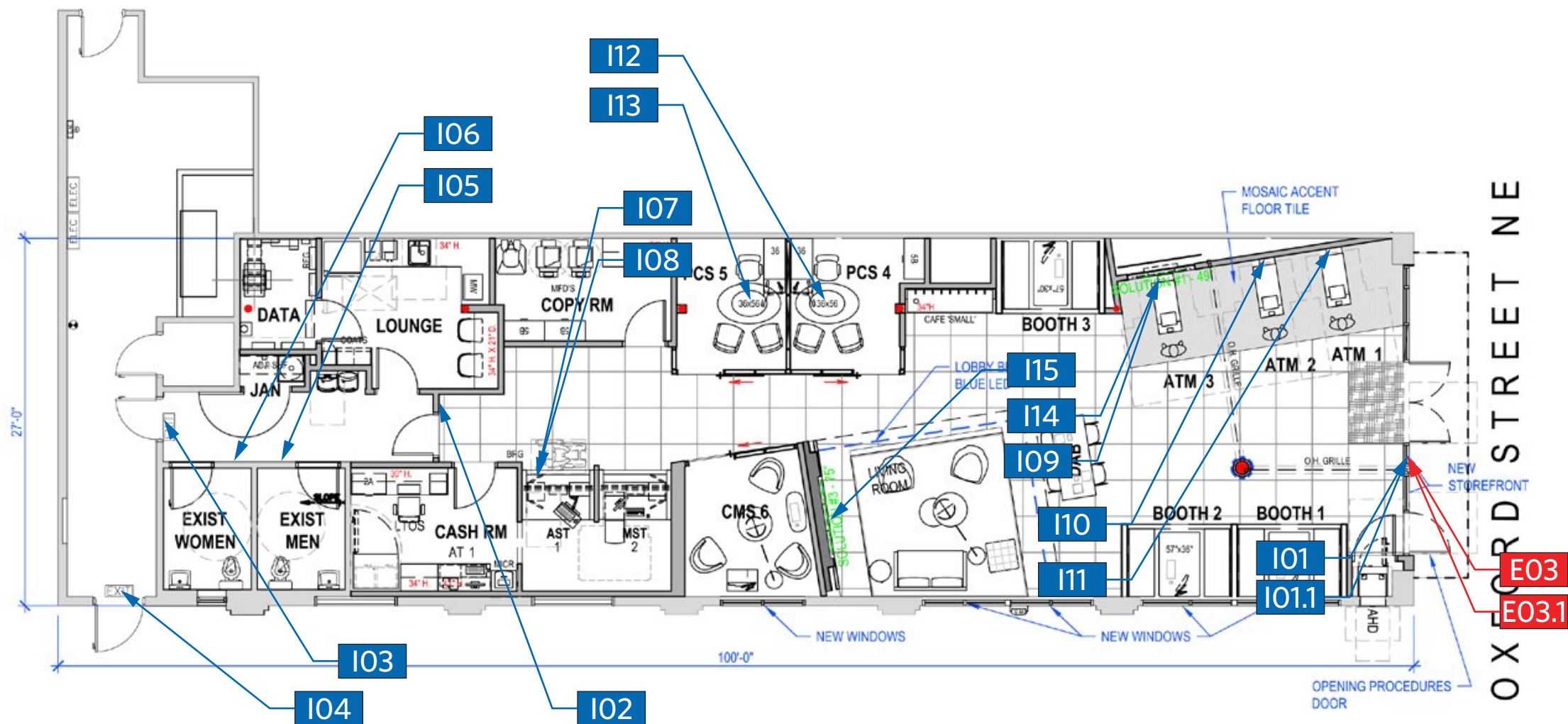


TITLE	Chase New Builds	DWG BY	ZAS	DATE	10/25/18
ADDRESS	CHS.NB.433 - Emory University 1401-1403 Oxford Road NE Atlanta, GA 30307	DWG NUM	B80663	SHEET	3

THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY P.S.C.O. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY P.S.C.O. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, COPIED, REPRODUCED, OR EXHIBITED IN ANY FASHION.



Floor Plan



Scope of Work

I01	ADA-EX	ADA HANDICAPPED EXIT PLAQUE	.25SF
I01.1	CUST.VIN	MATCHING GREY VINYL BACKER	.25SF
I02	ADA-RI-X	ADA EMERGENCY EXIT PLAQUE	.22SF
I03	ADA-RI-X	ADA EMERGENCY EXIT PLAQUE	.22SF
I04	ADA-RI-X	ADA EMERGENCY EXIT PLAQUE	.22SF
I05	ADA-RRM-A-G	ADA MEN'S RESTROOM SIGN - ACCESSIBLE	.38SF
I06	ADA-RRW-A-G	ADA WOMEN'S RESTROOM SIGN -ACCESSIBLE	.38SF
I07	ADA-TW	ADA TELLER WALL SIGN	.1SF
I08	ADA-TW-ALS	ADA TELLER WINDOW - ASSISTIVE LISTENING SYSTEM	.1SF
I09	eATM-PANEL-SINGLE-SIDE-CAR	BRANDING PANEL FOR SINGLE SIDE CAR eATM 3.0	
I10	eATM-PANEL-SINGLE-SIDE-CAR	BRANDING PANEL FOR SINGLE SIDE CAR eATM 3.0	
I11	eATM-PANEL-SINGLE-SIDE-CAR	BRANDING PANEL FOR SINGLE SIDE CAR eATM 3.0	
I12	CPC-TTS-10-RE	CPC TABLE-TOP SIGN - RE-ENGINEERED	.58SF
I13	CPC-TTS-10-RE	CPC TABLE-TOP SIGN - RE-ENGINEERED	.58SF
I14	LIF-TPL-OCT-15	THIN PROFILE BLUE ILLUMINATED OCTAGON	1.6SF
I15	CPC-SSPL-3.5-NI	3.5" NON-ILLUMINATED STAINLESS STEEL PLATE LETTERS	2SF
E03	ADA-EP	ADA HANDICAPPED ENTRANCE PLAQUE	.25SF
E03.1	CUST.VIN	MATCHING BLUE VINYL BACKER	.25SF



PROPOSED FLOOR PLAN
EMORY UNIVERSITY
ATLANTA, GA



DATE	DESIGNER	AREA	SCALE
07/13/2018	ML	2,430 sq. ft.	NONE



Interior Signs Exterior Signs



TITLE Chase New Builds
ADDRESS CHS.NB.433 - Emory University
1401-1403 Oxford Road NE
Atlanta, GA 30307

DWG BY ZAS

DATE 10/25/18

DWG NUM B80663

SHEET 4

THIS IS AN ORIGINAL UNPUBLISHED
DRAWING CREATED BY P.S.C.O. IT
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USE IN CONJUNCTION WITH A PROJECT
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IS IT TO BE USED, COPIED, REPRODUCED,
OR EXHIBITED IN ANY FASHION.





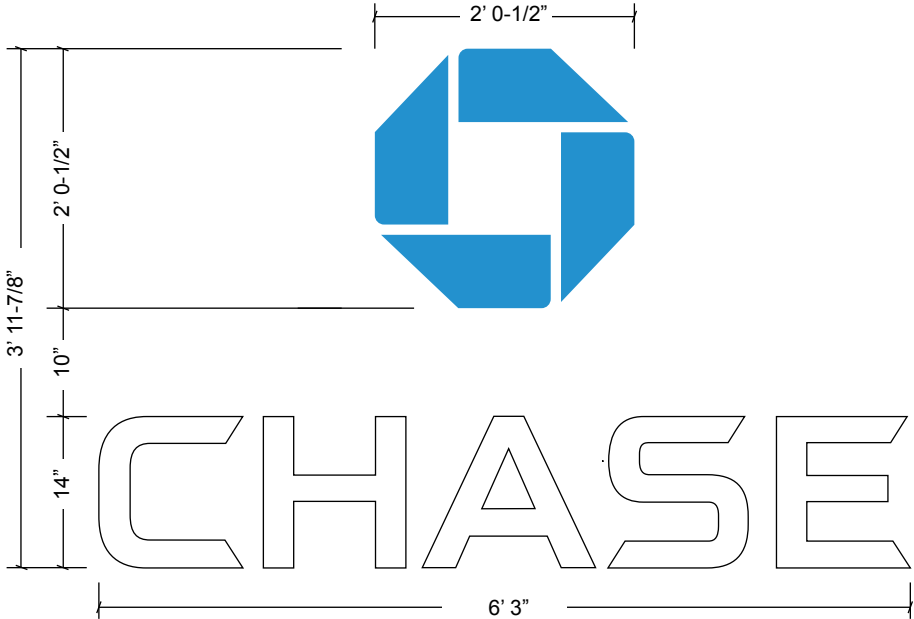
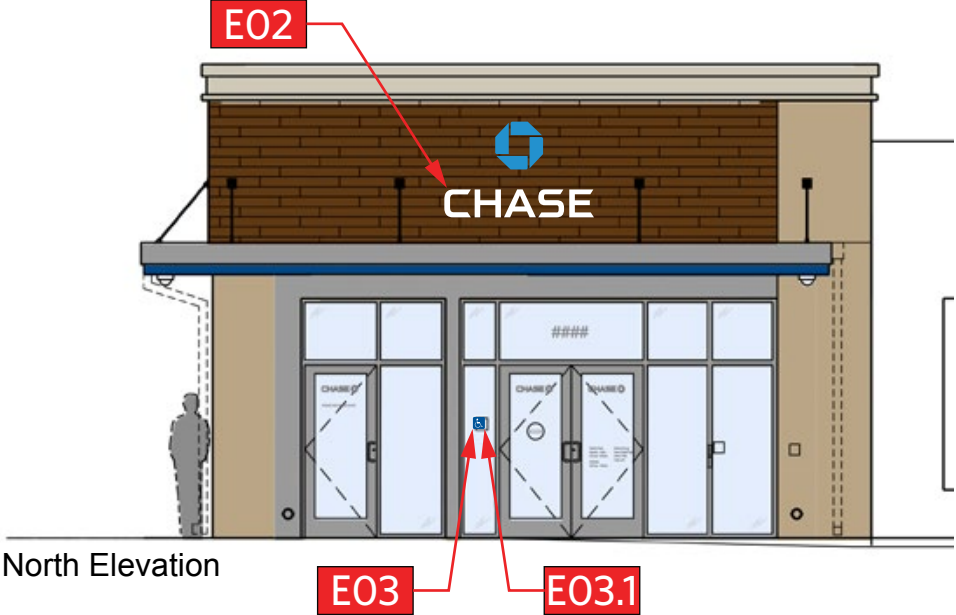


DIMENSIONS TO BE FIELD VERIFIED



MT-A-V
ACRYLIC FACE W/ LOGO AS VINYL 1ST & 2ND SURFACE
SCALE: NTS
Both Sides of Pylon to be Refaced

