

**DEKALB COUNTY PLANNING COMMISSION  
SKETCH PLAT REVIEW  
PUBLIC HEARING MINUTES  
August 12, 2020 – Via Zoom**

Join from PC, Mac, and Linux, iOS or Android: <https://dekalbcountyga.zoom.us/j/94313419911>  
Or Telephone: Dial: USA 888 270 9936 (US Toll Free) Conference code: 934462

Meeting participant's or caller's phone numbers may be displayed to the public viewing or  
Participating in the online meeting.

Citizens may also email documents for inclusion into the official record by submitting such  
Materials by 5:30 pm on the date of the public hearing.  
Email the DeKalb County Planning Commission at [plansustain@dekalbcountyga.gov](mailto:plansustain@dekalbcountyga.gov)

**MEMBERS PRESENT:** Tess Snipes, Chair  
April Atkins  
Gwendolyn McCoy  
Vivian Moore  
Edward Patton  
Jon West  
Jana Johnson  
LaSonya D. Osler

**MEMBERS ABSENT:** Paul Womack Jr.

**STAFF PRESENT:** Matthew Williams, Planning & Zoning Administrator  
Jessica L Holmes, Administrative Specialist  
Jahnee Prince, Deputy Director  
Andrew Baker, Director of Planning & Sustainability

**1. Call to Order/Determination of Quorum:**

After members presented a quorum, Chair Snipes called the meeting to order @ 6:45 p.m.

**2. Reading of Opening Statement:**

Chair Snipes read the opening statement of procedure for a sketch plat hearing.

**3. Introduction of Planning Commission:**

Planning Commission members were introduced.

**4. Approval of Minutes:**

The minutes from July 22, 2020 were approved, J West made the motion to approve, A. Atkins seconded the motion, and the minutes were approved unanimously.

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DEPARTMENT OF PLANNING & SUSTAINABILITY

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**N.1    Towns at Church**  
**#P-Plat 1243777**  
**1702 Scott Blvd.**  
**18-062-06-032**

**Commission District: 2 Super District: 6**

Application request of Diane Pathammavong of Planners & Engineers Collaborative, Inc. to subdivide 4.5 acres for the development of a 52-unit residential townhome subdivision. The property is zoned MR-2 (Medium Density Residential District) and is located on Scott Blvd.

**Support/Representation:**        Kenneth Wood

**Oppose/Representation:**        Theresa Same, Joanna Boyles, Nicholas Kennedy

**Recommendation:** “**One time Revision**” The proposed sketch plat complies with and has received approval from DeKalb County GIS, Watershed and Land Development divisions. The proposed sketch plat does not comply with the DeKalb County zoning regulations that requires a 50’ transitional buffer along the southern property line.

Staff notes that sewer capacity will have to be approved prior to issuance of a Land Disturbance Permit.

DeKalb County Department of Planning and Sustainability recommends a “One time revision” to allow the applicant to revise the proposed sketch plat to meet the zoning requirements.

**MOTION:**        **J. West made the motion to remove this item from the August 12, 2020 agenda and have this item presented properly at the September 23, 2020 sketch plat meeting; A. Atkins seconded the motion. The motion passed unanimously 8-0-0.**

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**Adjourned @ 7:19 pm.**

*Jessica L Holmes*

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**Matthew Williams**  
**Planning & Zoning Administrator**

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**Jessica L Holmes**  
**Administrative Specialist**

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