



**DeKalb County Planning Commission  
The Maloof Center, 1300 Commerce Drive  
DeKalb County Auditorium**

**SKETCH PLAT REVIEW  
PUBLIC HEARING MINUTES  
July 22, 2020 – Via Zoom**

**MEMBERS PRESENT:** Tess Snipes, Chair  
April Atkins  
Gwendolyn McCoy  
Vivian Moore  
Edward Patton  
Paul Womack, Jr.  
Jon West  
Jana Johnson  
LaSonya D. Osler

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Matthew Williams, Planning & Zoning Administrator  
Jessica L Holmes, Administrative Specialist  
Jahnee Prince, Deputy Director

**1. Call to Order/Determination of Quorum:**

After members presented a quorum, Chair Snipes called the meeting to order @ 6:00 p.m.

**2. Reading of Opening Statement:**

Chair Snipes read the opening statement of procedure for a sketch plat hearing.

**3. Introduction of Planning Commission:**

Attending Planning Commissioners and staff introduced themselves.

**4. Approval of Minutes:**

The minutes from June 24, 2020 were approved, J. West made the motion to approve, P. Womack seconded the motion, and the minutes were approved unanimously.

DEPARTMENT OF PLANNING & SUSTAINABILITY

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**N.1 Homes @ Clifton Springs Road**  
**#P-Plat 1243849**  
**2670 Clifton Springs Road**  
**15-087-01-005**

**Commission District: 3 Super District: 6**

Application request of AC Johnson of Tri/Septom Developers Inc. to subdivide 7.082 acres into 3 lots for The development of 2 single family residences. The property is zoned R-100 (Residential Medium Lot District) and is located on Clifton Springs Road.

**Support/Representation:** AC Johnson

**Oppose/Representation:** None.

**Recommendation: Approval.** The subject property is to subdivide 7.082 acres into 3 lots for the development Of 2 single family residences.

Staff notes that sewer capacity will have to be approved prior to issuance of a Land Disturbance Permit.

The sketch plat meets the requirements of Chapter 14 and Chapter 27. Therefore, staff recommends “Approval”.

**MOTION: V. Moore made the motion to approve, J. West seconded the motion. The motion passed unanimously 9-0-0 for approval.**

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**Adjourned @ 6:09 pm.**

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**Matthew Williams**  
**Planning & Zoning Administrator**

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**Jessica L Holmes**  
**Administrative Specialist**

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