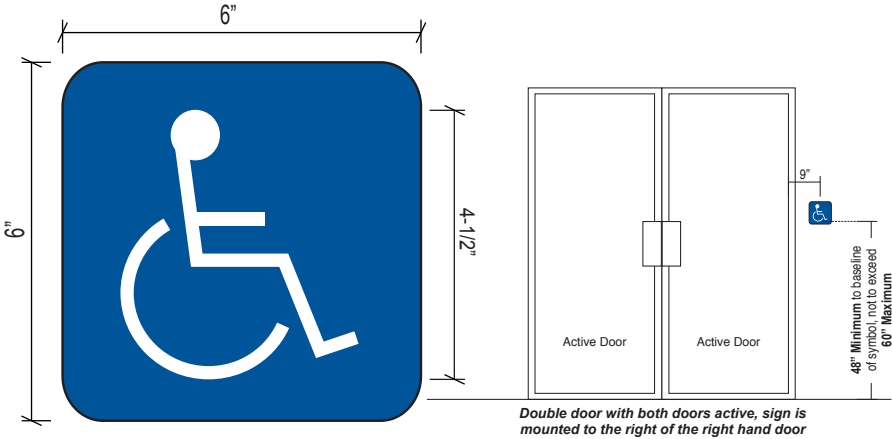
 PHILADELPHIASIGN BRINGING THE WORLD'S BRANDS TO LIFE	TITLE	Chase New Builds	DWG BY	ZAS	DATE	10/25/18	<small>THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY P.S.C.O. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY P.S.C.O. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, COPIED, REPRODUCED, OR EXHIBITED IN ANY FASHION.</small>	
	ADDRESS	CHS.NB.433 - Emory University 1401-1403 Oxford Road NE Atlanta, GA 30307			DWG NUM	B80663		
					SHEET	5		



STF-WBO-14-LED
WHITE W/ BLUE OCTAGON HALO-LIT STACKED CHANNEL LETTERS - 24.9 SF
SCALE: NTS



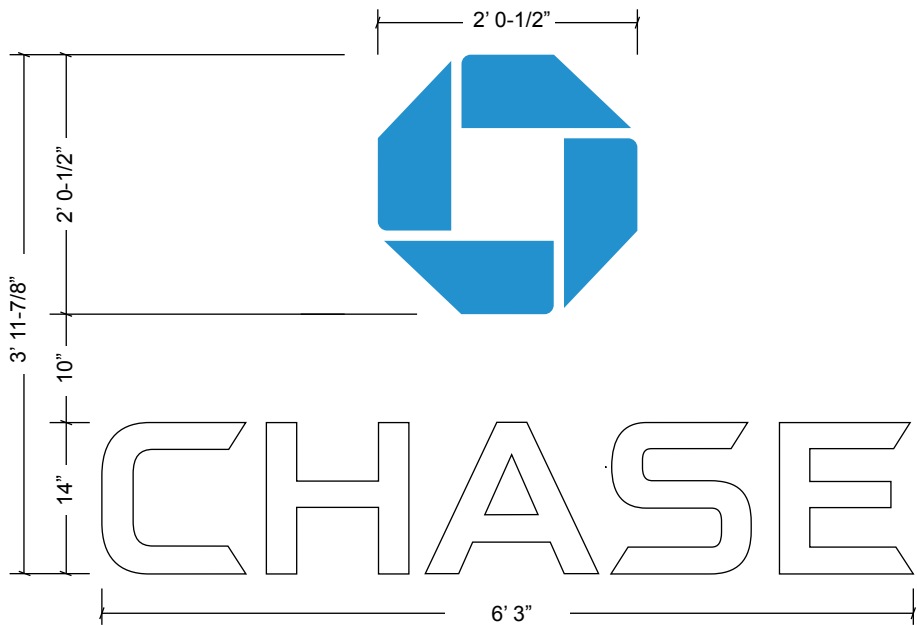
NOTE: Sign will be illuminated with backlit/halo lighting.



ADA-EP
HANDICAPPED ENTRANCE PLAQUE
SCALE: NTS

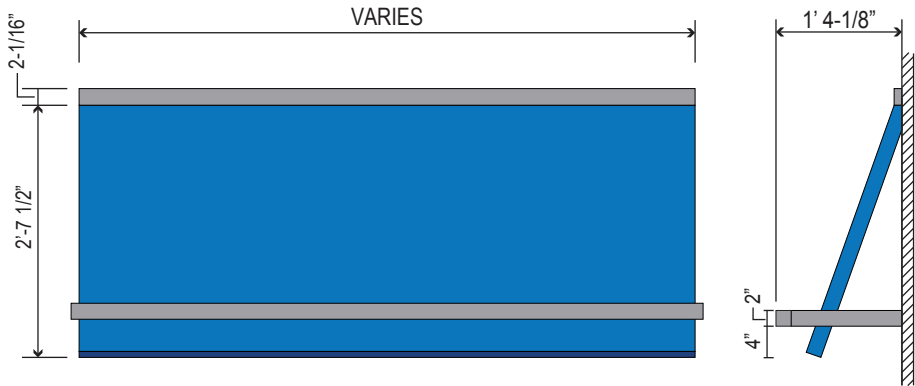
SIGN E03 MOUNTS BACK-TO-BACK WITH I01.

CUST.VIN
MATCHING BLUE VINYL BACKER
SCALE: NTS

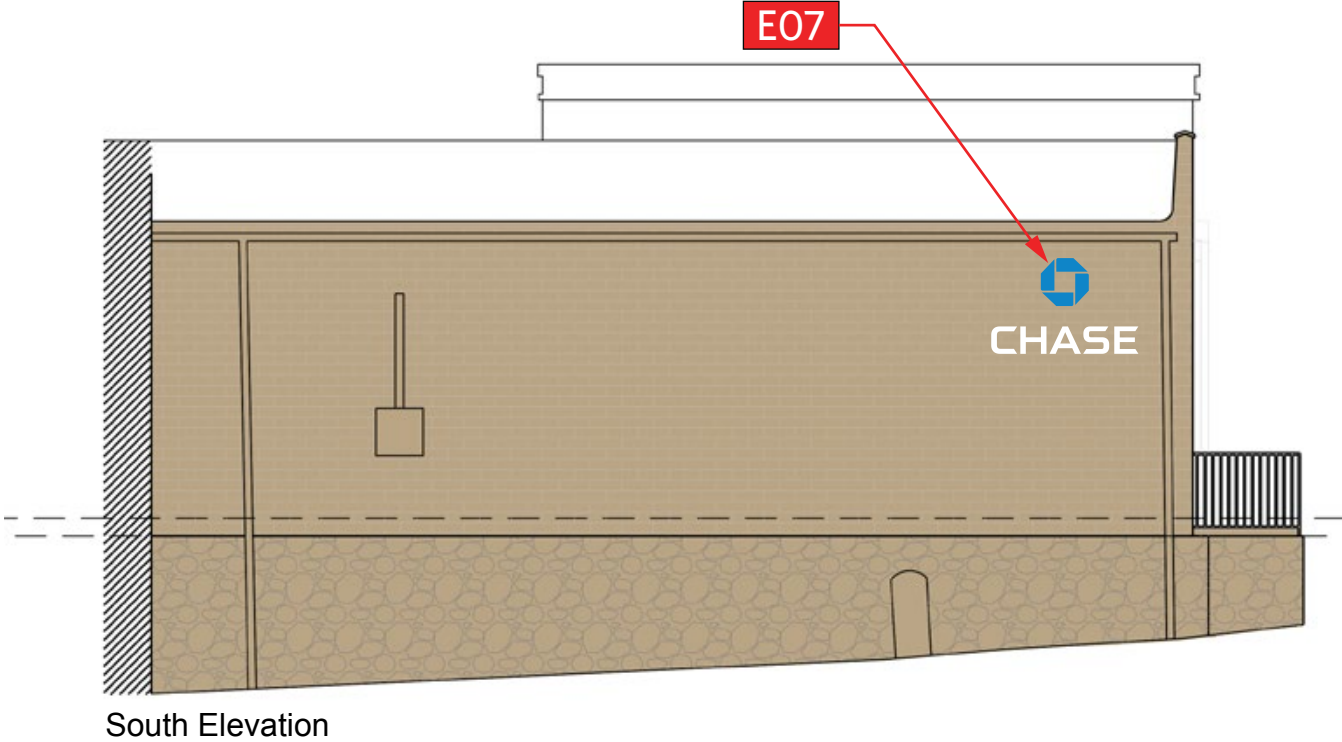


STF-WBO-14-LED
WHITE W/ BLUE OCTAGON HALO-LIT STACKED CHANNEL LETTERS - 24.9 SF
SCALE: NTS

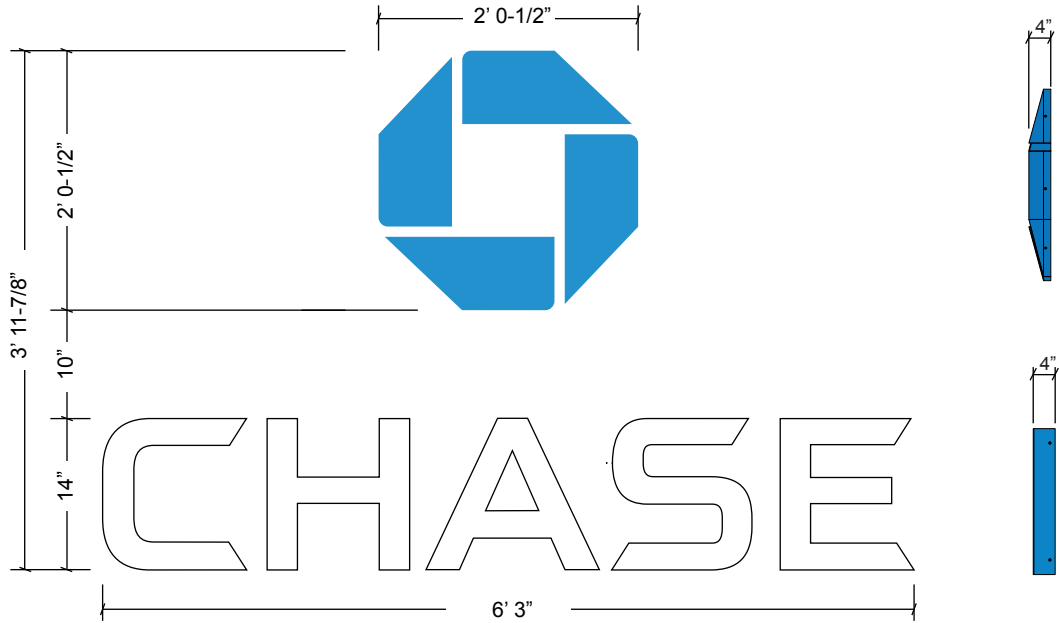
NOTE: Sign will be illuminated with
backlit/halo lighting.



AWN-WU-M_Wall
NON-ILLUMINATED METAL AWNING - No Descriptor
SCALE: NTS





South Elevation

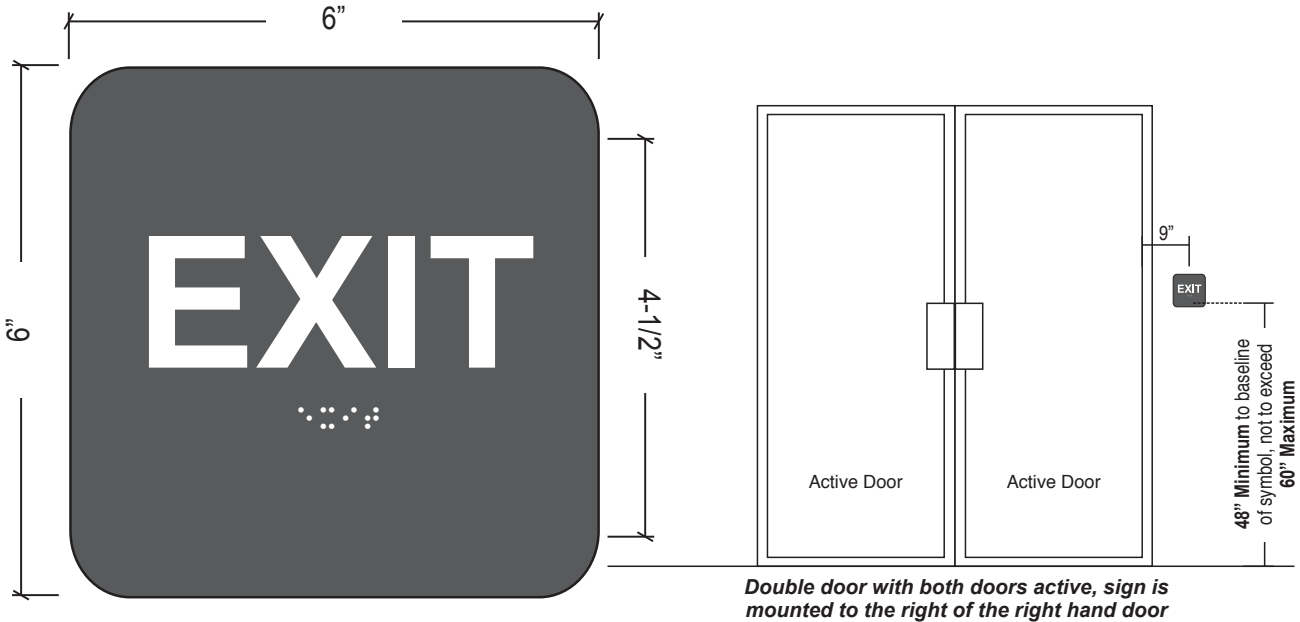


STF-WBO-14-LED
WHITE w/ BLUE OCTAGON HALO-LIT STACKED CHANNEL LETTERS - 24.9 SF
SCALE: NTS

NOTE: Sign will be illuminated with
backlit/halo lighting.

<div>PHILADELPHIASIGN BRINGING THE WORLD'S BRANDS TO LIFE</div>	TITLE	Chase New Builds	DWG BY	ZAS	DATE	10/25/18	<div>THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY P.S.C.O. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY P.S.C.O. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, COPIED, REPRODUCED, OR EXHIBITED IN ANY FASHION.</div>
	ADDRESS	CHS.NB.433 - Emory University 1401-1403 Oxford Road NE Atlanta, GA 30307			DWG NUM	B80663	
					SHEET	8	

CHASE



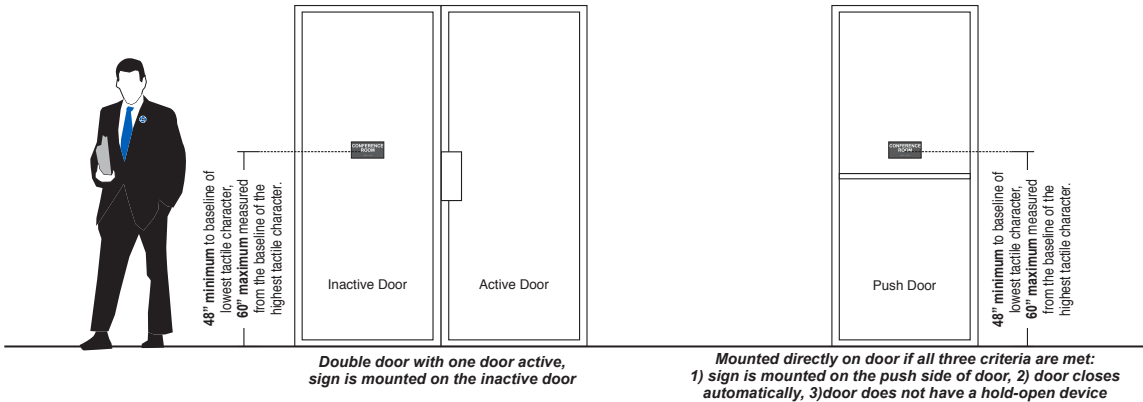
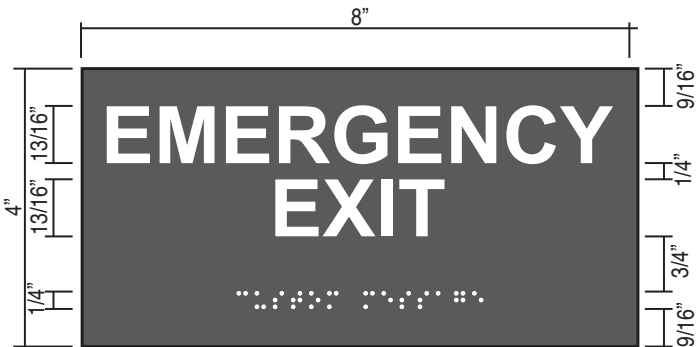
ADA-EX
HANDICAPPED EXIT PLAQUE
SCALE: NTS

**SIGN I01 MOUNTS
BACK-TO-BACK TO E03**

CUST.VIN
MATCHING GREY VINYL BACKER
SCALE: NTS

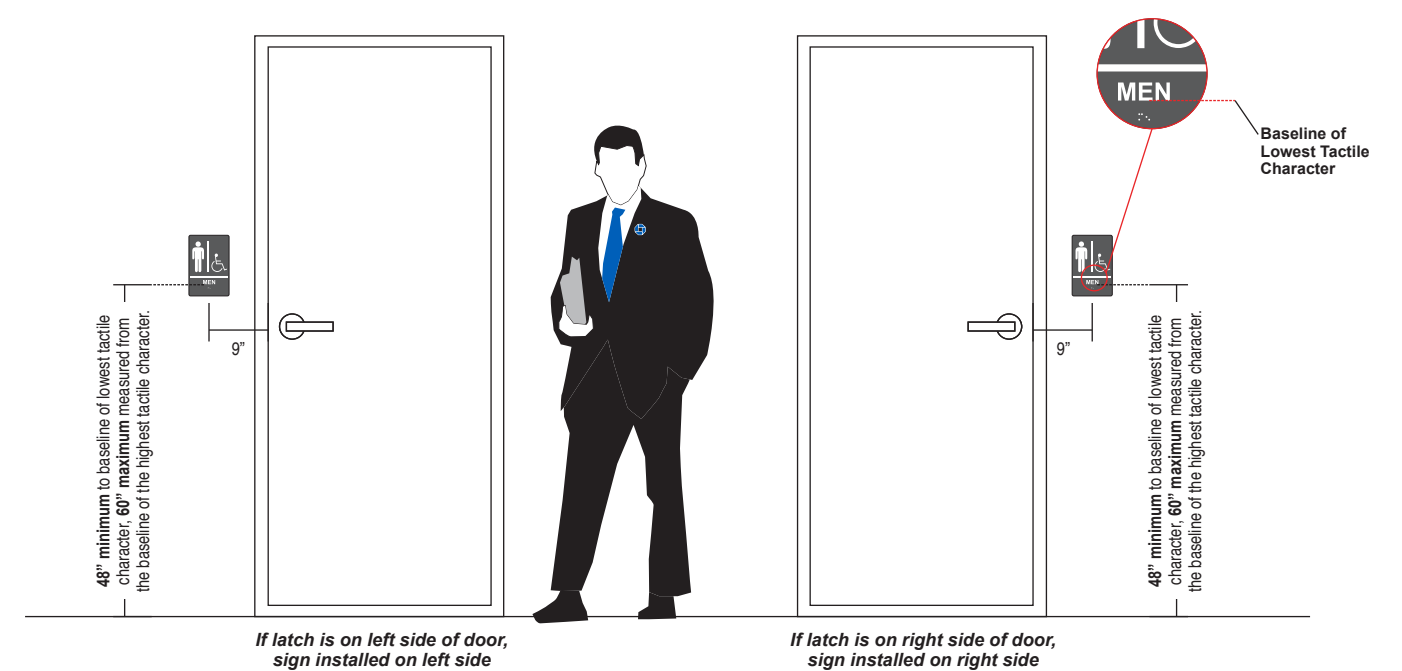
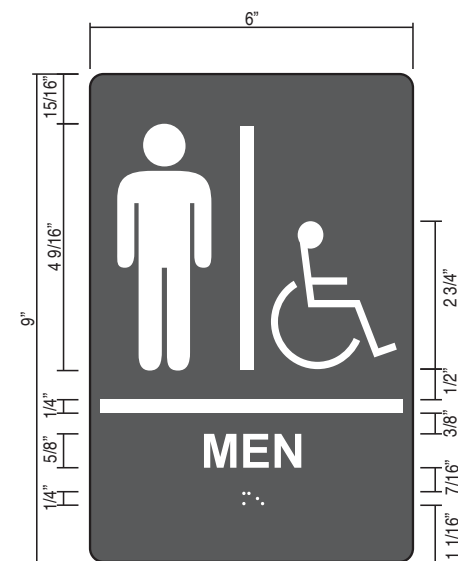
ADA-RI-X Permanent Room ID Signage

- Signs identifying a permanent room or space must be mounted on the wall, next to the door, on the latch side of the door.
- Acrylic tactile signs designed to meet Federal ADA 2010 ADAAG standards.



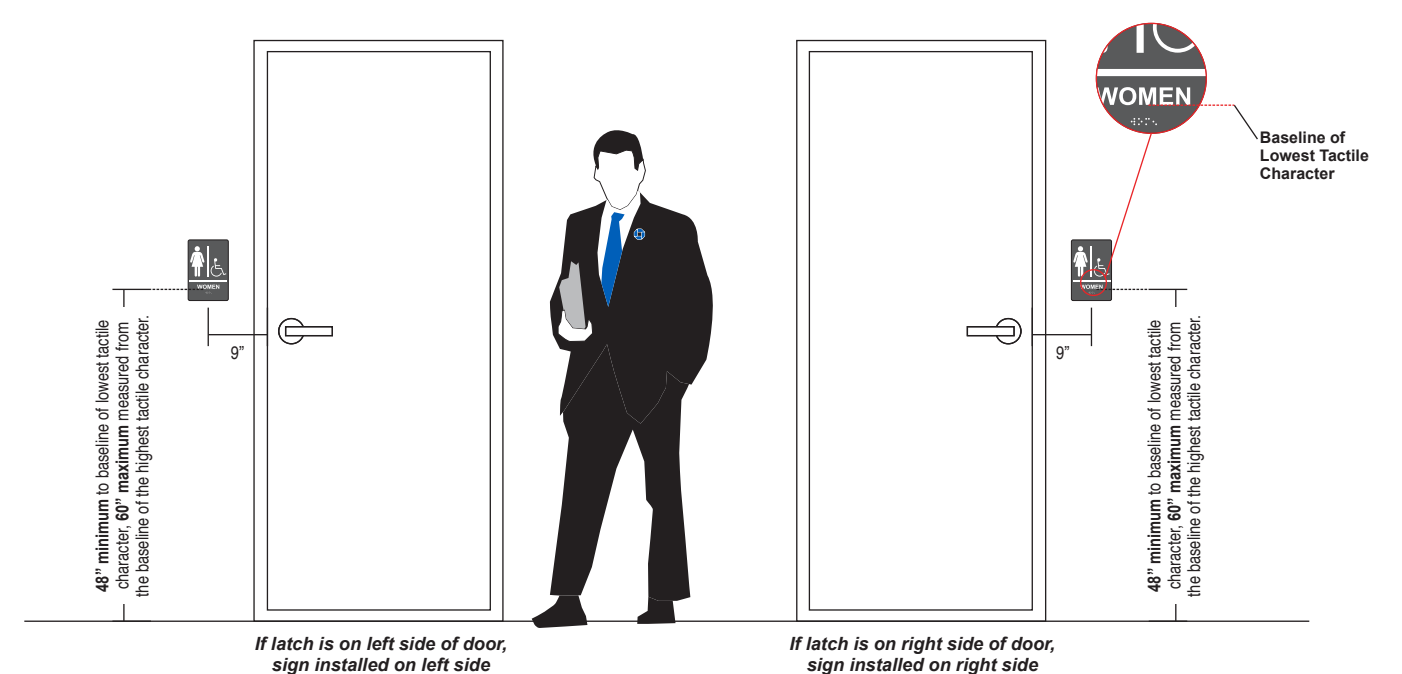
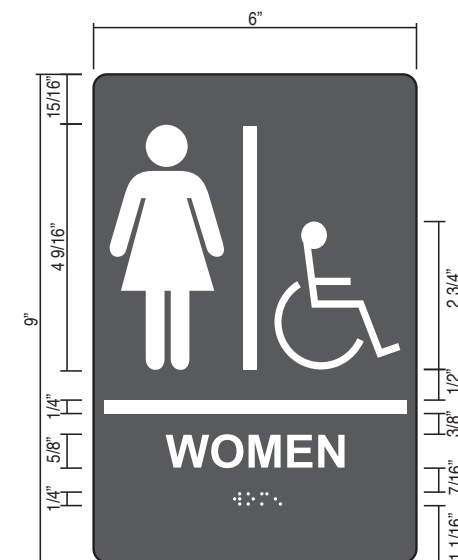
ADA-RRM-A-G Men's Restroom Signage for Restrooms that **ARE** Accessible

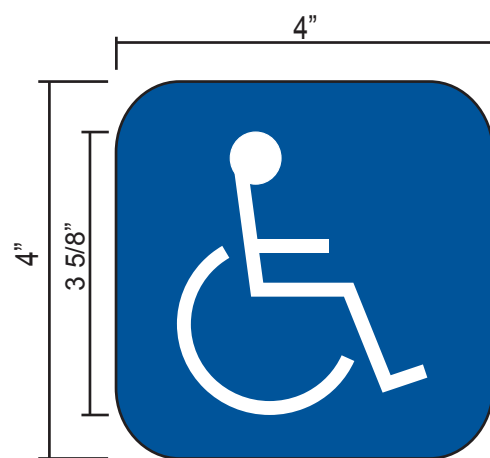
- Tactile sign identifying an accessible restroom entrance.
- Mounted on the wall, next to the door, on the latch side of door.
- Acrylic tactile signs designed to meet Federal ADA 2010 ADAAG standards.



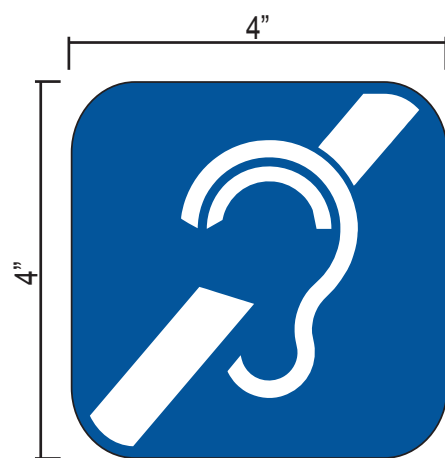
ADA-RRW-A-G Women's Restroom Signage for Restrooms that ARE Accessible

- Tactile sign identifying an accessible restroom entrance.
- Mounted on the wall, next to the door, on the latch side of door.
- Acrylic tactile signs designed to meet Federal ADA 2010 ADAAG standards.

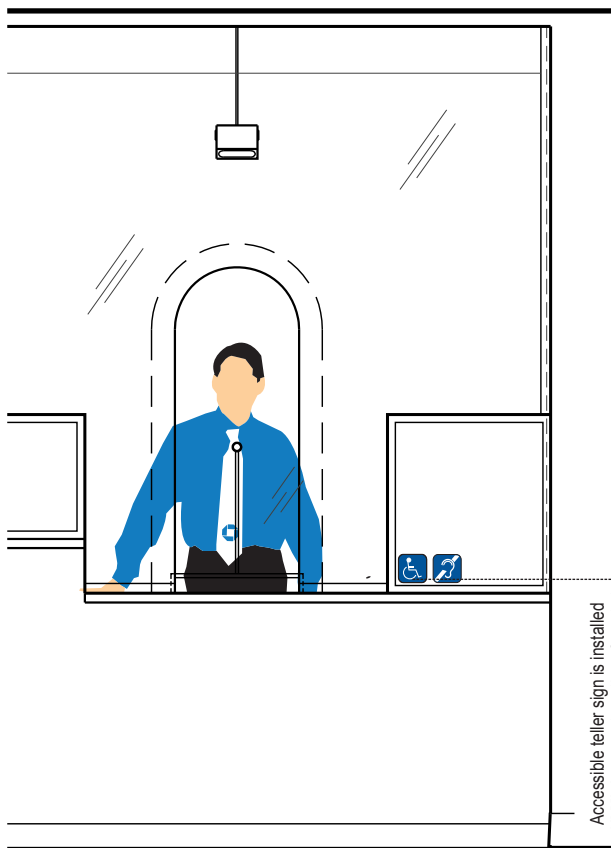




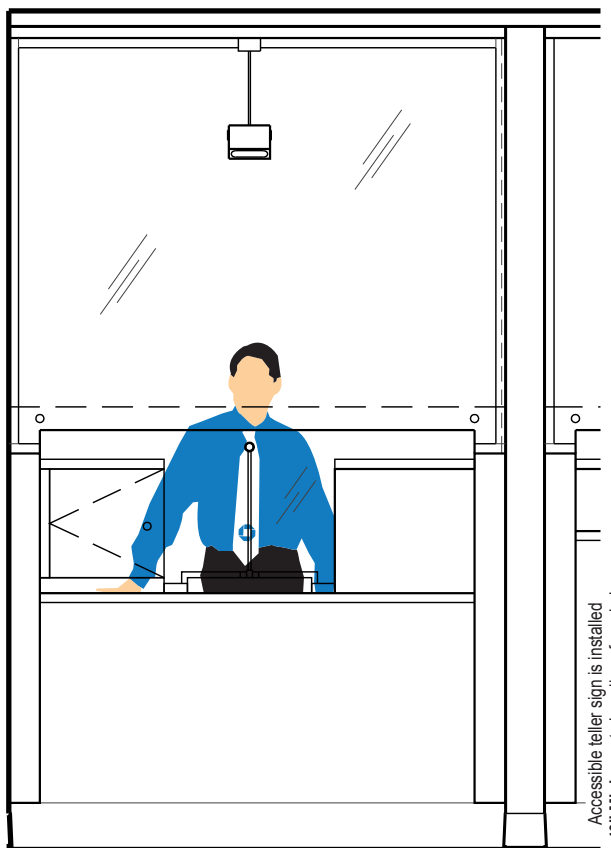
ADA-TW
ADA TELLER WALL SIGN
SCALE: NTS



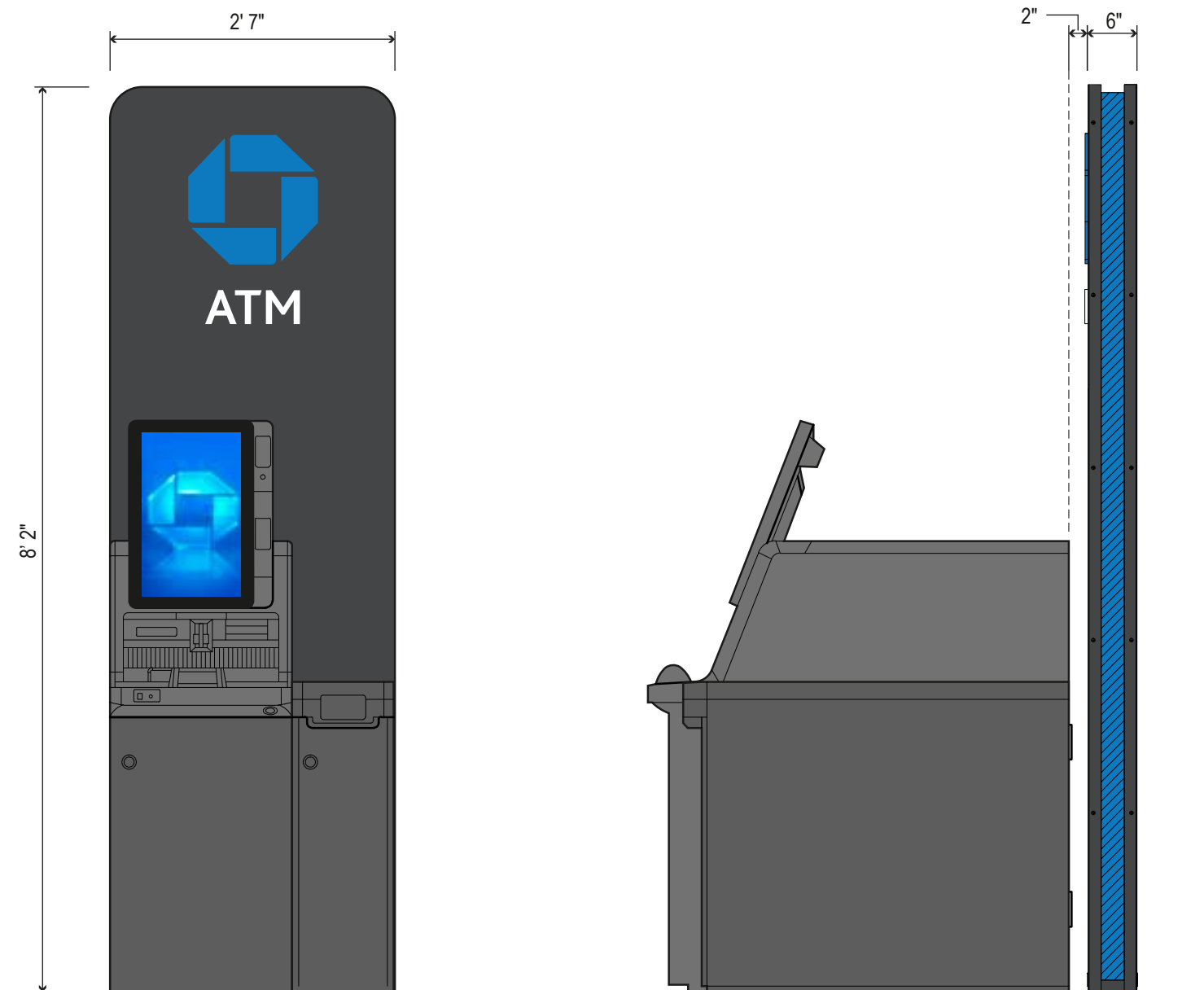
ADA-TW-ALS
ADA TELLER WINDOW - ASSISTIVE LISTENING SYSTEM
SCALE: NTS



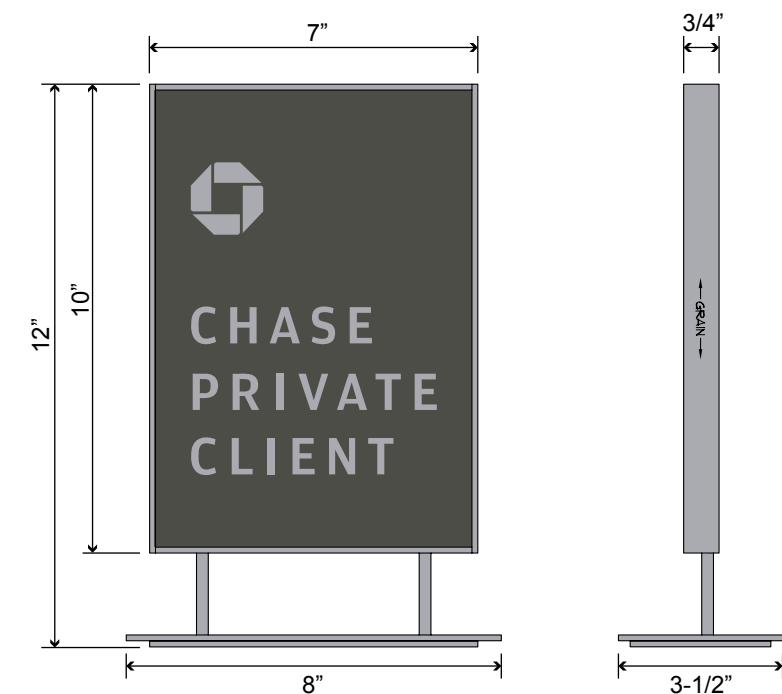
**Placement at Modular Teller Stations
with Bullet-Resistant Glass**



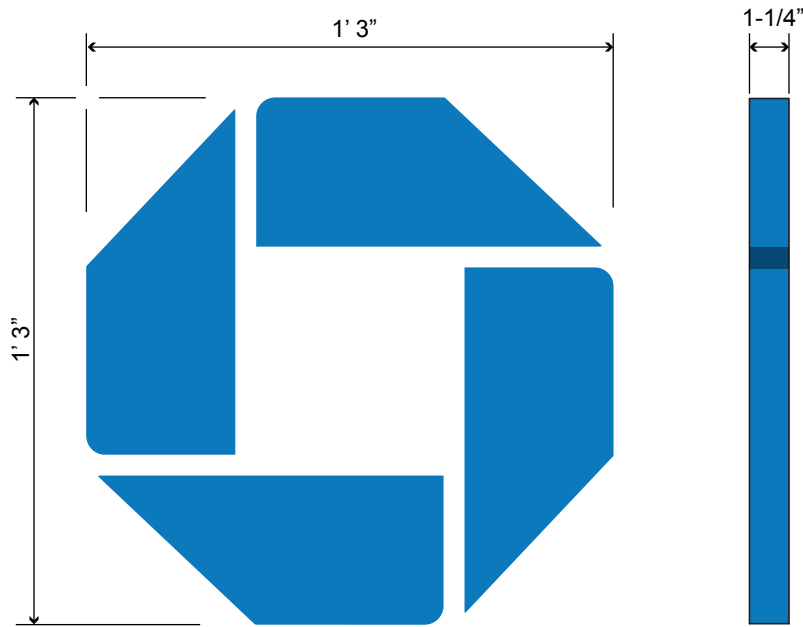
**Placement at Arch-Top Teller Stations
with Bullet-Resistant Glass**



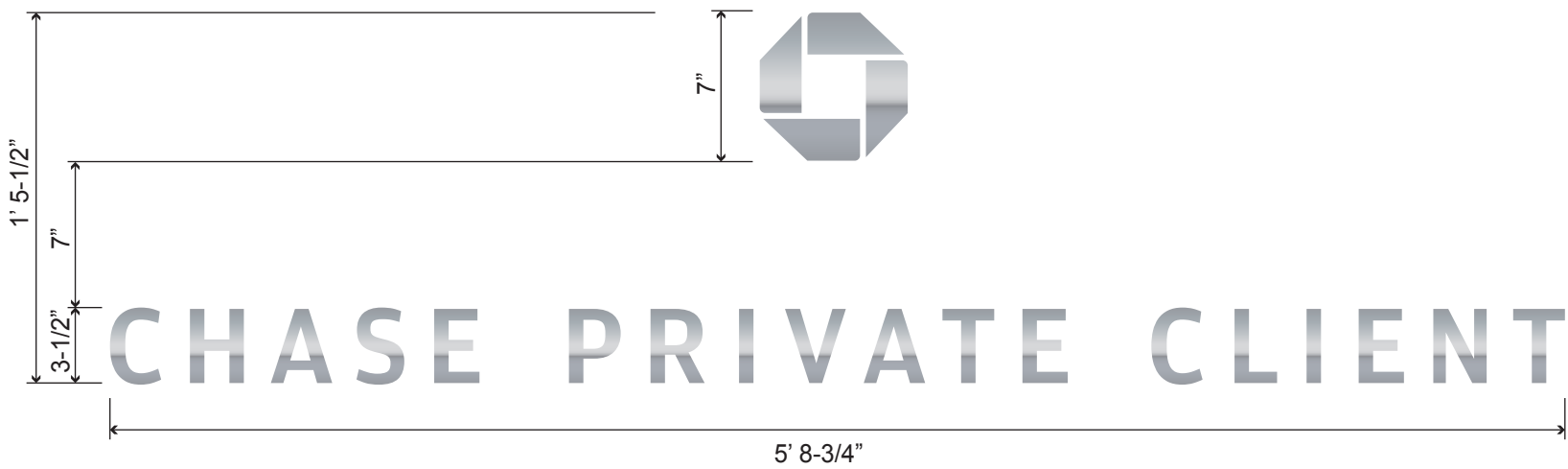
eATM-PANEL-SINGLE-SIDE-CAR
BRANDING PANEL FOR SINGLE SIDE CAR eATM 3.0
SCALE: NTS



CPC-TTS-10-RE
CPC TABLE TOP SIGN - RE-ENGINEERED
SCALE: NTS

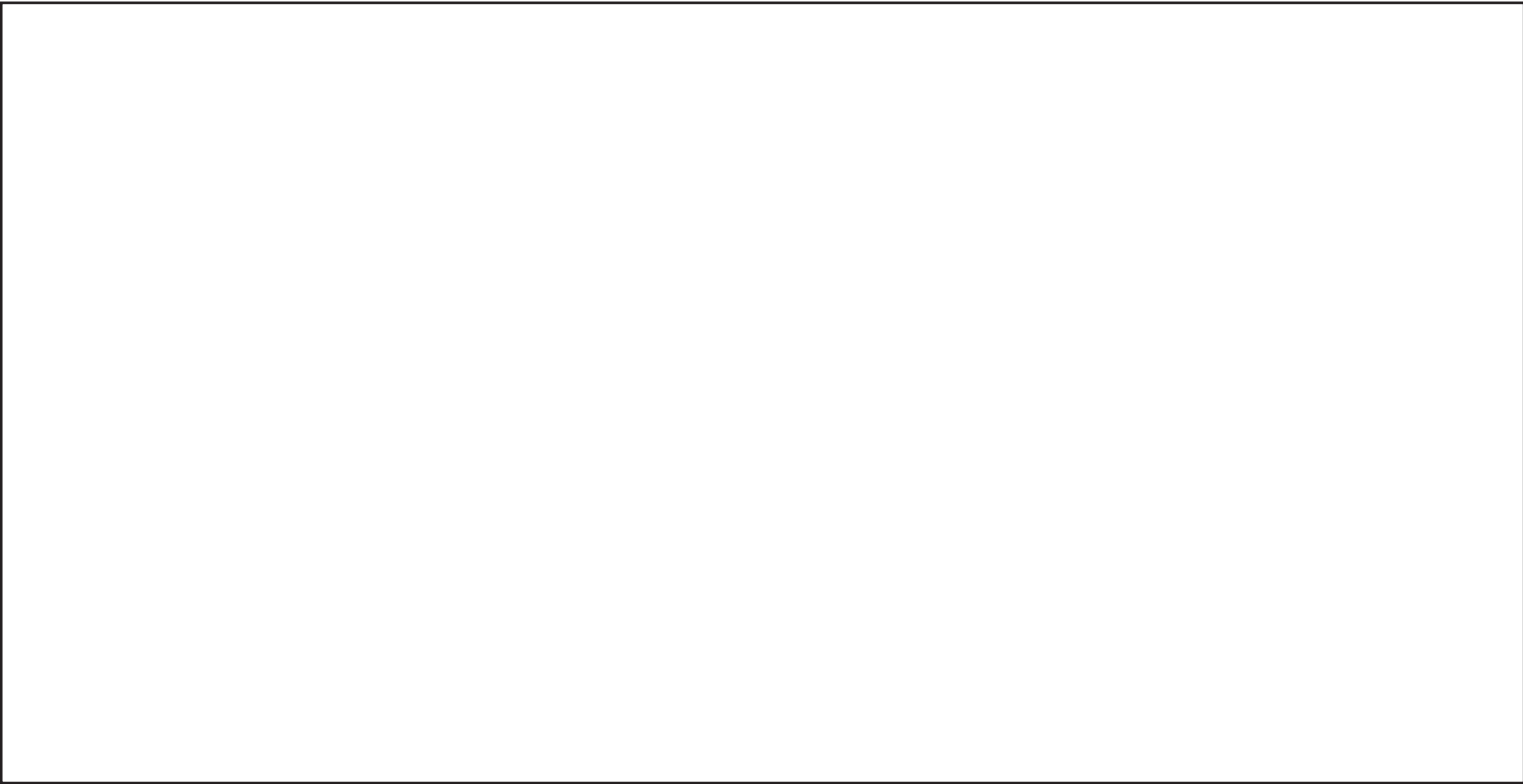
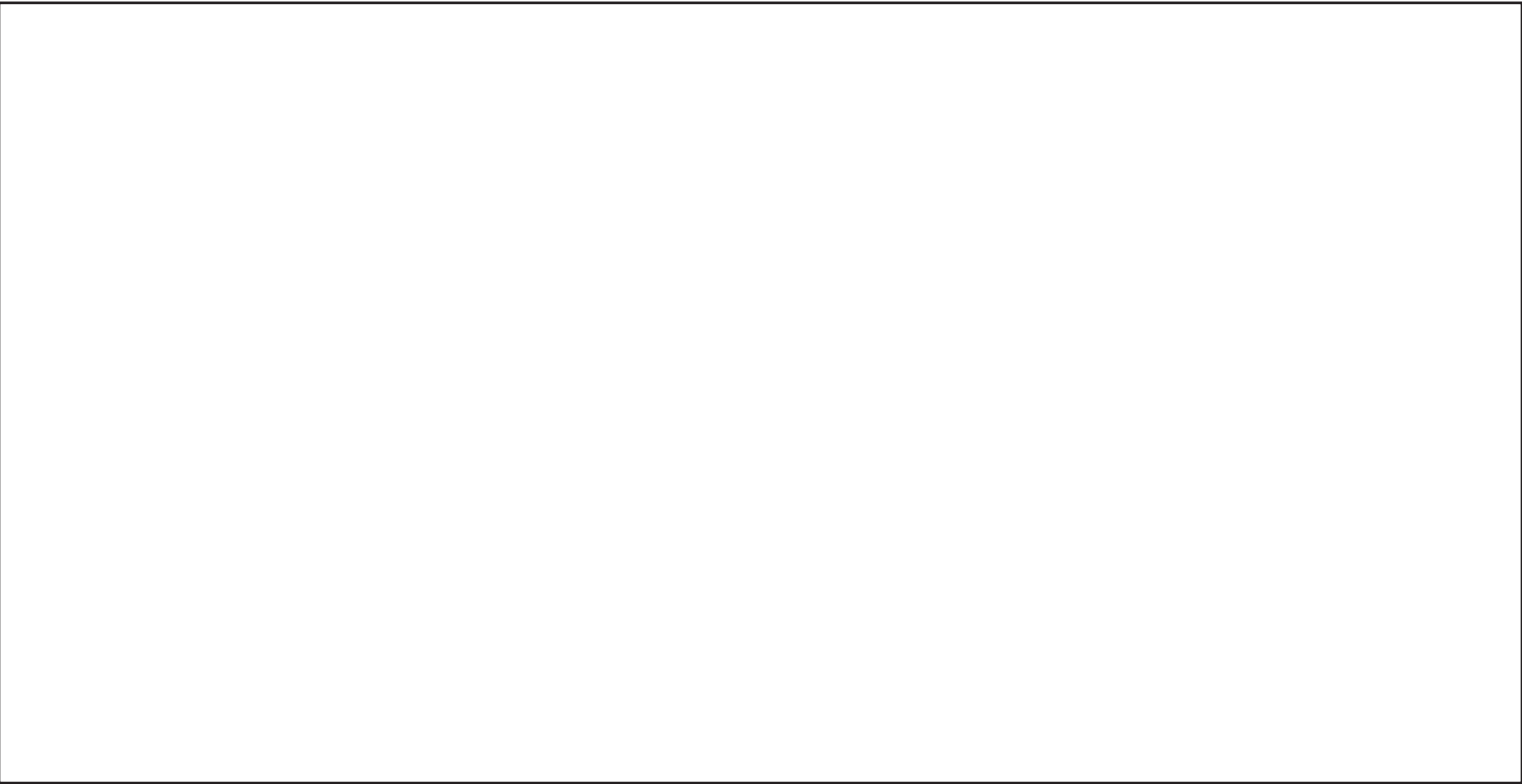



LIF-TPL-OCT-15
THIN PROFILE BLUE ILLUMINATED OCTAGON - 1.6SF
SCALE: NTS



CPC-SSPL-3.5-NI
3-1/2" Non-Illuminated Stainless Steel Plate Letters
Scale: NTS

Survey Photos



 PHILADELPHIASIGN BRINGING THE WORLD'S BRANDS TO LIFE	TITLE	Chase New Builds	DWG BY	ZAS	DATE	10/25/18	<small>THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY P.S.C.O. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY P.S.C.O. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, COPIED, REPRODUCED, OR EXHIBITED IN ANY FASHION.</small>
	ADDRESS	CHS.NB.433 - Emory University 1401-1403 Oxford Road NE Atlanta, GA 30307			DWG NUM	B80663	
					SHEET	14	



Code Allowances - Completed by Sign Vendor	
General Info	
Zoning Designation	C-1, Local Commercial (Druid Hills Historic District, Emory Village Overlay)
Temporary Signs	
Is the 8' x 4' Coming Soon Ground Sign Allowed? If so, how many?	Yes. 16 days max.
Are temporary banners allowed? If so, for how long?	Yes. 16 days max.
Are fly guys allowed? If so, for how long?	no
Primary Ground Sign	
Will code allow our standard pylon or monument? If yes, which one (ex: P-100, P-75, M-50, M-25, refer to reference guide for all standard options). Is more than 1 primary ground sign allowed?	- No new F/S signs are permitted in the Emory Village Overlay, they are only permitted when replacing an already existing F/S sign - Sign must be supported by a brick or stone base and the width must be at least as wide as the sign - NTE 8' in width NTE 1. 40 SF max. 5' max height..8' width max.
If not, what are the pylon / monument restrictions? (include illumination restrictions/overall allowable sf / custom design requirements)	
List the set back requirements.	10 ft setback
Building Sign	
Prototypical FS branch - Will code allow our standard illuminated bldg. sign package (30" letterset on front & sides, 24" letterset on the rear)? Please list size and locations of signs allowed.	NTE wall sign allowance, letters NTE 15" tall. NTE 1/primary facade and 1/secondary façade. 150 SF max. 4 SF per 1' linear building frontage (min 30 SF) NTE 150 SF, NTE lot aggregate. NTE 80% of wall width.
If not, what are the variables/restrictions (include illumination and sf restrictions, as well as custom sign requirements)?	No flashing, blinking, or glare. Internal illumination is not permitted in the Emory Village overlay, signs may be illuminated using duck/gooseneck lighting or back/silhouette lighting
In-line / Urban branch - what are the exterior wall sign restrictions (sign type, including max. sf and illumination).	
Interior Window Signs- List all interior window signs restrictions, including storefront set back requirements.	NTE 10% of window area; NTE lot aggregate. interior window signs may be vinyl. Window signs in the Emory Village Overlay may be painted signs or etched glass.
ATM Topper- does this count against our overall allowable sf.? Is illumination allowed?	NTE wall sign allowance, letters NTE 15" tall
Are decorative logos allowed (EFIS octagon)? Does it count against overall SF?	
Directional / Regulatory Signs	
Is our standard directional and regulatory sign package allowed?	NTE 6 SF, NTE 3' in width. Max height 3'. NTE 1/entrance.
If not, what are the variables/restrictions?	Must be placed w/in 5' of an authorized curb cut.
Awnings / ATM Sunscreens	
Are branded awnings allowed?	Yes. No copy allowed.
What if any restrictions are there (Illumination, color/materials, min & max projection)?	No illumination.
Are ATM sunscreens allowed? Do they count against overall SF?	Yes. NTE wall sign allowance, letters NTE 15" tall.
Other Governing Agencies	
Identify other governing agencies that could override code (ARB, HRB, PUD, etc) and list the known restrictions.	Must receive approval from the Historical Preservation society before submitting for permits
Permitting / Variance Process	
What is the application process and timing for variance approval ? What are the variance application fees?	1-2 weeks (director has 45 days to review applications). Permits are good for 6 months.
What is the likelihood of being granted a variance with this municipality?	35%
Architectural Lighting	
Is Architectural lighting allowed? Does it count against overall SF? List provisions.	Yes, No flashing, blinking, or glare. Must be approved by the Historic Preservation Committee No LED accent striping allowed.
Additional Comments	
Please list any additional comments	

ENGINEERING
SHOP
VINYL / LAYOUT
ROUTING / KNIFE

PERMITS
ONLY



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707 West Spring Garden Street
Palmyra, New Jersey 08065
Phone: 856.829.1460
Fax: 856.829.8549
www.philadelphiasign.com

CUSTOMER:
CHASE
JOB NUMBER:
CHS.NB.433

SIGN TYPE:
SITE SIGNAGE

LOCATION:
**1401-1403 OXFORD RD. NE
ATLANTA, GA 30307**

DATE:
2/21/19

DRAWN BY:
DRC

REVISION:
Number: Date: By:

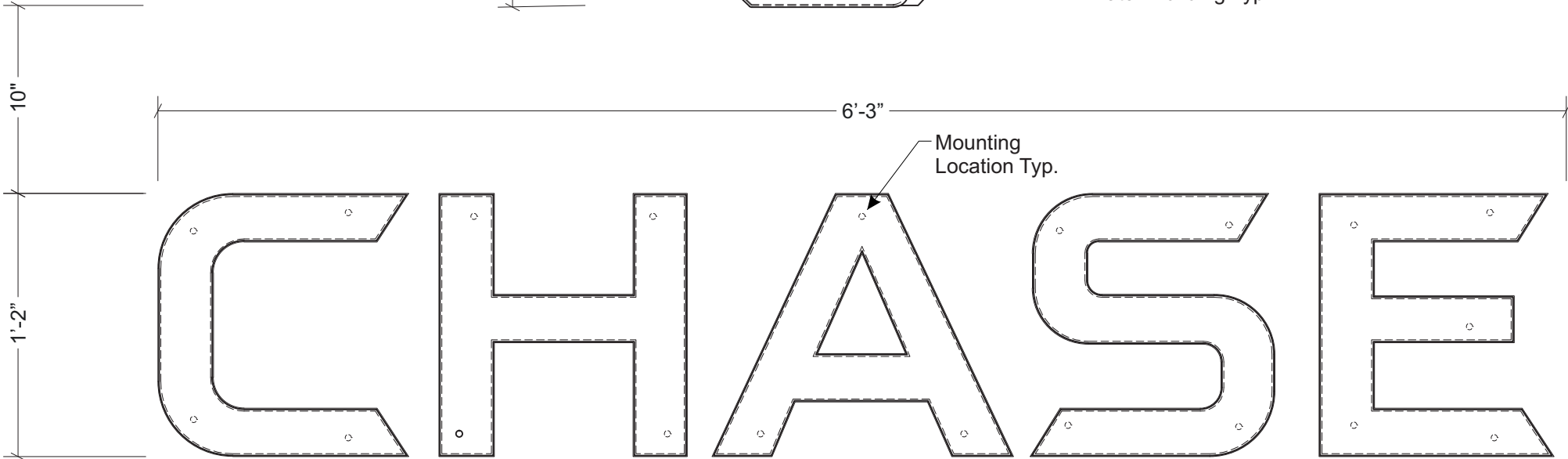
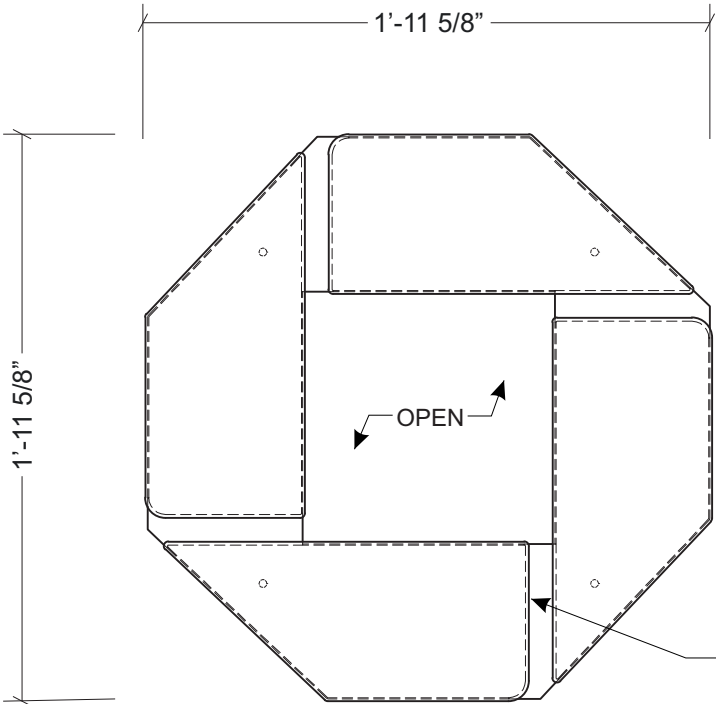
SHEET: ENG DEPT
1 OF 4

DWG NUMBER:
B82199

ENGINEER SEAL:

ULTIMATE WIND SPEED 106 MPH
EXPOSURE C

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FRONT ELEVATION
STF-WBO-14-LED (E02, E04, E07)
QTY: 2
SCALE: 1-1/2" = 1'-0"

Note:
Tech. Survey Required
Upon Fabrication

Note: This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

Est. Electrical Load
2.10 Amps @ 120 Volts
Electrical Req'mts
(1) 20 Amp/120 Volt Circuits

- STANDARD LETTER NOTES:**
1. Sufficient Primary Circuit In Vicinity Of Sign By Others.
 2. Letter To Letter Wiring & Final Primary Hook-up By Sign Installer, Where Allowed By Local Codes.
 3. Sign Shall Be U.L. Listed.
 4. Mounting Hardware By Sign Installer.
 5. Full Size Drilling Template Furnished With Sign.



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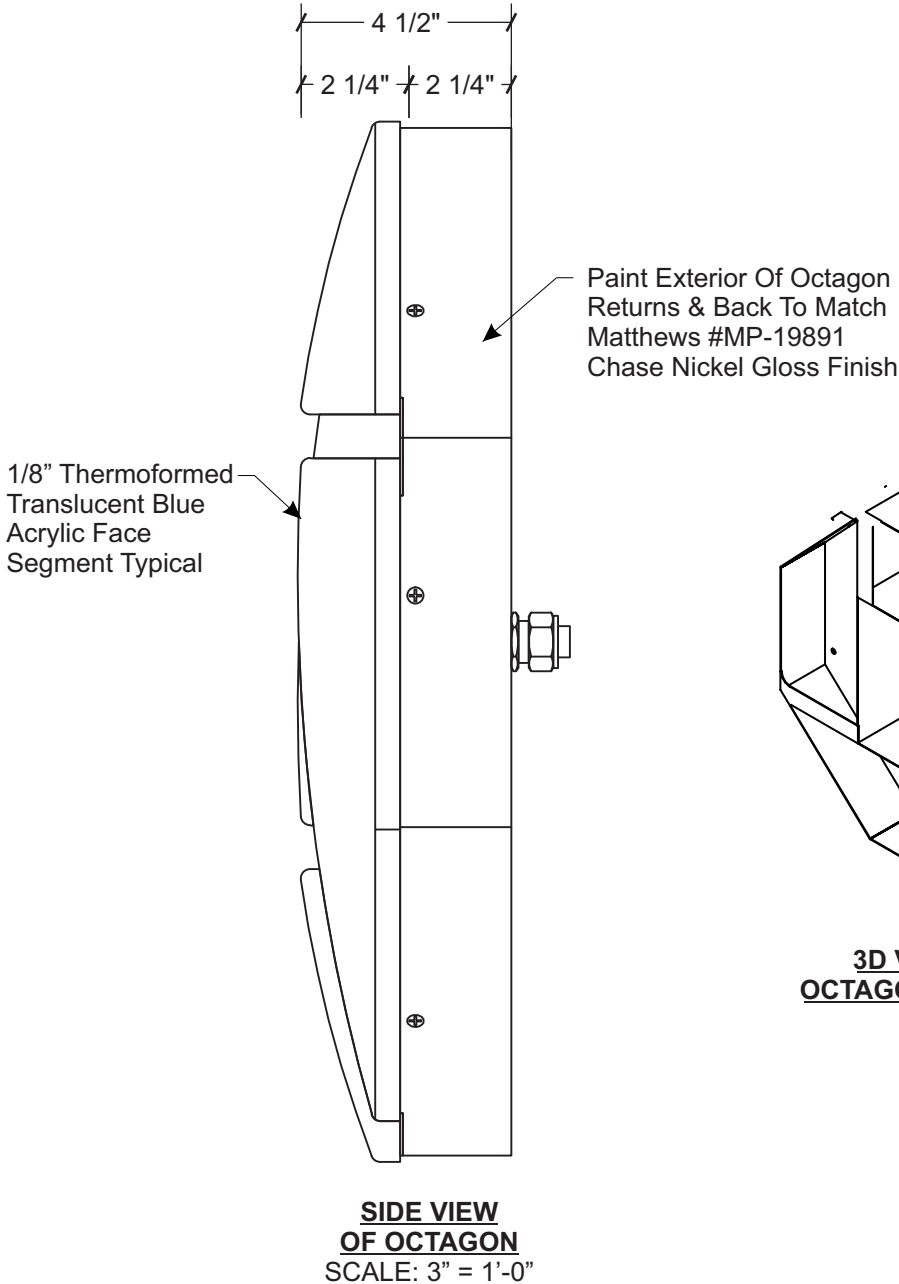
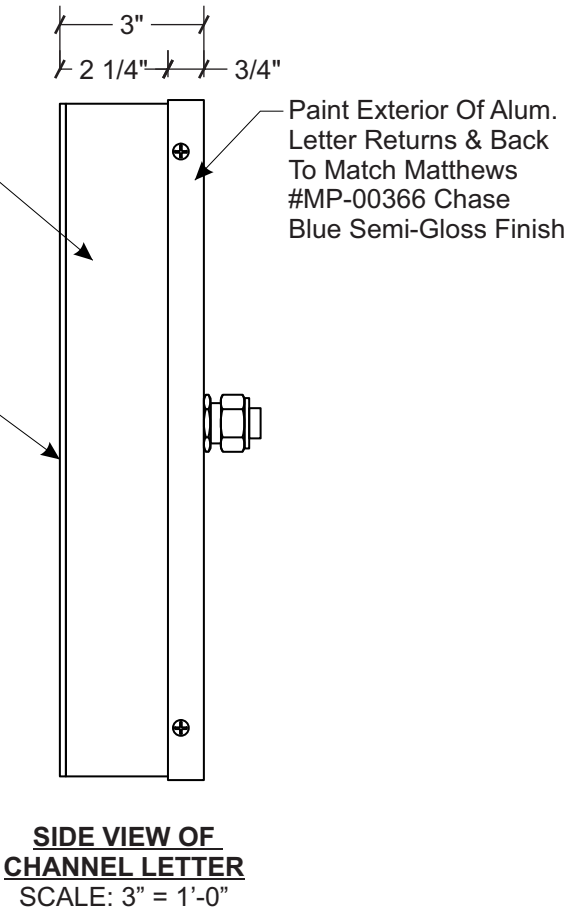
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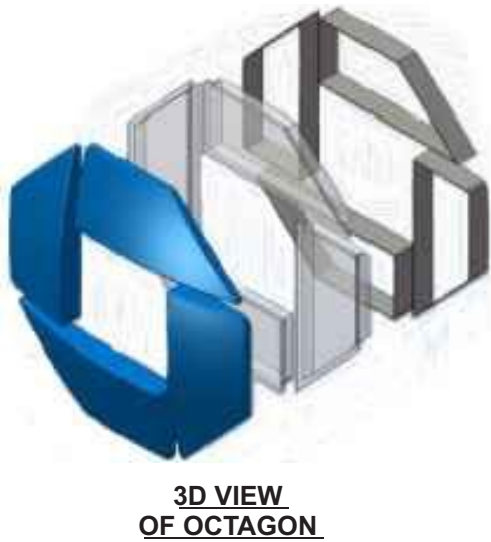
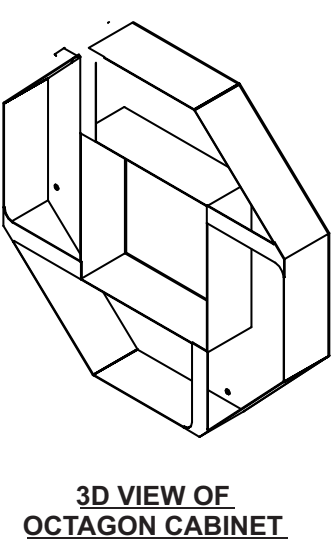
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1/8" Translucent Blue
Acrylic Return With
Second Surface 3M
Envision #3735-50
Diffuser Film Adhered
To Acrylic Face Typ.

1/8" #7328 P95 Matte
Finish White Acrylic
Face Adhered To
Acrylic Return
Typ.



All Exposed Fastener Heads
Shall Be Painted To Match
The Exterior Cabinet Finish



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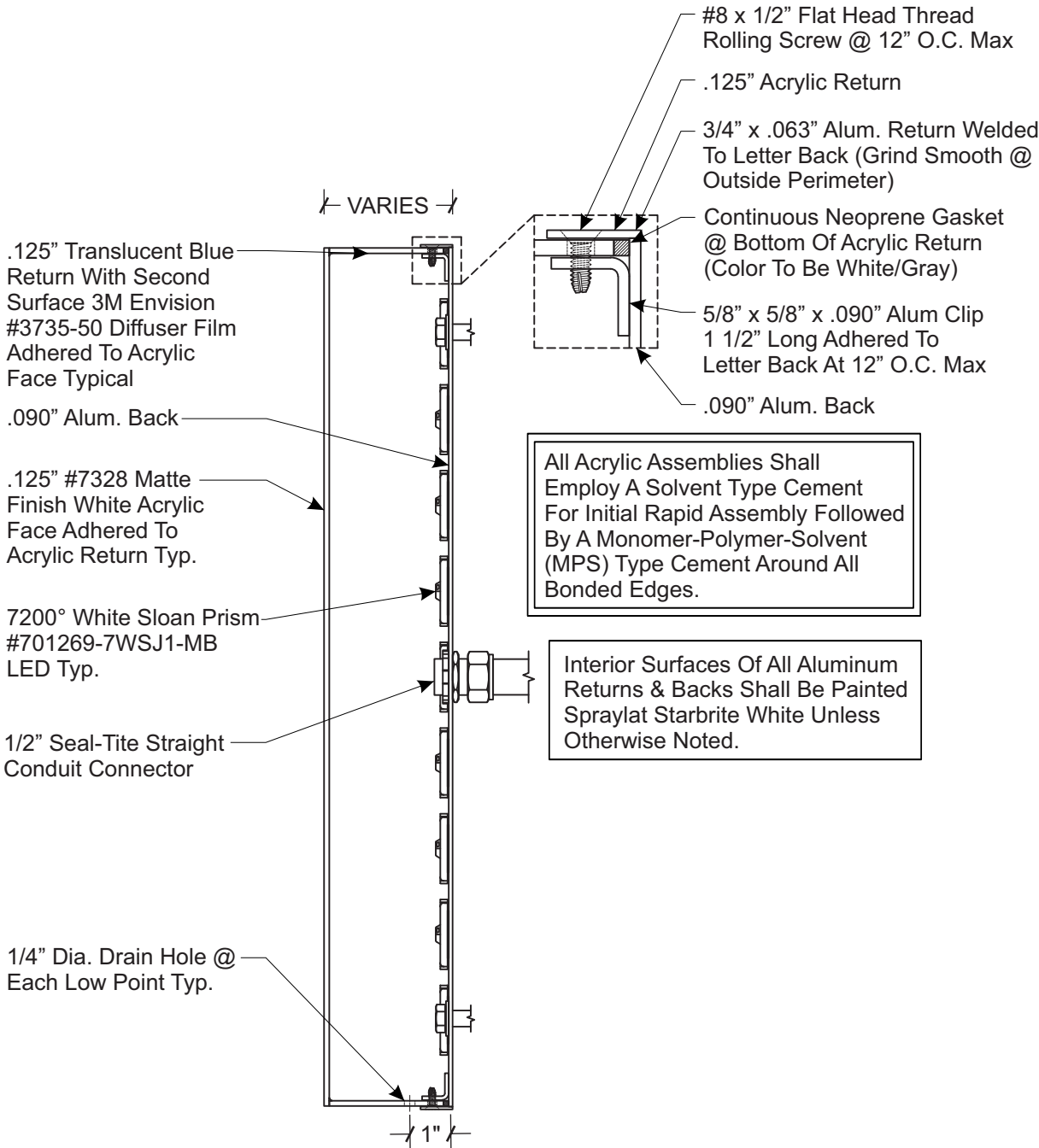
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3 OF 4

DWG NUMBER:
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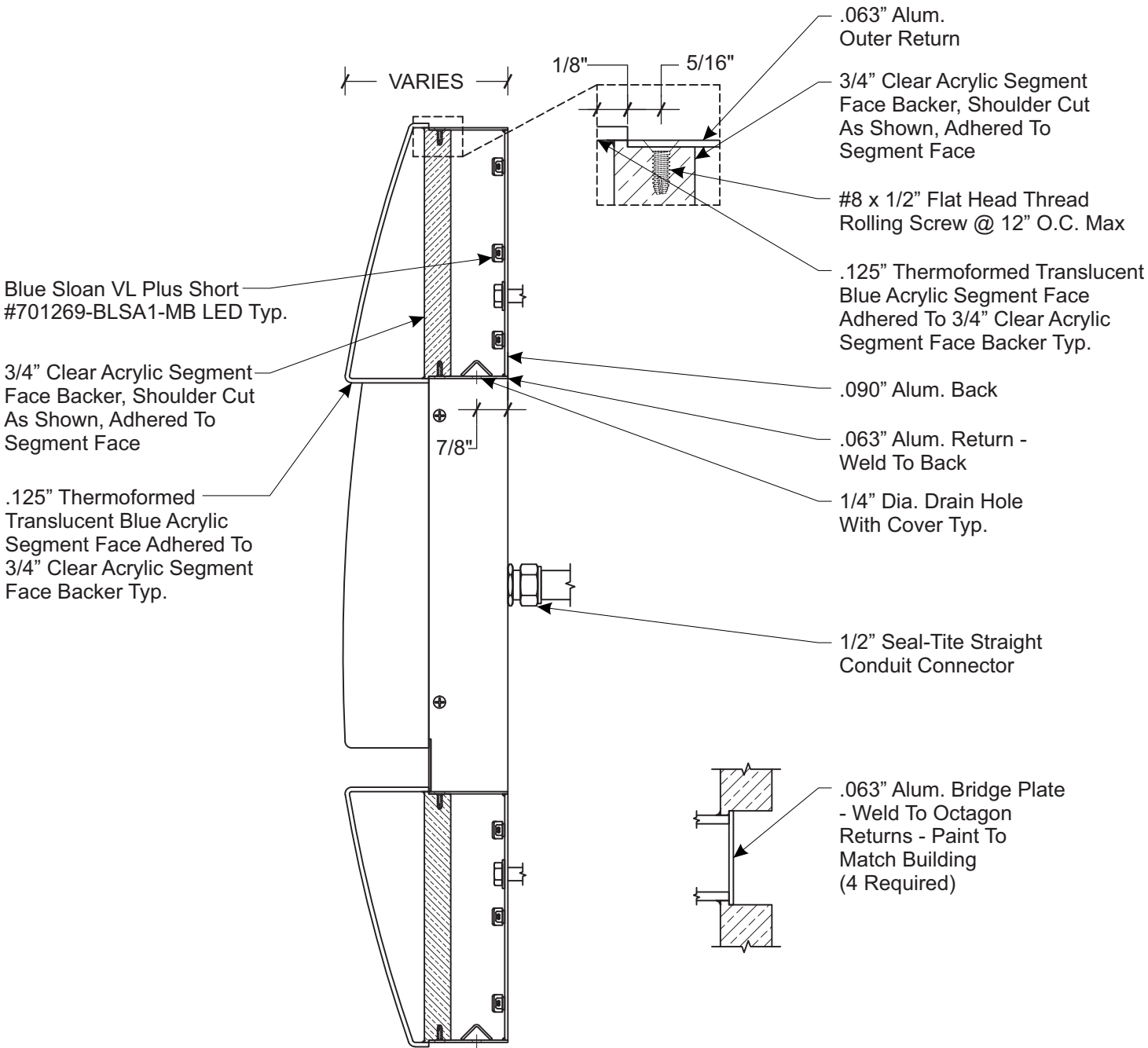
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**TYPICAL SECTION
THROUGH CHANNEL LETTER**
SCALE: 3" = 1'-0"



**SECTION
THROUGH OCTAGON**
SCALE: 3" = 1'-0"

**DETAIL @
OCTAGON BRIDGE**

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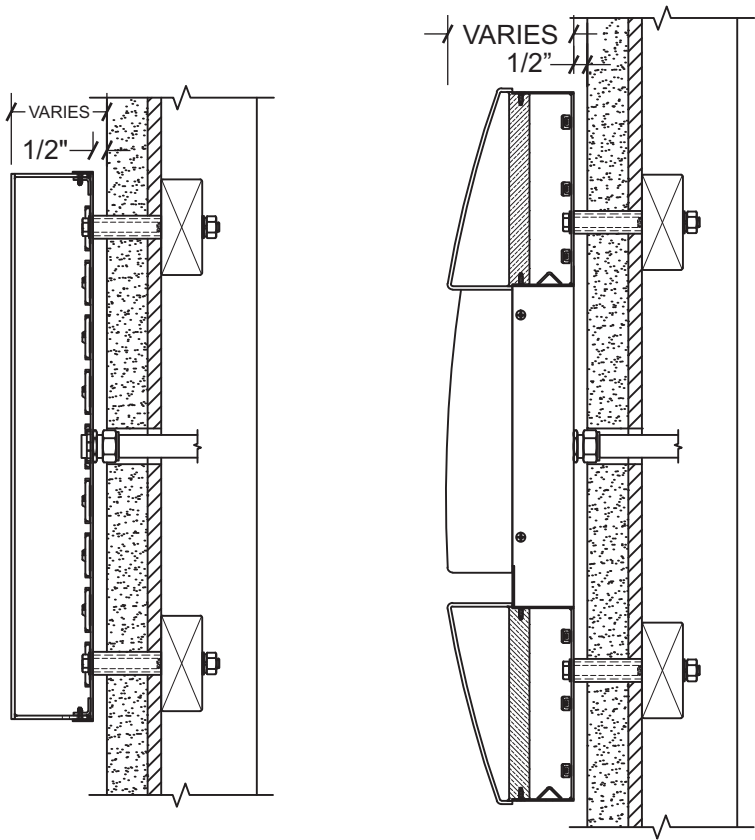
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DWG NUMBER:
B82199

ENGINEER SEAL:

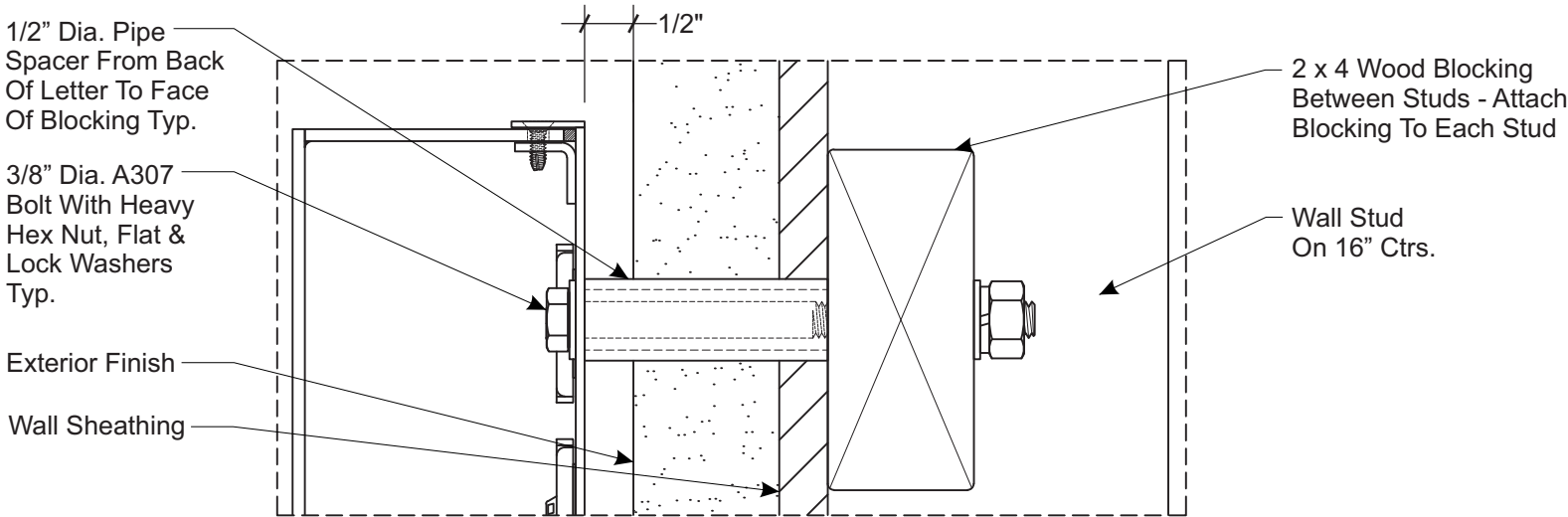
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Note:
Pipe Spacer May Bear On Wall Sheathing
Only If The Sheathing Is 1/2" Thick Plywood
Or Greater. If The Wall Sheathing Is
Plywood That Is Less Than 1/2" Thick Or
Is Anything Other Than Plywood, The Pipe
Spacer Shall Be Extended To Bear On The
Wood Blocking Behind.

**SECTIONS FOR FRAMED
WALL INSTALLATION**
SCALE: 1-1/2" = 1'-0"



**TYPICAL FRAMED
WALL MOUNTING DETAIL**
HALF SCALE

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